



2012 SCOTT COUNTY FEE SCHEDULE (BY DEPARTMENT)

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2012 SCOTT COUNTY FEE SCHEDULE (ALL DEPARTMENTS)

To view the homepage of a department, click on the department or division link.

ACCOUNTING

Fee	Amount	Change/New	Comments
Returned Check	\$30.00		Per Check
Revenue Recapture Fee	\$50.00		Per Occurrence

ADMINISTRATION/PUBLIC AFFAIRS

Fee	Amount	Change/New	Comments
Meeting Room Use	\$20.00		
Copying	\$0.25		
County Board Videotape/DVD	\$15.00		

BUDGET

Fee	Amount	Change/New	Comments
CAFR	\$10.00		No fee charged to political entities or candidates running for an election in Scott County.
Budget Book (complete)	\$15.00		

COMMUNITY CORRECTIONS

Fee	Amount	Change/New	Comments
Conversion Fee	\$25.00		Per Worksite Change
Copy Fees	\$0.25		Per Copy
Diversion Supervision (Adult)	\$100.00		Per Client Per Year
Domestic Abuse Class	\$550.00		Per 18 Week Session
Electronic Home Monitoring – House Arrest	Varies		Per Day
Electronic Home Monitoring – House Arrest, Alcohol Monitor	Varies		Per Day
Electronic Home Monitoring – AMD	Varies		Per Day
Electronic Home Monitoring – GPS	Varies		Per Day
JAF Evaluations	\$1,300.00		Per Client
Juvenile Boarding/Detention	\$185.00		Per Day
Juvenile Residential and Community Based Programs	Varies		Income based up to a maximum of \$185 per day
Programming Materials	Actual Cost		
Restitution Study	\$53.00		Per Client/Case
Collection Fee	\$50.00		
Safe Streets Case Management	\$550.00		Per Client
Supervision Fee - Misdemeanor	\$300.00		Per Client/Case
Supervision Fee - Gross Misdemeanor	\$300.00		Per Client/Case
Supervision Fee - Felony	\$300.00		Per Client/Case
Supervision Fee - Multiple Cases	\$320.00		Per Client if Multiple Cases
Supervision Fee – Supervised Release	\$300.00		
Transfer Fee	\$300.00		
UA Testing Fee	Varies		



COMMUNITY SERVICES

ESCROW: Wherever “escrow” is referred to in any Community Services Fee Schedule (except as it relates to ISTS pumping of a holding tank) it shall mean that the applicant shall sign an escrow agreement and pay the required escrow before the project/application request commences. Applicants shall pay the actual costs, regardless of the outcome of the project/application request. Actual costs include all County staff time and any outside consultant costs and printing, copying and mailing costs. County Staff time shall be charged at a rate equivalent to 2.1 times salary to cover fringe benefits, overhead and clerical costs. If at any time the actual costs should exceed the escrowed amount, the applicant shall remit additional funds into the escrow fund when requested by the County. If the applicant fails to replenish the escrow as requested, the County may stop reviewing the application until such time as the escrow is replenished. Any remaining funds in the escrow at the conclusion of the project shall be refunded to the applicant when all actual costs are paid and the County administration of the escrow has been completed.

COMMUNITY SERVICES

Department: **BUILDING INSPECTIONS**

ORDINANCE NO. 10 – BUILDING CODE

	Amount/Comments
1. Valuation	State of Minnesota current Building Valuation Data
2. Building Permit Fee	
Total Valuation	Fee
\$1.00 to 500.00	\$29.50
\$501.00 to \$2,000.00	\$28.00 for the first \$500.00 plus \$3.70 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$83.50 for the first \$2,000.00 plus \$16.55 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$464.15 for the first \$25,000.00 plus \$12.00 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$764.15 for the first \$50,000.00 plus \$8.45 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,186.65 for the first \$100,000.00 plus \$6.75 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,886.65 for the first \$500,000.00 plus \$5.50 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$6,636.65 for the first \$1,000,000.00 plus \$4.50 for each additional \$1,000.00, or fraction thereof
Other Inspections and Fees	
A. Inspections outside of normal business hours	\$110.00 per hour (minimum charge – 1 hour)
B. Reinspection and investigation fee	\$110.00 per hour (minimum charge – ½ hour)
C. Additional plan review required by changes, additions or revisions to plans	\$ 75.00 per hour (minimum charge – ½ hour)
D. For use of outside consultants for plan checking and inspections or both	Actual Costs
3. Plan Review Fee	65% of the building permit fee
4. Building Permit State Surcharge	\$0.50 per \$1000.00, Part B
4.a Building Permit State Surcharge/Flat Fixed Fees Only	Applicable State Surcharge as set by the State of Minnesota \$5.00 Minimum
5. Permit Transfer/Reactivation Fee	\$ 85.00 plus \$0.50 State surcharge tax
6. Demolition Permit	
Residential	\$ 65.00 plus \$5.00 State surcharge
Commercial	\$ 135.00 plus \$5.00 State surcharge



7. Move-in Structures Fee	\$ 65.00 per hour (minimum charge – two hours) plus \$50,000 letter of credit (for Group U occupancy the letter of credit will be \$5,000.00)
8. Reroof (Residential) Reroof (Commercial)	\$ 85.00 plus \$5.00 State surcharge tax 2.5% of the contracted price plus \$0.50 per \$1,000.00, Part B State surcharge tax. Minimum fee: \$ 170.00 plus \$0.50 State surcharge
9. Residing (Residential) Residing (Commercial)	\$ 85.00 plus \$5.00 State surcharge tax 2.5% of the contracted price plus \$0.50 per \$1,000.00, Part B State surcharge tax. Minimum fee: \$ 170.00 plus \$0.50 State surcharge
10. Window Permit Fee All Sizes (Residential) Window Permit Fee All Sizes (Commercial)	\$ 85.00 plus \$5.00 State surcharge tax 2.5% of the contracted price plus \$0.50 per \$1,000.00, Part B State surcharge tax. Minimum fee: \$ 170.00 plus \$0.50 State surcharge
11. Underground Petroleum Storage Tank installation and/or removal A. Commercial B. Residential	Permit fee per project valuation / minimum \$ 170.00 plus \$0.50 State surcharge fee \$ 65.00 plus \$0.50 State surcharge tax



COMMUNITY SERVICES – BUILDING INSPECTIONS (continued)

Other Inspections and Fees (continued)	
12. Plumbing Permit Fees A. Residential Construction: New Single Family Home B. Residential Construction: Alteration and Repair C. Residential Construction: Water Softener/Water Heater D. Commercial Construction	\$ 170.00 plus \$5.00 State surcharge tax \$ 65.00 plus \$5.00 State surcharge tax \$ 65.00 plus \$5.00 State surcharge tax 2.5% of the contracted price plus \$0.50 per \$1,000.00, Part B State surcharge tax. Minimum fee: \$ 170.00 plus \$0.50 State surcharge tax
13. Mechanical Permit Fees A. Residential Construction: New Single Family Home B. Residential Construction: Alternation and Repair C. Residential Construction: Furnace (each) D. Residential Construction: Air Conditioning (each) E. Commercial Construction:	\$ 170.00 plus \$5.00 State surcharge tax \$ 65.00 plus \$5.00 State surcharge tax \$ 65.00 plus \$5.00 State surcharge tax \$ 65.00 plus \$5.00 State surcharge tax 2.5% of the contracted price plus \$0.50 per \$1,000.00, Part B State surcharge tax. Minimum fee: \$ 170.00 plus State surcharge tax
14. 9-1-1 Address Marker Fees A. New Residential Home Marker B. Marker Repair	\$ 110.00 per address Highway Department time and material costs, not to exceed the cost of a new residential home marker.

Time Limitation of Application. An application for a building permit for any proposed work shall be considered abandoned 180 days after the date of filing, unless the application has been pursued in good faith or a permit has been issued; except that the building official is authorized to grant one or more extensions of time for additional periods not exceeding 180 days each. The extension shall be requested in writing and justifiable cause demonstrated. Once a building permit application is accepted and processed by County staff, the applicant, contractor or property owner shall be required to pay a 65% fee of the total building permit fee for plan review services and/or processing services whether or not the permit is issued.

Expiration. Every permit issued shall become invalid and be considered expired unless the work authorized by the permit is commenced within 180 days after its issuance, or if the work authorized by the permit is suspended or abandoned for a period of 180 days after the time the work is commenced. The building official may grant, in writing, one or more extensions of time, for periods not exceeding 180 days each. The extension shall be requested in writing and justifiable cause demonstrated. If the permit has not expired or been invalidated, the applicant, contractor or property owner may only receive a partial refund of the total building permit fee minus expenses for plan review services, inspections and/or processing services. The request for a refund shall be made in writing to the building official prior to its expiration or invalidation. In this case, the building official shall determine if justifiable cause has been demonstrated and determine the refund amount, if any, to be distributed.

Fees shall not be refunded on permits abandoned for over 180 days from the filing date, or on permits that have expired for a period of more than 180 days from date of issuance.



COMMUNITY SERVICES

Department: **ENVIRONMENTAL HEALTH**

ORDINANCE NO. 2 – SOLID WASTE MANAGEMENT

An application fee will be charged for all major amendments as determined by the Department. Application and License fees are nonrefundable. A \$100.00 late fee will be added to the next annual license fee of any facility or hauler that submits their annual report after January 31st. A \$110.00 fee will be assessed for license and Ordinance violations that result in the need for a reinspection and when a company representative fails to notify the inspector in advance to cancel a scheduled inspection. The fee for special inspections or reviews will be \$110.00 per hour (minimum ½ hour charge). Bond amounts shall be adjusted annually, as necessary, based on the following criteria: inflation, changes in operation, and changes in the assumptions or standards used to set the original or subsequent bond amount.

Land Disposal Facility

Fee	Amount	Comments
Bond Requirement	To be set by Board	
Application Fee		
1. Mixed municipal and special wastes such as industrial or commercial waste, incinerator ash or spill clean-up wastes	\$ 5,240.00	
2. Demolition waste	\$ 2,995.00	
3. One-time disposal (on-site disposal of agricultural buildings only)	\$ 120.00	
Annual License Fee		
1. Mixed Municipal Solid Waste	\$ 10,595.00	
2. Special Wastes such as industrial or commercial waste, incinerator ash or spill cleanup wastes	\$ 7,855.00	
3. Demolition Waste	\$ 6,545.00	
4. One-Time Disposal (on-site disposal of agricultural buildings only)	\$ 220.00	

Solid Waste Processing and Transfer Facility

Bond Requirement	To be set by Board	
Application Fee		
1. Mixed Municipal Solid Waste/Special Wastes		
a. Greater than 200 tons per day	\$ 3,010.00	
b. 101-200 tons per day	\$ 2,160.00	
c. 50-100 tons per day	\$ 1,310.00	
d. Less than 50 tons per day	\$ 940.00	
2. Demolition and/or Construction Debris		
a. Greater than 200 tons per day	\$ 2,620.00	
b. 101-200 tons per day	\$ 1,700.00	
c. 50-100 tons per day	\$ 1,310.00	
d. Less than 50 tons per day	\$ 940.00	
Annual License Fees		
1. Mixed Municipal Solid Waste/Special Wastes		
a. Greater than 200 tons per day	\$ 6,950.00	
b. 101-200 tons per day	\$ 5,240.00	
c. 50-100 tons per day	\$ 3,490.00	
d. Less than 50 tons per day	\$ 1,700.00	
2. Demolition and/or Construction Debris		
a. Greater than 200 tons per day	\$ 5,240.00	
b. 101-200 tons per day	\$ 3,490.00	
c. 50-100 tons per day	\$ 1,700.00	



COMMUNITY SERVICES – ENVIRONMENTAL HEALTH (continued)

Solid Waste Processing and Transfer Facility (continued)		
d. Less than 50 tons per day	\$ 1,310.00	
Those exempted from transfer station bond requirements and license fees: 1. Nonprofit recycling organizations. 2. Persons storing solid waste generated onsite for less than 30 days.		
Yard Waste and Tree Waste Processing Facility		
Bond Requirement	To be set by the Board	
Application Fee		
1. Greater than 100 cubic yards per day	\$ 1,700.00	
2. 50-100 cubic yards per day	\$ 1,310.00	
3. Less than 50 cubic yards per day	\$ 430.00	
Annual License Fee		
1. Greater than 100 cubic yards per day	\$ 2,620.00	
2. 50-100 cubic yards per day	\$ 1,665.00	
3. Less than 50 cubic yards per day	\$ 715.00	
Waste Tire Storage/Recycling Facility (Greater than 500 tires)		
Bond Requirement	To be set by Board	
Application Fee	\$ 505.00	
Annual License Fee	\$ 1,150.00	
Recycling Facility		
Bond Requirement	To be set by Board	
Application Fee	\$ 115.00	
Annual License Fee	\$ 220.00	
Asphalt/Concrete Storage & Recycling Facility		
Bond Requirement	To be set by Board	
Application Fee	\$ 115.00	
Annual License Fee	\$ 220.00	
Other Solid Waste Facility Not Listed		
Bond Requirement	To be Set by Board	
Application Fee Deposit	\$ 505.00	
*Application Fee	To be set by Board	
*Annual License Fee	To be set by Board	
*License fees shall be based on estimated staff costs. Application fee deposit will be applied to Application and License fees if facility license is approved, but is not otherwise refundable. Renewal fee shall include a 5% increase over previous year fee plus an inspection fee cost for each additional inspection deemed warranted based on past compliance.		
Land spreading of Petroleum Contaminated Soil Generated Offsite, Lime sludge, or Yard Waste		
Bond Requirement	To be set by Board	
Application Fee	\$ 470.00 per Site	
License Fee	\$ 760.00 per Site	
Mixed Municipal Solid Waste Collection		
Annual Vehicle License Fee	\$ 80.00/per Vehicle	
Construction and Demolition Waste Collection		
Annual License Fee	\$ 80.00/per Vehicle	
Variance Request		
Fee	\$ 345.00 + \$1,000.00 Escrow	



COMMUNITY SERVICES

Department: **ENVIRONMENTAL HEALTH**

ORDINANCE NO. 4 – SUBSURFACE SEWAGE TREATMENT SYSTEM (SSTS)

Individual/Community Sewage Treatment System (ISTS/CSTS) Permit Fees									
Fee	Amount/Comments								
A. Residential Standard or Other ISTS with or without tank (also see D. ¹)									
1. Installed by a Minnesota Pollution Control Agency Licensed Installer	\$ 735.00								
2. Installed by Property Owner (The extra permit fee is to cover additional administrative and inspection costs)	\$ 950.00								
B. Septic Tank/Holding Tank Only	\$ 270.00								
C. Modification or Addition to an Existing System	1/2 the full permit cost								
D. Type IV and V System for an ISTS or CSTS ¹	Double the Standard Fee								
¹ If a monitoring plan is required for a Type II, III, IV or V system, the applicant shall pay an additional fee based on the number of inspections necessary as outlined in the monitoring plan (at \$110.00 per inspection). The applicant may also be subject to an annual license fee (see Miscellaneous Fees). The inspector may waive any and all of these additional fees for a Type II or III system involving a holding tank or the simple replacement of an existing system with a standard system on disturbed soil.									
E. Fee for a non residential Standard Type II or III ISTS and the application fee for any CSTS ² will be assessed based on daily design flows (also see D. ¹). Add \$400 to the fee for any State or Federal related permit requiring County review, such as a State Disposal System Permit (SDSP) from the Minnesota Pollution Control Agency (MPCA). Only sewage as defined in Minnesota Rules Chapter 7080 may be disposed of in an ISTS or CSTS, unless an SDSP or similar State or Federal permit is obtained.	<table> <tr> <td>1 – 500 gallons</td> <td>\$ 1,025.00</td> </tr> <tr> <td>501 - 1,000 gallons</td> <td>\$ 1,400.00</td> </tr> <tr> <td>1,001 – 5,000 gallons</td> <td>\$ 1,960.00</td> </tr> <tr> <td>5,001 – 10,000 gallons</td> <td>\$ 2,865.00</td> </tr> </table>	1 – 500 gallons	\$ 1,025.00	501 - 1,000 gallons	\$ 1,400.00	1,001 – 5,000 gallons	\$ 1,960.00	5,001 – 10,000 gallons	\$ 2,865.00
1 – 500 gallons	\$ 1,025.00								
501 - 1,000 gallons	\$ 1,400.00								
1,001 – 5,000 gallons	\$ 1,960.00								
5,001 – 10,000 gallons	\$ 2,865.00								
² The application fee for a CSTS shall be equal to one half the permit fee noted in E relative to system size. Staff time for reviews of CSTS designs, site visits and special meetings shall be billed to the Escrow fee established for Preliminary Plats.									



COMMUNITY SERVICES – ENVIRONMENTAL HEALTH (continued)

Individual/Community Sewage Treatment System (ISTS/CSTS) Permit Fees (continued)

F. Additional Permit Related Fees:

1. Property owners who have been referred to the County Attorney's Office for prosecution and charged with failing to replace a failing system may be subject to additional fees requested of the court by the Department to cover administrative costs. In addition, all laboratory and inspection costs incurred shall be billed to the applicant at the time of permit application.
2. Applications for ISTS permits which lack sufficient soils information for approval (due to weather/seasonal soil conditions) but which the ISTS inspector believes contain sufficient information for conditional issuance of a building construction permit shall be allowed to proceed through the permit process with the condition that final ISTS permit approval will not be granted until complete soil information is submitted and approved. The applicant shall pay an additional fee of \$220.00 to cover the cost of follow-up inspections and review.
3. The permit fee for an installation commenced before the Department approves the permit for the site shall be double the current permit fee amount.
4. The applicant shall pay an additional fee equal to 25 percent of the applicable current permit fee when an ISTS/CSTS permit has been issued and the installation has progressed to a point that it can no longer be adequately inspected by the Department because the Department was not given sufficient notice to inspect the system.
5. The permit fee shall be one and one/half (1.5) times the normal permit fee amount when an applicant requests the Department to approve a permit less than six working days between the dates when the complete application is received and ISTS installation will be commenced (subject to staff availability).
6. Applicants that request a significant change to an approved permit shall pay an additional fee equal to 25 percent of the applicable current permit fee.
7. Applicants shall pay an additional fee equal to 50 percent of the permit fee for significant design changes (such as a new site location or system type) when the Department did not approve the change, in writing, prior to the date installation work was commenced.
8. Permit Refund Policy. Permit fees will be refunded as outlined in a. and b. below minus a 25 percent charge for administration and inspection costs. Additional permit related fees outlined in Section F. are not refundable, such as permit renewal and penalty fees and fees to review design changes and conduct additional inspections.
 - a. When an applicant requests a refund prior to the permit expiration date.
 - b. When an application is received but not approved due to design or site issues.
9. An ISTS permit is valid for one year after the issuance date. The applicant shall pay an additional fee equal to 25 percent of the applicable current permit fee to renew a permit for one year (50 percent if the permit is renewed for two years). The renewal period begins on the anniversary of the initial issuance date. The permit becomes void three years after the initial issuance date or earlier if the applicant fails to pay an annual renewal fee, as required. The applicant may be subject to additional fees if there are design or location changes from the original permit or if an additional inspection(s) is necessary.
10. Homeowners (for homes serviced by an ISTS) shall obtain a signed pumping agreement (subject to approval by the County) with an MPCA licensed pumper. The agreement must establish and maintain an escrow held by the pumper to ensure that septic/holding tanks are pumped as needed to prevent sewage discharge. The amount of the Escrow shall be determined by the following formula:
$$\frac{A \times B \times C \times 75}{D} + E$$
 (Rounded to the nearest \$100.00)

D

Where:

- A = the number of days between the date of proposed occupancy and the forthcoming date of September 1.
- B = the number of proposed occupants in the home plus one (1).
- C = the estimated cost per pumping specific to that location as determined by a written proposal from a licensed pumper.
- D = the volume of the holding tanks.
- E = escrow administration cost.



COMMUNITY SERVICES – ENVIRONMENTAL HEALTH (continued)

Miscellaneous Fees																	
A. Inspection Fee	\$110.00 per Visit																
An Inspection fee will be assessed whenever the inspector must conduct an inspection relating to an ISTS or CSTS where the Fee Schedule does not outline a specific fee or when a reinspection is necessary. Examples include Shoreland inspections, meetings with ISTS professionals on site where a permit has not been issued, multiple site inspections to approve the site or during ISTS or CSTS construction, and other requests for site visits.																	
B. Annual License Fee for CSTS and Type IV and V Systems based on average daily measured flow**	1 – 1,000 gallons \$ 255.00 * 1,001 – 5,000 gallons \$ 435.00 * 5,001 – 9,999 gallons \$ 685.00 10,000 – 15,000 gallons \$ 935.00 Greater than 15,000 gallons \$ 1,245.00																
*For single family homes, this fee can be reduced or waived after three years depending on the performance of the system. ** If the Annual License Fee or documents required for licensing or relicensing are submitted late an additional penalty fee shall be paid as follows: 1-30 days late: 5% of the License Fee More than 30 days: 10% of the License Fee																	
C. Land Application of Septage	<table border="1"> <thead> <tr> <th></th> <th>Application Fee</th> <th>Annual License Fee</th> </tr> </thead> <tbody> <tr> <td>Less than 5,000 gallons per site</td> <td>\$ 125.00 per site</td> <td>\$ 255.00 per site</td> </tr> <tr> <td>5,000 – 9,999 gallons per site</td> <td>\$ 180.00 per site</td> <td>\$ 380.00 per site</td> </tr> <tr> <td>10,000 – 20,000 gallons per site</td> <td>\$ 245.00 per site</td> <td>\$ 495.00 per site</td> </tr> <tr> <td>More than 20,000 gallons per site</td> <td>\$ 370.00 per site</td> <td>\$ 630.00 per site</td> </tr> </tbody> </table>		Application Fee	Annual License Fee	Less than 5,000 gallons per site	\$ 125.00 per site	\$ 255.00 per site	5,000 – 9,999 gallons per site	\$ 180.00 per site	\$ 380.00 per site	10,000 – 20,000 gallons per site	\$ 245.00 per site	\$ 495.00 per site	More than 20,000 gallons per site	\$ 370.00 per site	\$ 630.00 per site	
	Application Fee	Annual License Fee															
Less than 5,000 gallons per site	\$ 125.00 per site	\$ 255.00 per site															
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More than 20,000 gallons per site	\$ 370.00 per site	\$ 630.00 per site															
D. ISTS Permit Fee for Pumping and Maintenance Inspections																	
1. Permit Fee for One Pumping * This fee shall be waived for subordinate service districts that comply with maintenance requirements in the ISTS Ordinance and that submit pumping permit information electronically in a manner that is acceptable to the County.	\$ 17.00*																
2. Permit Fee for Multiple Pumpings (must be renewed every calendar year) Nonresidential Tanks Residential Tanks	\$ 220.00 Annually \$ 85.00 Annually																
E. Costs related to review of proposed subdivisions for ISTS/CSTS compliance such as for preliminary plat and other purposes within municipalities covered under the County's ISTS/CSTS Ordinance shall be through signing an Escrow agreement and posting of an Escrow of \$1,000.																	
F. Variance Request	\$ 345.00 plus \$1,000.00 Escrow																



COMMUNITY SERVICES

Department: **ENVIRONMENTAL HEALTH**

ORDINANCE NO. 12 – HAZARDOUS WASTE MANAGEMENT

	Application Fee	License Fee	Registration Fee
Generator Fee Schedule			
Very Small Quantity Generators			
Minimal Generator (one-time only)			\$160.00
Under 56 gallons/year	\$155.00	\$160.00	
56-100 gallons/year	\$185.00	\$240.00	
Over 100 gallons/year	\$220.00	\$295.00	
Small Quantity Generators			
Under 500 gallons/year	\$315.00	\$455.00	
500-1,000 gallons/year	\$340.00	\$585.00	
Over 1,000 gallons/year	\$380.00	\$720.00	
Large Quantity Generators			
Under 10,000 gallons/year	\$500.00	\$1,965.00	
10,000-50,000 gallons/year	\$620.00	\$3,275.00	
Over 50,000 gallons/year	\$745.00	\$5,235.00	
Late Application and Payment Penalties			
Generator penalty fees for late submittal of an initial license application, initial registration, license renewal application, or license or registration fee payment shall be assessed in addition to the standard license or registration fees and to any other penalties which may be incurred.			
1-14 days late		\$25.00	
15-30 days late		\$50.00	
More than 30 days late		\$100.00	
Notes			
<p>1. The following wastes are not subject to Generator license or application fees if they are managed in accordance with the requirements of the Scott County Hazardous Waste Management Ordinance:</p> <ul style="list-style-type: none"> A. Lead-acid batteries. B. Used oil and petroleum filters. C. Used oil which does not contain a hazardous waste per Minn. Rule Chapter 7045. D. Fluorescent lamps. E. Scrap metal. F. Hazardous wastes which are subject to the requirements of Minn. Rules part 7045.0255 pertaining to one-time disposal. G. Wastes generated as a result of a response action. <p>2. The license and application fees will not be assessed to those Very Small Quantity Generators (VSQG) that qualify as Minimal Generators. Minimal Generators will be assessed a one-time Registration Fee. Generators that meet the waste type and volume requirements to be a Minimum Generator but do not otherwise qualify to be a Minimal Generator shall pay the appropriate standard generator fee.</p> <p>3. For the purpose of fee calculation, 10 pounds = 1 gallon.</p> <p>4. Fees are not prorated. Generators who generate hazardous waste in any part of the license year (April 1st to March 31st) shall pay the full license fee for that license year.</p> <p>5. All generators are subject to penalty and reinspection fees.</p>			



COMMUNITY SERVICES – ENVIRONMENTAL HEALTH (continued)

Facility Fee Schedule		
	Application Fee	Annual License Fee
Storage	\$3,805.00	\$2,615.00
Short-Term (10-day) Transfer Station	\$715.00	\$1,500.00
Treatment and Recycling		
Less than 10,000 gallons	\$1,900.00	\$3,915.00
10,000 gallons or more	\$3,805.00	\$7,840.00
Facilities required to obtain a facility permit that Collect, Consolidate, Process, Recycle, Store and Treat the following wastes: Batteries, Electronics, Lamps, Mercury Containing Equipment, Pesticides, Precious Metal Bearing Wastes, Recyclable Fuel, Used Oil, Used Oil Filters, and/or Wastes Contaminated with Oil	\$715.00	\$1,500.00
Land Treatment/Storage	\$600 deposit + Escrow*	
Land Disposal	\$600 deposit + Escrow*	
*To be set by Board		
Late Application and Payment Penalties		
Facility penalty fees for late submittal of an initial license application, license renewal application or license fee payment shall be assessed in addition to the standard license fees and to any other penalties which may be incurred.		
1-14 days late		2.5%, but not less than \$50.00
15-30 days late		5%, but not less than \$100
More than 30 days late		10%, but not less than \$200
Miscellaneous Generator and Facility Fees		
1. \$110.00 fee for license and Ordinance violations that result in the need for a reinspection and when a company representative fails to notify the inspector in advance to cancel a scheduled inspection. 2. \$110.00 per hour Technical Assistance Fee (subject to staff availability). 3. \$345.00 plus \$1,000.00 Escrow for Variance requests. 4. Application and License fees are nonrefundable. 5. If the facility's actions fall into more than one fee category, the facility shall be charged only the highest applicable fee.		
VSQG Fee Schedule		
	Customer Fee	
Processing Fee (may be waived if a shipping paper is not required)		
Waste	\$50.00/hr, Minimum Fee \$75.00	
Product	\$25.00 (No charge if less than 20 lbs)	
Waste Disposal Fee	1.45 times County Cost	



COMMUNITY SERVICES

Department: **PLANNING**

ZONING ORDINANCE NO. 3 and SUBDIVISION ORDINANCE NO. 7

Fee	Amount/Comments
1. Administrative Permits	
A. Administrative Subdivision	\$375.00
B. Administrative Use Permit/Certificate of Compliance	\$180.00
C. Erosion & Sediment Control (ESC)/ Landscaping as described in the Terms of the ESC Escrow Agreement	
1. Residential Building Permit for Principal or Accessory Structure including Agricultural Buildings	\$120.00 (\$ 150.00 if Escrow waived)
2. Escrow	\$500.00 or \$2,000.00
3. ESC Inspection	\$15.00
D. Grading Permit	\$330.00 plus Escrow for staff review and erosion control
2. Conditional Use Permits	
A. Conditional Use Permit (CUP)*	\$655.00 plus \$1,000.00 Escrow for permits in residential and agricultural zoning districts; plus \$2,000.00 for permits in commercial or industrial zoning districts.
B. CUP Transfer*	\$360.00
C. CUP Monitoring/Review	Escrow amount to be set by the Board as part of CUP approval
3. Interim Use Permits	
A. Interim Use Permit*	\$655.00 plus \$1,000.00 Escrow for permits in residential and agricultural zoning districts; plus \$2,000.00 for permits in commercial or industrial zoning districts.
B. Interim Use Permit Transfer*	\$360.00
4. Land Reclamation and Mining Annual License	\$430.00 plus \$1,000 Escrow plus financial guarantee or bond of \$5,000 per acre of disturbed and unreclaimed area.
5. Miscellaneous Fees	
A. Land Use Permit (Agricultural Building)	\$70.00
B. Radius Search (w/o County Planning Action)	\$120.00 plus \$4.00 per name over 25 names
C. Requested Zoning Information Letter	\$60.00
D. Sign Permit	\$60.00 plus \$0.50 per square foot of sign area
E. Development Review Team I Application	\$160.00
F. Development Review Team II Application	\$375.00 plus \$1,000.00 Escrow
G. Special Meeting, as determined by the Board	\$1,245.00
H. Comprehensive Plan Amendment	\$1,145.00 plus \$2,000.00 Escrow
6. Plat	
A. Preliminary	
1. 10 lots or less	\$950.00 plus \$1,000.00 Escrow
2. 11-25 lots	\$950.00 plus \$2,500.00 Escrow
3. 26 lots or more	\$950.00 plus \$5,000.00 Escrow
B. Final Plat	
1. Addressing	\$385.00 plus \$1,000.00 Escrow, \$120.00 per lot
2. County Park Dedication	
a. New Residential Lot	\$1,000.00 per lot
b. Commercial/ Industrial/ Institutional	\$500.00 for each gross acre of land
3. Stormwater Planning & Water Quality (gross acres shall include all platted property, including outlots)	
a. Plats with a gross density of one unit per 40 acres or less density	\$40.00 per gross acre



b. Plats with a gross density of one unit per 20 acres or less density	\$70.00 per gross acre
c. All others	\$130.00 per gross acre
4. Groundwater Planning	
a. Residential	\$130.00 per new lot
b. Commercial/ Industrial/ Institutional	\$70.00 per gross acre
7. Rezoning/Zoning Ordinance Amendment*	\$625.00 plus \$1,000.00 Escrow; \$2,000.00 for PUD with minor comp plan amendment
8. Variance*	\$625.00 plus \$1,000.00 Escrow
9. Large Assembly Permit/License	
a. 250-999 attendance	\$230.00 plus \$1,000 Escrow
b. 1,000-1,999 attendance	\$230.00 plus \$2,000 Escrow
c. 2,000 or more attendance	\$230.00 plus \$5,000 Escrow
*Recording Fee	\$46.00



**COMMUNITY SERVICES
MISCELLANEOUS FEES**

Charges for Administrative Services	
Fee	Amount/Comments
Comprehensive Plan	\$50.00
Comprehensive Plan Map (up to 11x17)	\$ 5.00
Copying – Blueprint	\$5.00 per page plus Retrieval cost plus \$60.00 per hour Administrative fee (minimum 1/2 hour).
Copying – Letter & Legal size ≤ 100 Black/White	\$0.25 per page
Copying – Letter & Legal size > 100 Black/White	\$0.25 per page plus \$60.00 per hour Administrative fee (minimum 1/2 hour)
Copying – Letter & Legal size - Color	\$1.00 per page
Copying – Plotter	\$10.00
Copying – 1/2 Section	\$3.00 per page
Custom Mapping	\$60.00 per hour (minimum 1/2 hour) plus \$10.00 for each additional sheet over one
Electronically Scanned Images	\$0.25 per page plus \$60.00 per hour Administrative fee for > 100 Images or if Image consolidation is requested (minimum 1/2 hour, no charge if < 5 minutes)
Environmental Review	
Alternative Urban Areawide Review (AUAR)	\$360.00 plus \$10,000.00 Escrow
Environmental Assessment Worksheet (EAW)	\$345.00 plus \$10,000.00 Escrow
Environmental Site Assessment Review (written requests only)	\$110.00 per hour of staff time (minimum fee is \$110, \$110 deposit required).
File Research/Consultation of Staff & Lists Requiring Programming	Printing and Material costs plus \$60.00 per hour Administrative fee (minimum 1/2 hour)
Problem Materials accepted at the HHW facility	\$3.00 VCR/DVD/CD Player, Small Desktop Printer, Desktop Scanner, Car Tire (\$5.00 with rim) \$4.00 Light Truck Tire (\$6.00 with rim) \$5.00 TV Smaller than 19", Stereo Receiver, Semi Tire Tubes \$6.00 Large Desktop Printer \$10.00 14-17" CRT Monitor, Any Size Flat Screen Monitor, 17"-32" Flat Screen TV, Small Household Appliances, (microwave, window AC, dehumidifier), Snowmobile Track \$15.00 Semi Tire (no rims), Large Tractor Tire Tubes \$20.00 19-21" TV, 18-21" CRT Monitor, Large Household Appliances (stove, washer, dryer, refrigerator, water heater – 60 gallons or smaller, etc) \$25.00 23-28" TV, 33-50" Flat Screen TV \$40.00 29" and larger TV and Console TV \$60.00 Large Tractor Tire (no rims) \$75.00 Large / Commercial Water Heaters over 60 gallons \$0.25/lb unlisted items with CRT \$0.20/lb Other Electronics Ammonia (specialty, RV/gas, etc) Appliances ➤ 4 ft. or less in height: \$150.00, over 4 ft: \$300.00 ➤ Ammonia Air Conditioner: \$800.00 ➤ Commercial Appliances: \$2.00/cubic ft Assistance Fee: one staff \$5.00, multiple staff or forklift \$10.00
Open Burning Inspection Requested by Permitting Authority	\$110.00
Well Water Sampling and Radon Test Kits	County Cost of Kit (includes test), plus \$5.00, plus shipping cost , if applicable



Charge for Copies of the Following Documents	
Fee	Amount/Comments
Ordinance No. 2 Solid Waste Management	\$ 7.50
Ordinance No. 3 Zoning	\$46.00
Ordinance No. 4 Subsurface Sewage Treatment System	\$ 7.50
Ordinance No. 6 Mobile Home	\$ 3.00
Ordinance No. 7 Land Subdivision	\$18.00
Ordinance No. 12 Hazardous Waste Mgmt.	\$ 4.50
Ordinance No. 13 Administrative Procedures	\$ 3.50
Scott WMO Plan – CD	\$ 6.00
Scott WMO Plan – Paper Copy	\$44.00
Transportation Plan	\$44.00
Zoning Map (up to 11x17)	\$ 5.00

CUSTOMER SERVICES

Fee	Amount	Change/New	Comments
Amending Liquor License	\$100.00		
ATV/Snowmobile/Etc.	Varies		
Auctioneer License	\$20.00		
Beer Non-Profit	\$20.00		
Beer Off Sale 3.2	\$230.00		
Beer On Sale 3.2	\$230.00		
Beer On/Off Sale 3.2	\$290.00		
Boat Titled	Varies		
Boat Non-Titled	Varies		
Candidate County Filing Fee	\$50.00		
Candidate SWCD Filing Fee	\$20.00		
Candidate State Rep Filing Fee	\$100.00		
Candidate Judicial Filing Fee	\$300.00		
Charitable Gambling	\$100.00		
Computer Screen Print	\$0.25		
Copy - Black / White	\$0.25		
Copy - Color	\$1.00		
DL Additional Fee or Part Fee	Varies		
DL Designated Parent	\$3.50		
DL Duplicate ID Card	\$13.50		
DL Duplicate Non-Photo	\$13.50		
DL Duplicate Photo	\$13.50		
DL Fast Track	\$20.00		Expedite Fee
DL ID Card	\$18.00		
DL Instruction Permit	\$12.00		
DL Provisional	\$15.00		
DL School Bus Physical Fee	\$4.00		
DL Senior ID Card	\$11.00		
DL Special Fee ID Card	\$0.50		
DLA Class A Regular	\$43.00		
DLA Class A under 21	\$23.00		
DLB Class B Regular	\$35.00		
DLC Class C Regular	\$28.00		



CUSTOMER SERVICES (continued)

Fee	Amount	Change/New	Comments
DLD Class D Regular	\$24.00		
DLD Class D under 21	\$24.00		
Deed Tax	Varies		
Fireworks Permit	\$200.00		
Game & Fish	Varies		
Liquor Amended	100.00		
Liquor Off Sale	\$250.00		
Liquor On Sale	\$1,500.00		
Liquor Set Up Sale	\$225.00		
Liquor Sunday Only	\$200.00		
Liquor Temporary	\$100.00		
Liquor Wine Sale	\$750.00		
MDV M V Disability Sticker	\$5.00		
MVDP M V Dup Plate/Sticker	Varies		
MVDT M V Dup Title	\$19.00		
MVR M V Registration	Varies		
MVSP Special Plate Fee	Varies		
MVT MV Transaction/Transfer	Varies		
MV Fast Track	\$20.00		Expedite Fee
Mortgage Registration	Varies		
Notarize	\$1.00		
Passport Execution	\$25.00		
Passport Expedite Postage	\$18.30		Expedite Fee
Passport Photo	\$10.00		
Precious Metal	\$71.00		
Tax Escrow Fee/ Maintenance 1 time	\$5.00		
Tax Escrow Fee Large Comp	\$3.00		
Tax Statement Duplicate	\$3.00		
Tobacco	\$250.00		
Tobacco Violation	\$400.00		
Transient Merchant	\$150.00		



EMPLOYEE RELATIONS

Fee	Amount	Change/New	Comments
Training Classes	Varying		Variable charge per type and length of class

EXTENSION

Fee	Amount	Change/New	Comments
Bulletin, University of Minnesota	\$1.00		

FACILITIES

Fee	Amount	Change/New	Comments
Copies	\$0.25		Per Copy

GIS DATA & GIS INFORMATION

Fee	Amount	Change/New	Comments
Centerline Data	\$500.00		Flat rate
Digital Data – Setup	\$50.00		
Digital Data – Rate	\$50.00		
Digital Data, 1 – 2000 records	\$0.05		Per Record
Digital Data, 2001 – 5000 records	\$0.03		Per Record
Digital Data, 5001 – 50,000 records	\$0.02		Per Record
Digital Data, over 50,000 records	\$0.01		Per Record
Digital Parcel Data - Flat Rate	\$0.01		Flat rate for pre-built datasets
Digital Parcel Data - Setup	\$50.00		To cover interaction and delivery costs
Digital Parcel Data, 1-2000 parcels	\$0.05		
Digital Parcel Data, 2001-5000 parcels	\$0.03		
Digital Parcel Data, 5001 - 50,000 parcels	\$0.02		
Digital Parcel Data, over 50,000 parcels	\$0.01		Full county purchase includes 3 quarterly updates
Digital Topographic / Planimetric Data - Contour data	\$12.00		Per Acre / Topographic & Planimetric data
Digital Topographic Data - 2 ft. contour data	\$6.00		Per Acre / Topographic data only
GIS Maps	Varies		
Custom Mapping	\$50.00		Per Hour
Aerial Map 1/2 Section 22x34	\$15.00		
Aerial Map 1/2 Section 11x17	\$10.00		
Aerial Map 1/2 Section 8.5x11	\$5.00		
Hydric Property Map 1/2 Section 11x17	\$5.00		
Hydric Property Map 1/2 Section 22x34	\$10.00		
Hydric Property Map 1/2 Section 8.5x11	\$5.00		
Parcel 1/2 Section 11x17	\$5.00		
Parcel 1/2 Section 22x34	\$10.00		
Parcel 1/2 Section 8.5x11	\$3.00		
Planimetric 1/2 Section 11x17	\$15.00		
Planimetric 1/2 Section 22x34	\$25.00		
Planimetric 1/2 Section 8.5x11	\$10.00		
Zoning 1/2 Section 11x17	\$5.00		
Zoning 1/2 Section 22x34	\$10.00		



HIGHWAY

Fee	Amount	Change/New	Comments
Damaged Signs	Varies		Per Accident + Fringes & Overhead
Equipment / Vehicle Charges	Varies		
Right-Of-Way Fees			Subject to double fees for unauthorized work
Registration Fee - All Permits	\$30.00		
Access Street / Commercial	\$665.00		
Access Residential / Agricultural	\$177.00		
Utility Permit > 1 mile	\$162.00		
Utility Permit for each mile increment	\$75.00		
Excavation / Grading Permit	\$162.00		
Landscaping Permit	\$101.00		
Obstruction Permit	\$357.00		
Moving Permit	\$25.00		
Moving Permit Annual	\$125.00		
Salt Mixture	\$67.00		Per Cubic Yard / Amount may vary
Street Sign Installation	\$215.00		Flat Fee
Township Sign Maintenance	Labor		Plus Material, Fringes, Overhead
Copies - Black/White	\$0.25		
Copies - Color	\$1.00		
County Maps	\$1.00		
Plans & Proposals	Varies		
Postage	Varies		
Bus Fares - Transit	Varies		



HEALTH AND HUMAN SERVICES

Fee		Amount	Change/New	Comments
Vaccine Administration-Hepatitis B#1	Disease Prevent Control	\$45.00		Per Shot
Vaccine Administration-Hepatitis B#2	Disease Prevent Control	\$45.00		Per Shot
Vaccine Administration-Hepatitis B#3	Disease Prevent Control	\$45.00		Per Shot
Vaccine Administration-Hepatitis A Adult	Disease Prevent Control	\$35.00		Per Shot
Vaccine Administration-Influenza	Disease Prevent Control	\$25.00		Per Shot
Vaccine Administration-FluMist	Disease Prevent Control	\$35.00		Per Dose
Vaccine Administration-Pneumococcal	Disease Prevent Control	\$50.00		Per Shot
Vaccine Administration-Tetanus/Diphtheria	Disease Prevent Control	\$35.00		Per Shot
Vaccine Administration-Tdap	Disease Prevent Control	\$50.00		Per Shot
Vaccine Administration-MMR	Disease Prevent Control	\$60.00		Per Dose
Vaccine Administration-Menactra	Disease Prevent Control	\$100.00		Per Dose
Vaccine Administration-Varicella	Disease Prevent Control	\$95.00		Per Dose
Vaccine Administration-Zostavax	Disease Prevent Control	\$175.00		Per Dose
Mantoux Test	Disease Prevent Control	\$15.00		Per Test
Vaccine Administration	Disease Prevent Control	\$14.69		Per Shot
Vaccine Administration - Subsequent	Disease Prevent Control	\$14.69		Per Shot
Clinic Visit/Encounter	Health Promotion	\$150.00		
Health Promo & Group Counseling	Health Promotion	\$19.76		Per Person
Maternity & Health Promo	Health Promotion	\$150.00		Per Person
Case Management (Face to Face)	Tuberculosis	\$51.55		Per 15 min
DOT	Tuberculosis	\$35.14		Per Visit
Relocation Assessment	Pre-Admission Screening	\$20.43		Per 15 min
Relocation Service Coordination	Pre-Admission Screening	\$15.53		Per 15 min
LTCC Under 65	Pre-Admission Screening	\$20.43		Per 15 min
Case Management	Alternative Care	\$23.65		Per 15 min
Case Management Aide	Alternative Care	\$8.73		Per 15 min
Case Management	CADI - Child	\$22.74		Per 15 min
Case Management Aide	CADI - Child	\$8.73		Per 15 min
Case Management	CADI - Adult	\$22.74		Per 15 min
Case Management Aide	CADI - Adult	\$8.73		Per 15 min
Case Management	CAC - Child	\$22.74		Per 15 min
Case Management Aide	CAC - Child	\$8.73		Per 15 min
Case Management	CAC - Adult	\$22.74		Per 15 min
Case Management	Elderly Waiver	\$23.65		Per 15 min
Case Management Aide	Elderly Waiver	\$8.73		Per 15 min
Assessment/Reassessment	PCA	\$257.00		Per Visit
Service Update Option	PCA	\$128.50		Per Visit
Temporary Service Increase	PCA	\$128.50		Per Visit
Case Management	TBI	\$22.74		Per 15 min
Case Management Aide	TBI	\$8.73		Per 15 min
Case Management	Private Pay	\$22.90		Per 15 min
Case Management Aide	Private Pay	\$8.36		Per 15 min
Day Training & Habilitation - T2002	Transportation	\$12.87		Per Day
Day Training & Habilitation - T2002	Transportation	\$12.87		Per Day
Day Training & Habilitation - T2020	Full Day	\$79.43		Per Day
Day Training & Habilitation - T2020	Full Day	\$79.43		Per Day
Day Training & Habilitation - T2020 U5	Partial Day	\$59.57		Per Day
Day Training & Habilitation - T2020 U5	Partial Day	\$59.57		Per Day



HEALTH AND HUMAN SERVICES (continued)

Fee		Amount	Change/New	Comments
Adoption Study	Court-Related Home Studies	\$65.00		Per Hour \$3,000 max
Adoption Search	Licensing & Resource Development	\$20.00		Per Hour \$500 max
Adoption Background Study	Licensing & Resource Development	\$100.00		Per Study
Independent Adoption Court DHS Referred	Licensing & Resource Development	\$65.00		Per Hour \$3,000 max
Case Management	CW - TCM	\$386.00		Per Client/Per Month
Child Care	Background Studies	\$100.00		Per License
Child Care	Home Inspections	\$50.00		Per License
Case Management	VA/DD - TCM	\$405.00		Per Client/Per Month
Case Management	Adult MH-TCM	\$405.00		Per Client/Per Month
Case Management	Child MH-TCM	\$548.00		Per Client/Per Month
MR Case Management	Rule 185 Case Management Waiver	\$21.54		Per 15 min
Screening	MR/RC Screening	\$21.26		Per 15 min
Screening	PASAAR - MR	\$21.26		Per 15 min
Case Management	Alternative Care	\$23.65		Per 15 min
Case Management Aide	Alternative Care	\$8.73		Per 15 min
Case Management	CADI - Adult	\$22.74		Per 15 min
Diagnostic Assessment		\$225.00		Per Hour
Psychological Evaluation - LP		\$150.00		Per Hour
Neuropsychological Evaluation - LP		\$160.00		Per Hour
Individual/Family Therapy		\$132.00		Per Hour
Group Therapy	Non-MD	\$88.00		Per Hour
Interactive Individual Therapy		\$140.00		Per Hour
Day Treatment		\$88.00		Per Hour
Anger Evaluation		300.00		
Anger Management Group		20.00		Per Session
Medication Management		\$150.00		Per Unit
Interactive Medication Management		\$175.00		Per Unit
CTSS Individual Skills Training		\$15.00		Per 15 min
CTSS Family Skills Training		\$20.00		Per 15 min
CTSS Group Skills Training		\$10.00		Per 15 min
Detoxification Fees		Sliding (vary)		Does not exceed actual cost
Missed Appointment Fee		20.00		Per Appt.
Out of Home Placement Fee	Placement Fee	*		
Collection Fee		\$50.00		Per Year
Copy Fees		\$0.25		Per Copy
Corporate Foster Home Licensing Fee		\$500.00		Annually

* Fee will be determined by using MN Statutes - Chapter 518.551 and adjusted annually using the Consumer Price Index.



INFORMATION TECHNOLOGY

Fee	Amount	Change/New	Comments
Download to Tape/CD	\$0.02		Per Record
Technical Assistance	\$60.00		Per Hour

LAND RECORDS

Fee	Amount	Change/New	Comments
A Additional Document No.	\$10.00		5 & Up
A Copy Conformed	\$2.00		
A Filing	\$46.00		
A Multi Assign, ParRel, Sat's (4)	\$46.00		
A Plat Filing	\$56.00		
A CIC Plat / Declaration	\$56.00		
Certified Copy	\$10.00		
Computer Listing Minimum	\$40.00		
Conservation Fee	\$5.00		
Copy - Land Records	\$1.00		
Copy Plat	\$10.00		
Fax Fee	\$3.00		
Fax Per Page	\$1.00		
MH Tax Release	\$30.00		
State Tax Lien Release	\$30.00		
T CECT	\$40.00		
T CIC / Declaration	\$56.00		
T Condition of Register	\$50.00		
T CIC Multi Cert. - 10	\$46.00		Up to 10
T CIC Multi Cert.	\$10.00		11 & Up
T Copy Conformed	\$2.00		
T Exchange Certificate	\$20.00		
T Residue Certificate	\$40.00		
T Memorial	\$46.00		
T Memorial Additional Certificates	\$20.00		
T Order to Register	\$46.00		
T Plat/RLS	\$56.00		
T Transfer	\$46.00		
T Copy RLS Certified	\$15.00		
V Birth Certificate Certified	\$26.00		
V Birth Certificate Non-Certified	\$13.00		
V Birth Certificate Additional	\$19.00		
V Birth / Death Report	\$15.00		
V Birth Verification	\$9.00		
V Death Certificate	\$13.00		
V Death Certificate Additional	\$6.00		
V Death Certificate Non Certified	\$13.00		
V Death Record - Fetal	\$9.00		
V Marriage Application	\$115.00		
V Marriage Application/Reduced	\$40.00		
V Marriage Certificate Certified	\$9.00		
V Notary Authentication	\$5.00		
V Notary Filing	\$20.00		
V Record Not Found - Birth	\$16.00		



LAND RECORDS (continued)

Fee	Amount	Change/New	Comments
V Record Not Found - Death	\$13.00		
V Record Not Found – Marriage	\$9.00		
V Search Records	Varies		
Weil Certificate	\$50.00		
Monthly Property Mgmt Subscription Fee	\$25.00		
Monthly Web Services Subscription Fee	\$250.00		
PMP/WEB Document Fee: Certificate of Title	\$2.00		
PMP/WEB Document Fee: Recorded Document	\$1.00		
Non-Subscriber Document Fee: Certificate of Title	\$25.00		
Non-Subscriber Document Fee: Recorded Document	\$10.00		

LIBRARY

Fee	Amount	Change/New	Comments
Audio/Visual Late Fee	\$1.00		Per day, \$7.00 max
Extended Use Fee Children and Young Adult Materials (Overdues)	\$0.10		Per day per item, max \$7.00
Extended Use Fee Adult Materials (Overdues)	\$0.30		Per day per item, max \$7.00
Library Card, keychain - replacement	\$1.50		
Library Card, keychain - new	\$1.00		
Printing - Black and White	\$0.10		Per page
Printing - Color	\$0.50		Per page
Copy machine	\$0.10		Per page
Copy machine - Color	\$0.50		Per page
Processing Fee	\$5.00		Per lost or damaged item
Book Bag - canvas	\$4.00		Per item
Book bag - plastic	\$0.50		Per item
Library card - replacement	\$1.00		Replacement
Microfilm - newspaper	Varies		Cost Recovery
Microfilm - shipping & handling	\$2.50		Per item
Microfilm - census	\$3.50		Per item
Lost/Damaged Materials	Varies		Cost recovery & replacement
Restitution	Varies		Cost recovery & replacement
DVD / CD case - Lost or damaged	\$3.00		Replacement max of \$3.00
DVD / CD insert - Lost or damaged	\$3.00		Replacement max of \$3.00
Barcode - Lost or damaged	\$1.00		Replacement

*Library fees are approved by the Library Board



SHERIFF

Fee	Amount	Change/New	Comments
Civil Process - Certificate of Sale	\$10.00		
Civil Process - Duplicate returns	\$10.00		
Civil Process - Deputy Time / Property Standby	\$70.00		Per HR/1 Hr minimum; after hours @ \$110/hr
Civil Process - Evictions	\$140.00		2 staff / Per HR/1 Hr minimum; after hours @ \$110/hr
Civil Process - Execution Levy Collection	5%		
Civil Process - Execution Levy (Wh, P, NS)	\$70.00		Wholly, Partial, Non-satisfied
Civil Process - Mortgage Foreclosure Sale	\$70.00		
Civil Process - Mortgage Foreclosure Sale Copy	\$0.25		Per Sale
Civil Process - Mortgage Foreclosures Under Judgment & Decree	\$300		
Civil Process - Notice of Intent to Redeem	\$100.00		Per MSS / per notice filed
Civil Process - Posting for Sales	\$95.00		
Civil Process - Redemptions	\$250.00		Pre-pay / non-refundable
Civil Process - Replevins/ Writ of Execution /Attachments	Varies		\$400.00 deposit + deputy time time for 1 piece of property; \$750 deposit + deputy time for 2 pieces of property; \$1,000 = deputy time for 3 pieces of property; negotiated deposit for greater numbers
Civil Process - Deputy Time / Replevins	\$70.00		Per HR/1 Hr minimum; after hours @ \$110/hr
Civil Process - Service of Civil Process	\$70.00		Each up to 2 svcs, \$25 ea add'l same address
Civil Process - Sheriff Sales (other)	\$70.00		Per Sale
Civil Process - Storage Fee on County Property	\$5.00		Per Day
Civil Process - Deputy Time / Writ of Exec / Attach.	\$70.00		Per HR/1 Hr minimum; after hours @ \$110/hr
Civil Process - Writ of Recovery in Eviction	\$70.00		
Jail - Board Inmates/Other Counties	\$60.00		Per day for agency w/o contract
Jail - Booking Fee	\$20.00		Allowed by Statute / set by Co. Board
Jail - Inmate Work Release Fee	\$20.00		Per Day
Jail - Inmate Drug Screening Fee	\$20.00		Per Test
Jail - Inmate Booking Record	\$5.00		
Jail - Inmate Medical Fee	\$5.00		Per Inmate - initiated service
Jail - Pay For Stay Fee	\$20.00		Per Day
Patrol - Impound Storage Fee/Criminal-Forfeiture	\$15.00		Per day/max \$75/mo per vehicle
Patrol - Security Service & Vehicle	\$110.00		Per Hour
Patrol - Sheriff Mileage	\$0.50		Per Mile
Records - Accident/Incident Report	\$2.00		Up to 4 pages/\$.25 for ea additional page
Records - Booking Photo (Hard Copy)	\$5.00		Color/black & white
Records - Color photocopy/prints	\$1.00		Per page
Records - Commercial Use Accident Rpt	\$0.50		Per Accident
Records - Conceal & Carry Application Fee	\$100.00		
Records - Conceal & Carry Replacement Fee	\$10.00		Data Change/Lost/Stolen/Destroyed
Records - Conceal & Carry Renewal Fee	\$75.00		Within 90 Days of Expiration
Records - Conceal & Carry Renewal Fee	\$85.00		1-30 Days After Expiration
Records - Conceal & Carry Renewal Fee	\$100.00		31+ Days After Expiration
Records - Copy Film	\$20.00		Plus \$.60/pr/case; Rush \$35/\$.90
Records - Copy Officer Audio Tape/IC	\$15.00		Per Tape
Records - Copy Video	\$25.00		Per Tape
Records - Dispatch Tape/Transcription	\$30.00		Minimum 1/2 hr/\$30.00 ea additional 1/2 hr
Records - Emerg Fingerprint/non-crim	\$20.00		Up to 2 cards, \$5.00 each additional card



SHERIFF (continued)

Fee	Amount	Change/New	Comments
Records - Photos on CD	\$10.00		Per CD
Records - Research	\$35.00		Per hr/may vary with type of request
Reserves - Non-Criminal Fingerprint/non-resident	\$25.00		Up to 2 cards, \$5.00 each additional card
Reserves - Non-Criminal Fingerprint/cty resident	\$15.00		Up to 2 cards, \$5.00 each additional card

SURVEYOR

Fee	Amount	Change/New	Comments
Aerial Photography	Varies		\$100.00 per section
Half Section 11x17	\$3.00		
Map, Right of Way	\$6.00		
Plat Checking / Flat	\$200.00		Per plat, CIC plat, RLS
Plat Checking / Parcel	\$25.00		Per lot, outlot, park, unit, tract
Plat Checking / Minimum	Varies		Per plat, CIC plat, RLS
Plat Copy 20x30	\$6.00		
Registered Land Survey	\$5.00		Each



TAXATION

Fee	Amount	Change/New	Comments
Assessments Local.	\$8.00		Per Record
Audit: Town/City/School	\$190.00		Per Entity
Bonding Certificate	\$200.00		Per Entity
Bonding Certificate Pg Update	\$50.00		Per Page
Computer Listing	\$0.10		Per Page (\$40.00 min.)
Computer Screen Print - Black/White	\$0.25		Per Page
Computer Screen Print - Color and Sealed for Cert.	\$3.00		Per Page
Confession of Judgment Req	\$75.00		Per Request
Confession of Judgment Cert	\$25.00		Per Contract
Delinquent Tax Fee (1st time)	\$25.00		Per Parcel
Delinquent Tax Listing	\$50.00		Per Request
Delinquent Tax Statement	\$3.00		Per Statement
Green Acre Calculation	\$20.00		Per Parcel
NSF Fee	\$30.00		Per Check
Notice of Expiration of Redemption	\$115.00		Per Parcel
Open Space Calculation	\$30.00		Per Parcel
Repurchase Forfeit Property	\$150.00		Per Parcel
Research	\$50.00		Per Hour (\$50.00 min)
Search, Tax/Specials	\$5.00		Per Parcel
Special Assessment Setup	\$14.00		Per Code
Special Assessment Input/Del	\$3.00		Per Parcel
Tax Data - Archived	\$7.00		Per Year, Per Parcel
Tax Forfeited Land (list only)	\$15.00		Per List
Tax Forfeited Land (list & map)	\$50.00		Per Request
Ten Largest Taxpayer List	\$65.00		Per Entity
TIF District Setup	\$200.00		Per District
TIF Annual Maintenance	\$18.00		Per Parcel
TIF Knockdown	\$20.00		Per Parcel
TIF Knockout	\$20.00		Per District
TIF Decertification	\$15.00		Per District
Ag Preserve App/Expir	\$25.00		Per Application
Ag Preserve Re-Enroll	\$10.00		Per Application