



**AGENDA
SCOTT COUNTY
BOARD OF COMMISSIONERS
SHAKOPEE, MINNESOTA
FEBRUARY 7, 2012**

9:00 a.m.

- (1) CONVENE COUNTY BOARD**
- (2) AMENDMENTS TO THE AGENDA**
- (3) APPROVE MINUTES OF JANUARY 24, 2012 COUNTY BOARD MEETING**
- (4) RECOGNITION OF INTERESTED CITIZENS**
Limited to items not on the agenda, and five minutes per person/subject. Speakers are asked to approach the microphone for the benefit of viewers and interested citizens.
- (5) CONSENT AGENDA**
 - Develop Strong Public Partnerships***
 - 5.1 Authorize Extension of Grant Agreement With the Board of Water and Soil Resources Fiscal Year 2010 Competitive Grant Program – Project C10-30** *(Included in the Scott Watershed Management Organization 2012 budget)*
 - 5.2 Adopt Resolution No. 2012-027; Authorizing the Execution of a Memorandum of Agreement “Pertaining to Coordination and Cooperation of Activities and Programs Related to Protection and Management of the Southwest Metropolitan Area’s Ground Water and Surface Water Resources”** *(No fiscal impact)*
 - 5.3 Approve Amended Joint Powers Agreement With the Metropolitan Emergency Services Board and Approve Extension Through December 31, 2016** *(No fiscal impact)*
 - 5.4 Increase Fees for Non-Resident Library Cards** *(No fiscal impact)*
 - Manage Challenges and Create Opportunities***
 - 5.5 Approve Service Agreement With Augustana Emerald Care, LLC** *(No fiscal impact)*
 - 5.6 Adopt Resolution No. 2012-025; Authorizing the Purchase of a Fishing Pier From Minncor for Cedar Lake Farm Regional Park in the Amount of \$39,122.62** *(Included in the 2012 Parks Improvement Plan)*
 - 5.7 Adopt Resolution No. 2012-026; Authorizing Final Payment to Traffic Marking Service, Inc. for the 2011 Reflectorized Epoxy and Latex Pavement Markings in the Amount of \$1,000** *(No fiscal impact)*
 - 5.8 Adopt Resolution No. 2012-028; Approving an Agreement With Barr Engineering for Environmental Engineering Consulting Services for the Jordan Aggregates Environmental Impact Statement** *(No fiscal impact)*
 - Assure Long Term Fiscal Stability***
 - 5.9 Approve the Conversion of a Full-Time Help Desk Contracted Position to a Full-Time County Employee Position** *(Annual savings of \$5,000)*
 - Provide a Supportive Organizational Culture***
 - 5.10 Adopt Resolution No. 2012-030; Approving Separation Pay for Non-Bargaining Employees to be Placed in the Employee’s Individual Account With the State Post-Retirement Health Care Savings Plan Effective February 13, 2012, Through February 12, 2014, and Rescinding Resolution No. 2010-016** *(No fiscal impact)*
 - 5.11 Approve Payroll Processing of Personnel Actions** *(No fiscal impact)*

- (6) **PROVIDE A SUPPORTIVE ORGANIZATIONAL CULTURE**
6.1 Presentation of Service Awards *(No fiscal impact)*
- (7) **DEVELOP STRONG PUBLIC PARTNERSHIPS**
7.1 Adopt Resolution No. 2012-031; Requesting the United States Department of Agriculture Farm Service Agency Maintain Operations Within Scott County *(No fiscal impact)*
- (8) **MANAGE CHALLENGES AND CREATE OPPORTUNITIES**
8.1 Authorize Release of Scott Watershed Management Organization Plan Amendment #2 for the 60 Day Review Period *(No fiscal impact)*
- (9) **ASSURE LONG TERM FISCAL STABILITY**
9.1 Informational Discussion Regarding Contract Approvals *(No fiscal impact)*
- (10) **MANAGE CHALLENGES AND CREATE OPPORTUNITIES**
10.1 The Investigation of an Employee Complaint Regarding Another Employee be Turned Over to a Human Resources/Employee Relations Department in a Jurisdiction Outside Scott County *(Unknown)*
- (11) **COMMITTEE REPORTS AND COMMISSIONER UPDATES**
- (12) **COUNTY ADMINISTRATOR UPDATE**
- (13) **RECESS FOR ATTORNEY/CLIENT MEETING**
- (14) **ADJOURN**

UPCOMING MEETINGS

February 14, 2012	County Board Meeting
February 15, 2012	Joint Workshop with the Lower Minnesota River Watershed District Board of Managers – Chaska City Hall - 6:00 p.m.
February 21, 2012	No Meeting
February 28, 2012	County Board Meeting
March 1, 2012	Farm Task Force Meeting – Scott County Public Works Facility – 9:30 a.m.
March 6, 2012	County Board Meeting

Gary L. Shelton
 County Administrator
 (952) 496-8100

MINUTES

BOARD OF COMMISSIONERS

COUNTY OF SCOTT

JANUARY 24, 2012

(1) The Board of Commissioners, in and for the County of Scott, Minnesota, met in the Courthouse Board Room in the City of Shakopee, Minnesota, and convened at 9:00 a.m., with the following members present: Commissioner Wolf, presiding, Commissioner Wagner, Commissioner Menden, Commissioner Marschall, and Commissioner Ulrich.

(2) County Staff Present:

- A. Gary Shelton, County Administrator
- B. Pat Ciliberto, County Attorney
- C. Susan McNellis, First Assistant County Attorney
- D. Chris Weldon, Emergency Management Director
- E. Jeannie Briol, Engineer
- F. Greg Felt, Highway Division Engineer
- G. Mary Keen, Program Specialist
- H. Jean Kehrwald, Day Training and Habilitation Vocational Assistant
- I. Jean Walski, Day Training and Habilitation Director
- J. Pam Busse, Customer Service Manager
- K. Mary Kay Kes, Elections Supervisor
- L. Cynthia Pearl, Receptionist
- M. Dianne Lindberg, Therapist
- N. Kathy McFadden, Administrative Specialist
- O. Betty Monnens, Driver
- P. Jackie Schwartz, Program Specialist
- Q. Todd Kubinski, Veterans Service Officer
- R. Jody Hassel, GIS Tech
- S. Andy Hingeveld, Associate Planner
- T. Nancy Sjoberg, Technical Support Specialist
- U. Bev Wagner, Tax Specialist
- V. Melanie Kubischta, Facilities Assistant
- W. Judith Brumfield, Health and Human Services Deputy Director
- X. Terry Raddatz, Clinical Director Mental Health Services
- Y. Deb O'Fallon, Social Worker
- Z. Cindi Wittman, Social Worker
- AA. Tim Walsh, Health and Human Services Director
- AB. Lezlie Vermillion, Deputy County Administrator
- AC. Mitch Rasmussen, County Highway Engineer
- AD. Jennifer Donnelly, Customer Service Specialist
- AE. Kevin Ellsworth, Chief Financial Officer
- AF. Christy Anderson, Receptionist
- AG. Lisa Freese, Transportation Program Manager
- AH. Jan Daniels, Therapist
- AI. Debra Brazil, Deputy Clerk to the Board

- (3) Guests Present:
- A. Bob Kehrwald
 - B. Hannah Shager
 - C. Max Shager
 - D. Robin Lindberg
 - E. John Schwartz
 - F. Bob McCollum
 - G. Donna Bedin
 - H. Thom Boncher, Jordan
 - I. Jim Stark, Metropolitan Mosquito Control District
 - J. Renee Wagner, Metropolitan Mosquito Control District

(4) Minutes:

On a motion by Commissioner Ulrich, seconded by Commissioner Marschall, the Minutes of January 10, 2012 were approved unanimously.

(5) Recognition of Interested Citizens:

Thom Boncher asked why it appears that the County is doing everything possible to push through the proposed mining operation by Jordan in Sand Creek Township. Mr. Boncher referred to consent agenda item 5.9 to adopt a resolution to approve acting as County sponsor for the Valley View Drive Transportation Project in Sand Creek Township.

(6) Consent Agenda:

In light of Mr. Boncher's comments, Commissioner Ulrich requested that agenda item 5.9 be pulled from the consent agenda for explanation.

A. Commissioner Ulrich moved, seconded by Commissioner Marschall to approve renewal of a Contract with the Carver County Juvenile Detention Center effective January 1, 2012 through December 31, 2013 for secure detention for juvenile offenders ages 10-18. The motion carried unanimously.

B. Commissioner Ulrich moved, seconded by Commissioner Marschall to set a public hearing on February 14, 2012 at 9:30 a.m. regarding the issuance by the Scott County Community Development Agency of bonds backed by the full faith and credit of Scott County to finance affordable rental housing for seniors. The motion carried unanimously.

C. Commissioner Ulrich moved, seconded by Commissioner Marschall to approve the two-year Grant Contract with the Department of Human Services in the amount of \$550,983 to provide school-linked mental health services through June 30, 2013. The motion carried unanimously.

D. Commissioner Ulrich moved, seconded by Commissioner Marschall to approve the addition of a .88 full-time equivalent staff position for New Options to meet the staff/client ratio required by the program license. The motion carried unanimously.

E. Commissioner Ulrich moved, seconded by Commissioner Marschall to approve the acceptance of grant funds for the Parent Support Outreach Program in the amount of \$78,000 annually for the period January 1, 2012 through December 31, 2016 and approve increasing a .5 grant-funded position to a full-time position. The motion carried unanimously.

F. Commissioner Ulrich moved, seconded by Commissioner Marschall to approve an Amendment for a Grant Extension for a Minnesota Homeland Security Emergency Management Grant. The motion carried unanimously.

G. Commissioner Ulrich moved, seconded by Commissioner Marschall to approve the Election Services Agreement with Synergy Graphics for ballot layout and printing services. The motion carried unanimously.

H. Commissioner Ulrich moved, seconded by Commissioner Marschall to adopt Resolution No. 2012-017; Authorizing Final Payment for Improvement to County Highway 101 From West of Valley Park Drive to West of 70th Street and From West of County Highway 83 to West of Valley Park Drive in the City of Shakopee to Bituminous Roadways, Inc. in the Amount of \$5,273. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

I. Commissioner Ulrich moved, seconded by Commissioner Marschall to adopt Resolution No. 2012-020; Approving Grant Agreements and Receive Fiscal Year 2012 and Fiscal Year 2013 Parks and Trails Legacy Funding for Spring Lake Regional Park Development. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

J. Commissioner Ulrich moved, seconded by Commissioner Marschall to adopt Resolution No. 2012-021; Requesting Approval of the Basic Sale Price of Four Tax-Forfeited Parcels of Land Located in the City of Prior Lake (PID #250420230; #250640033; #251410861; and #259030021). A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

K. Commissioner Ulrich moved, seconded by Commissioner Marschall to approve the Application for a 3.2 Malt Liquor License for 2012 for Einar Odland dba Water's Edge Golf Course, Jackson Township. The motion carried unanimously.

L. Commissioner Ulrich moved, seconded by Commissioner Marschall to approve the Application and Permit for a Temporary On-Sale Liquor License for the Shakopee Lions Club for an outdoor event to be held at the Jackson Town Hall in Jackson Township on February 11, 2012. The motion carried unanimously.

M. Commissioner Ulrich moved, seconded by Commissioner Marschall to adopt Resolution No. 2012-018; Authorizing Agreement No. 11I067 Between Scott County and the Metropolitan Council to Provide Transportation Services as Transit Link for ADA-Certified Individuals, and Dial a Ride Services in the Metropolitan Area. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

N. On the recommendation of the County Administrator, Commissioner Ulrich moved, seconded by Commissioner Marschall, to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Jacqueline Schwartz, FT Program Specialist, Health and Human Services Division, effective 01/27/12.
2. Separation of employment for Cynthia Mills, FT Case Aide, Health and Human Services Division, effective 01/27/12.
3. Separation of employment for Gregory Felt, FT Highway Division Engineer, Community Services Division, effective 01/31/12.
4. Separation of employment for Dianne Lindberg, FT Therapist, Health and Human Services Division, effective 01/31/12.
5. Separation of employment for Carol Noiske, FT Administrative Specialist, Sheriff's Office, effective 01/31/12.
6. Separation of employment for Lynette McCue, FT Administrative Specialist, Sheriff's Office, effective 01/31/12.
7. Separation of employment for Cynthia Devoy, FT Case Aide, Health and Human Services Division, effective 01/31/12.
8. Separation of employment for Linda Wolf, FT Social Work Case Manager, Health and Human Services Division, effective 02/03/12.

9. Separation of employment for Jean Kehrwald, PT (88% FTE) DT&H Vocational Assistant, Health and Human Services Division, effective 01/27/12.
10. Separation of employment for Cynthia Pearl, PT (60% FTE) Receptionist, Community Services Division, effective 01/31/12.
11. FT Probationary employment for Sarah Deppe, Administrative Specialist, Sheriff's Office, effective 01/23/12.
12. FT Probationary employment status for Dennis Swenson, Facility Probation Officer, Health and Human Services Division, effective 01/23/12.
13. PT Probationary (50% FTE) employment for Lisa Heilman, Administrative Specialist, Sheriff's Office, effective 01/18/12.
14. PT Probationary (50% FTE) employment for Alexa Rundquist, Community Health Specialist, Health and Human Services Division, effective 01/09/12.
15. PT Probationary (88% FTE) employment for Sonia Hill, DT&H Vocational Assistant, Health and Human Services Division, effective 01/30/12.
16. Intermittent (5% FTE) employment for Samuel Keller, Unclassified Corrections Officer, Sheriff's Office, effective 01/23/12.
17. Change in employment status for Megan Boster, Intermittent (5% FTE) Unclassified Facility Probation Officer to FT probationary Facility Probation Officer, Health and Human Services Division, effective 01/09/12.
18. Change in employment status for Stephen Kane, FT Temporary Unclassified Facility Probation Officer to FT probationary Facility Probation Officer, Health and Human Services Division, effective 01/10/12.
19. The recognition of the following individuals as volunteers which will enable them to be covered for liability insurance purposes in accordance with the insurance contracts currently in force with Scott County:
 - Additions
 - Lawrence Glerum
 - Darin Peterson

The motion carried unanimously.

(7) Manage the Challenges and Create Opportunities:

At the Board's request, staff explained that Sand Creek Township is requesting Local Road Improvement Program (LRIP) Grant Funds for an improvement project on Valley View Drive, a Township roadway. This project would grade and pave the current gravel section of Valley View Drive in Sand Creek Township and would provide a paved connection to the Scott County Association for Leadership and Efficiency (SCALE) Regional Training Facility. The Minnesota Department of Transportation requires a County act as sponsor for LRIP grant funds requests and County staff will assist the Township in submitting this application. It was noted that improving this gravel segment of Valley View Drive has been discussed for several years and is not unlike many other projects that have been completed in all of the Townships. Staff stressed that the proposed mining operation in Sand Creek Township is not a factor in this LRIP Grant Funds Application.

Commissioner Marschall moved, seconded by Commissioner Wagner to adopt Resolution No. 2012-019; Approving Acting as County Sponsor for the Valley View Drive Transportation Project in Sand Creek Township to be Submitted to the Minnesota Department of Transportation for Local Road Improvement Program Grant Funds. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

(8) Provide a Supportive Organizational Culture:

Vice Chair Marschall recognized the following employees in honor of their upcoming retirements from their employment with Scott County:

- Cynthia Pearl, Receptionist
- Dianne Lindberg, Therapist
- Jean Kehrwald, Day Training and Habilitation Vocational Assistant

- Jacqueline Schwartz, Program Specialist
- Greg Felt, Highway Division Engineer

Chair Wolf recessed the meeting at 10:10 a.m. for a reception in honor of the retirees and reconvened the meeting at 10:35 a.m.

(9) Develop Strong Public Partnerships

Metropolitan Mosquito Control District Executive Director Jim Stark provided an annual update to the Commissioners. Mr. Stark's presentation focused on the services provided in Scott County during 2011, plans for 2012, the District's 2012 budget, mosquito biology, control and disease prevention, and outreach.

(10) Committee Reports and Commissioner Updates:

- A. Commissioner Menden attended a meeting on January 12 regarding the proposed fence around the Women's Correctional Facility in Shakopee.
- B. Commissioners Menden and Ulrich attended a Families and Individuals Sharing Hope (FISH) meeting on January 12.
- C. Commissioners Menden and Marschall attended a Scott County Association for Leadership and Efficiency (SCALE) meeting on January 13.
- D. Commissioner Menden attended a Scott County Historical Society meeting on January 17.
- E. Commissioners Menden, Marschall, Ulrich and Wolf attended the Scott County legislative breakfast on January 18.
- F. Commissioner Menden attended a Public Health Emergency Preparedness Risk Assessment Committee meeting on January 18.
- G. Commissioner Menden and Parks Program Manager Mark Themig met with a neighbor of the Blakeley Bluffs area on January 19.
- H. Commissioner Menden met with staff on January 20.
- I. Commissioner Menden attended a Metro Alliance for Health Families meeting on January 23.
- J. Commissioner Menden attended a Scott Watershed Management Organization Planning Commission meeting on January 23.
- K. Commissioner Marschall was the guest speaker at a Shepherd of the Lake Senior Group meeting on January 12.
- L. Commissioner Marschall attended a Prior Lake-Spring Lake Water Management Group meeting on January 13.
- M. Commissioners Marschall and Ulrich attended a Scott County Legislative Committee meeting on January 13.
- N. Commissioner Marschall attended a Scott County Library Board of Advisors meeting on January 19.
- O. Commissioners Wolf and Marschall conducted the Chair/Vice Chair meeting on January 20.
- P. Commissioners Ulrich and Wolf attended the Scott County-Three Rivers Parks Partnership Policy Committee meeting on January 10.
- Q. Commissioner Ulrich attended a Community Development Agency meeting on January 10.
- R. Commissioner Ulrich attended a Trunk Highway 169 Corridor Coalition meeting on January 12.
- S. Commissioner Ulrich attended an orientation for the new FISH Executive Director on January 17.
- T. Commissioner Ulrich and the FISH Executive Director attended an onboarding program for non-profits on January 18.
- U. Commissioner Ulrich and County Administrator Shelton testified at the State Capitol on January 19 in regard to the Transportation Advisory Board and the governance model for the Metropolitan Council.
- V. Commissioner Ulrich attended a Dakota-Scott Workforce Investment Board meeting on January 20.
- W. Commissioner Ulrich led the church service at the Scott County Jail on January 22.
- X. Commissioner Ulrich attended a FISH Chair/Vice Chair meeting on January 23.
- Y. Commissioner Wolf attended an I35W Solutions Alliance meeting on January 12.
- Z. Commissioner Wolf attended a Spring Lake Town Board meeting on January 13.
- AA. Commissioner Wolf met with staff on January 17.
- AB. Commissioner Wolf attended a Metropolitan Emergency Services Board meeting on January 18.

(11) County Administrator Update:

The calendar of upcoming events was distributed.

On a motion by Commissioner Marschall, seconded by Commissioner Ulrich, the meeting adjourned at 11:07 a.m.

Thomas J. Wolf
Chair

Gary L. Shelton
County Administrator
Clerk of the Board

Debra K. Brazil
Deputy Clerk to the Board

**AGENDA #5.1
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: FEBRUARY 7, 2012**

ORIGINATING DIVISION:	Community Services	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
ORIGINATING DEPARTMENT:	Natural Resources		
PRESENTER:	Paul Nelson - 8054	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:	Scott WMO	TIME REQUESTED:	
ACTION REQUESTED:	Authorize Extension of Grant Agreement With the Board of Water and Soil Resources Fiscal Year 2010 Competitive Grant Program – Project C10-30		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change
ORGANIZATIONAL VALUES:	<input type="checkbox"/> Provide a Supportive Organizational Structure <input checked="" type="checkbox"/> Develop Strong Public Partnerships <input type="checkbox"/> Manage Challenges and Create Opportunities <input checked="" type="checkbox"/> Assure Long Term Fiscal Stability <input type="checkbox"/> Emphasize Excellence in Customer Service		
DEPARTMENT/DIVISION HEAD SIGNATURE:		COUNTY ADMINISTRATOR SIGNATURE:	
Approved:		DISTRIBUTION/FILING INSTRUCTIONS: Paul Nelson, Natural Resources Program Manager Melissa Bokman, Senior Water Resources Planner	
Denied:			
Tabled:			
Other:			
Deputy Clerk :			
Date:			

Background/Justification:

The purpose of this Board Action is to authorize extension of grant agreement with the Board of Water and Soil Resources Fiscal Year 2010 Competitive Grant Program – Project C10-30. In 2010 the Scott WMO was awarded a Clean Water Fund grant for \$80,553 from the Board of Water and Soil Resources (BWSR). The grant was to provide cost share and incentives for landowners to establish native grasses. The County acting as the WMO entered into an agreement with BWSR for the grant. This agreement covered the period of January 1, 2010 through December 31, 2011. Grant fund payments are based on actual expenditures. This past fall it was apparent that while applications with landowners had been approved encumbering all of the grant funds, seeding and payment for several of the remaining applicants would not be completed until the early summer of 2012. Staff, therefore, requested an extension of the grant contract with the BWSR. The BWSR has agreed and has provided an amendment for execution that extends the grant agreement until August 31, 2012.

Fiscal Impact:

None. Final reimbursements by the grant were included in the 2012 budget for the WMO.

**AGENDA #5.2
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: FEBRUARY 7, 2012**

ORIGINATING DIVISION:	Community Services	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
ORIGINATING DEPARTMENT:	Natural Resources		
PRESENTER:	Paul Nelson - 8054	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:	Natural Resources	TIME REQUESTED:	
ACTION REQUESTED:	Adopt Resolution No. 2012-027; Authorizing the Execution of a Memorandum of Agreement (MOA) "Pertaining to Coordination and Cooperation of Activities and Programs Related to Protection and Management of the Southwest Metropolitan Area's Ground Water and Surface Water Resources"		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change
ORGANIZATIONAL VALUES:	<input type="checkbox"/> Provide a Supportive Organizational Structure <input checked="" type="checkbox"/> Develop Strong Public Partnerships <input type="checkbox"/> Manage Challenges and Create Opportunities <input type="checkbox"/> Assure Long Term Fiscal Stability <input type="checkbox"/> Emphasize Excellence in Customer Service		
DEPARTMENT/DIVISION HEAD SIGNATURE:		COUNTY ADMINISTRATOR SIGNATURE:	
Approved:		DISTRIBUTION/FILING INSTRUCTIONS: Alan Frechette, Environmental Health	
Denied:			
Tabled:			
Other:			
Deputy Clerk :			
Date:			

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2012-027, authorizing the execution of a Memorandum of Agreement (MOA) "Pertaining to Coordination and Cooperation of Activities and Programs Related to Protection and Management of the Southwest Metropolitan Area's Ground Water and Surface Water Resources."

For years a number of Communities and Agencies have cooperated and coordinated regarding ground water and surface water resources in the southwest portion of the Twin Cities metropolitan area. These include: the Minnesota Department of Natural Resources, the Metropolitan Council, Dakota County, Scott County, the Cities of Burnsville, Lakeville, Prior Lake, Savage and Shakopee, the Shakopee public Utilities Commission, and the Shakopee Mdewakanton Sioux Community (SMSC).

There was an agreement to coordinate and cooperate which has expired. This action would put in place a new agreement similar to the expired agreement. The agreement only commits the county to collect, evaluate and share water resource information. The parties to the agreement that are municipal water suppliers have greater responsibilities under the agreement.

Fiscal Impact:

None

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	February 7, 2012
Resolution No.:	2012-027
Motion by Commissioner:	
Seconded by Commissioner:	

RESOLUTION NO. 2012-027; AUTHORIZING THE EXECUTION OF A MEMORANDUM OF AGREEMENT (MOA) "PERTAINING TO COORDINATION AND COOPERATION OF ACTIVITIES AND PROGRAMS RELATED TO PROTECTION AND MANAGEMENT OF THE SOUTHWEST METROPOLITAN AREA'S GROUND WATER AND SURFACE WATER RESOURCES"

WHEREAS, the County wishes to execute a Memorandum of Agreement (MOA) "Pertaining to Coordination and Cooperation of Activities and Programs Related to Protection and Management of the Southwest Metropolitan Area's Ground Water and Surface Water Resources"; and

WHEREAS, for years a number of Communities and Agencies have cooperated and coordinated regarding ground water and surface water resources in the southwest portion of the Twin Cities metropolitan area; and

WHEREAS, there was an agreement to coordinate and cooperate which has expired, and this action would put in place a new agreement similar to the expired agreement; and

WHEREAS, the agreement only commits the county to collect evaluate and share water resource information.

NOW THEREFORE BE IT FURTHER RESOLVED that the Board of Commissioners in and for the County of Scott, Minnesota, hereby authorizes the Chairperson of the Board to execute a Memorandum of Agreement (MOA) Pertaining to Coordination and Cooperation of Activities and Programs Related to Protection and Management of the Southwest Metropolitan Area's Ground Water and Surface Water Resources", subject to approval by the County Attorney's Office as to form.

COMMISSIONERS	VOTE			
Wagner	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Menden	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Marschall	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

**State of Minnesota)
County of Scott)**

I, Gary L. Shelton, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the ____ day of ____, 2012 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this ____ day of ____, 2012.

County Administrator

Administrator's Designee

**AGENDA #5.3
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: FEBRUARY 7, 2012**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Administration	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Lezlie Vermillion	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:		TIME REQUESTED:	
ACTION REQUESTED:	Approve Amended Joint Powers Agreement With the Metropolitan Emergency Services Board and Approve Extension Through December 31, 2016		
CONTRACT/POLICY/GRANT:	<input checked="" type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change
ORGANIZATIONAL VALUES:	<input type="checkbox"/> Provide a Supportive Organizational Culture <input checked="" type="checkbox"/> Develop Strong Public Partnerships <input type="checkbox"/> Manage Challenges and Create Opportunities <input type="checkbox"/> Assure Long Term Fiscal Stability <input type="checkbox"/> Emphasize Excellence in Customer Service		
DEPARTMENT/DIVISION HEAD SIGNATURE:		COUNTY ADMINISTRATOR SIGNATURE:	
Approved:		DISTRIBUTION/FILING INSTRUCTIONS:	
Denied:			
Tabled:			
Other:			
Deputy Clerk :			
Date:			

Background/Justification:

The purpose of this agenda item is to approve the amended Joint Powers Agreement (JPA) with the Metropolitan Emergency Services Board. The purpose of the JPA is to implement, maintain, and operate regional and local improvements to the statewide, shared, trunked radio and communication system. The counties of Anoka, Carver, Chisago, Dakota, Hennepin, Ramsey, Scott, and Washington, and the City of Minneapolis are members of the JPA. The amendment to the JPA recognizes the addition of Isanti County to the Board. It also extends the term of the Agreement through December 31, 2016.

Fiscal Impact:

None

**AGENDA #5.4
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: FEBRUARY 7, 2012**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Community Services Library	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Vanessa Birdsey – 952-707-1761	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	Non-Resident Fees	TIME REQUESTED:	
ACTION REQUESTED:	Increase Fees for Non-Resident Library Cards		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change
ORGANIZATIONAL VALUES:	<input type="checkbox"/> Provide a Supportive Organizational Culture <input checked="" type="checkbox"/> Develop Strong Public Partnerships <input type="checkbox"/> Manage Challenges and Create Opportunities <input checked="" type="checkbox"/> Assure Long Term Fiscal Stability <input type="checkbox"/> Emphasize Excellence in Customer Service		
DEPARTMENT/DIVISION HEAD SIGNATURE:		COUNTY ADMINISTRATOR SIGNATURE:	
Approved:		DISTRIBUTION/FILING INSTRUCTIONS: Community Services – Library – Vanessa Birdsey	
Denied:			
Tabled:			
Other:			
Deputy Clerk :			
Date:			

Background/Justification:

Individuals who are non-Minnesota residents or MN residents whose public library is not a member of a regional system (Clarkfield, Crosby, East Grand Forks, Hendricks, Lake Elmo and Taylors Falls) may obtain a Scott County library card for an annual fee. Applications must be completed in person.

Fee based cards are valid for one year from the date of purchase at all Minnesota public libraries, just as a resident library card would be. Fee based cards allow patrons to borrow physical materials and are not to be used to checkout downloadable content (including e-books) or for remote access to subscription databases.

Most Melsa (Metropolitan Library Service Agency) member library systems have set the non-resident annual fee at \$45 for many years. Recently, the Melsa Director's discussed recommending that the fee be raised to \$60 to more closely approximate the taxes that our residents pay for library service. In addition, since the non-resident library card can be used at any of the Melsa member library systems, we do not want to encourage "bargain-shopping" for library cards.

The Library Board of Advisors recommends increasing the annual non-resident fee for a library card to \$60.

Fiscal Impact:

None. Since the implementation of the Minnesota Reciprocal Borrowing Compact in 2001, Scott County has not issued any non-resident library cards.

**AGENDA #5.5
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: FEBRUARY 7, 2012**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Health and Human Services	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Pam Selvig, Social Services Director	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:		TIME REQUESTED:	
ACTION REQUESTED:	Approve Service Agreement With Augustana Emerald Care, LLC		
CONTRACT/POLICY/GRANT:	<input checked="" type="checkbox"/> County Attorney Review <input checked="" type="checkbox"/> Risk Management Review	FISCAL:	<input checked="" type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change
ORGANIZATIONAL VALUES:	<input type="checkbox"/> Provide a Supportive Organizational Culture <input type="checkbox"/> Develop Strong Public Partnerships <input checked="" type="checkbox"/> Manage Challenges and Create Opportunities <input type="checkbox"/> Assure Long Term Fiscal Stability <input type="checkbox"/> Emphasize Excellence in Customer Service		
DEPARTMENT/DIVISION HEAD SIGNATURE:		COUNTY ADMINISTRATOR SIGNATURE:	
Approved:		DISTRIBUTION/FILING INSTRUCTIONS: Tim Walsh Judith Brumfield Pam Selvig Jennifer Schultz Shona Buesgens Jeff Daiker	
Denied:			
Tabled:			
Other:			
Deputy Clerk :			
Date:			

Background/Justification:

The purpose of this agenda item is to approve renewal of the service agreement with Augustana Emerald Care, LLC, effective February 1, 2012 through June 30, 2013 for health services authorized by case managers for clients based on individual client needs, specifically, home and community based services.

This agreement will allow Augustana Emerald Care to provide Customized Living, 24 Hour Customized Living, Group Residential Housing, and Respite Care. Specific services and amounts are authorized by county staff and the provider bills the Minnesota Department of Human Services (DHS) directly for services provided. Authorization of services does not obligate the county to pay for any services provided. There are no county funds provided for these services.

These services and funding are provided under the Alternative Care (AC), Elderly Waiver (EW), Community Alternatives for Disabled Individuals (CADI), Community Alternatives for Care (CAC), Brain Injury (BI), and

Developmental Disabilities (DD) waiver programs. Public health care waiver programs serve income eligible individuals who are at risk of nursing home placement, hospitalization, or are developmentally disabled and require the level of care provided by an Intermediate Care Facility for Persons with Mental Retardation or Related Conditions (ICF/MR).

Unit cost/rate limits for services are established by DHS on a state fiscal year (July 1-June 30) and contract rates will be adjusted when changes are made by DHS.

The execution of this contract in no way obligates Scott County to purchase services or refer clients to the provider.

The format for this agreement has been reviewed by the County Attorney and Risk Manager and does not require individual review by either office.

Fiscal Impact: None to Scott County, the provider bills the State directly for services.

**AGENDA #5.6
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: FEBRUARY 7, 2012**

ORIGINATING DIVISION:	Community Services	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
ORIGINATING DEPARTMENT:	Parks & Trails		
PRESENTER:	Mark Themig - 8783	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:		TIME REQUESTED:	N/A
ACTION REQUESTED:	Adopt Resolution No. 2012-025; Authorizing the Purchase of a Fishing Pier from Minncor for Cedar Lake Farm Regional Park in the Amount of \$39,122.62		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change
ORGANIZATIONAL VALUES:	<input type="checkbox"/> Provide a Supportive Organizational Structure <input type="checkbox"/> Develop Strong Public Partnerships <input checked="" type="checkbox"/> Manage Challenges and Create Opportunities <input type="checkbox"/> Assure Long Term Fiscal Stability <input type="checkbox"/> Emphasize Excellence in Customer Service		
DEPARTMENT/DIVISION HEAD SIGNATURE:		COUNTY ADMINISTRATOR SIGNATURE:	
Approved:		DISTRIBUTION/FILING INSTRUCTIONS:	
Denied:			
Tabled:			
Other:			
Deputy Clerk :			
Date:			

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2012-025, authorizing the purchase of a fishing pier from Minncor for Cedar Lake Farm Regional Park in the Amount of \$39,122.62.

The recently approved development master plan for Cedar Lake Farm Regional Park includes installation of a fishing pier to enhance fishing opportunities for visitors. Currently, visitors can fish from shore, but the quality of fishing from shore is limited due to the water depths along the shore.

This winter, staff met with the Department of Natural Resources (DNR) to conduct an analysis of water depths to determine if a fishing pier would improve fishing opportunities, and if so, the appropriate length of the pier. After conducting several depth measurements, the DNR recommended the maximum length fishing pier of 104' to reach a suitable depth of 5'. The Scott County Sheriff's Office has approved the permit to place the

fishing pier on Cedar Lake, and staff has also consulted with the Scott County Sheriff's Recreational Safety Officer regarding the pier length/ placement and secured a permit for the pier. When installation occurs, we will ask for the Sheriff's Office review prior to final placement.

The majority of fishing piers installed in Minnesota are fabricated by Minncor, the State's prison-work program. Minncor piers are constructed of materials that will withstand year-round conditions, although the pier must be detached from shore in the winter and anchored in the lake to prevent damage from ice. This work will become part of the parks partnership work program.

The addition, the pier is expected to also be utilized for casual observation/leisure and lake viewing greatly enhancing the recreational options at the site.

Fiscal Impact:

This project is included in the 2012 Parks Improvement Plan, and funding is coming from the Parks Improvement Fund. No general fund dollars are involved.

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	February 7, 2012
Resolution No.:	2012-025
Motion by Commissioner:	
Seconded by Commissioner:	

RESOLUTION NO. 2012-025; AUTHORIZING THE PURCHASE OF A FISHING PIER FROM MINNCOR FOR CEDAR LAKE FARM REGIONAL PARK IN THE AMOUNT OF \$39,122.62

WHEREAS, the recently approved development master plan for Cedar Lake Farm Regional Park includes installation of a fishing pier to enhance fishing opportunities for visitors; and

WHEREAS, the DNR recommended the maximum length fishing pier of 104' to reach a suitable depth of 5'; and

WHEREAS, the Scott County Sheriff's Office has approved the permit to place the fishing pier on Cedar Lake, and staff has also consulted with the Scott County Sheriff's Recreational Safety Officer regarding the pier length/ placement and secured a permit for the pier; and

WHEREAS, the majority of fishing piers installed in Minnesota are fabricated by Minncor, the State's prison-work program; and

WHEREAS, this work will become part of the parks partnership work program; and

WHEREAS, this project is included in the 2012 Parks Improvement Plan, and funding is coming from the Parks Improvement Fund.

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners in and for the County of Scott, Minnesota, hereby authorizes the Chairperson of the Board to authorize purchase of a fishing pier from Minncor for Cedar Lake Farm Regional Park in the Amount of \$39,122.62.

COMMISSIONERS	VOTE			
Wagner	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Menden	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Marschall	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

**State of Minnesota)
County of Scott)**

I, Gary L. Shelton, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the ____ day of ____, 2012 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this ____ day of ____, 2012.

County Administrator

Administrator's Designee

**AGENDA #5.7
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: FEBRUARY 7, 2012**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Community Services Physical Development	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Mitch Rasmussen – 8026	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	2011 Striping	TIME REQUESTED:	N/A
ACTION REQUESTED:	Adopt Resolution No. 2012-026; Authorizing Final Payment to Traffic Marking Service, Inc. for the 2011 Reflectorized Epoxy and Latex Pavement Markings in the Amount of \$1,000		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change
ORGANIZATIONAL VALUES:	<input type="checkbox"/> Provide a Supportive Organizational Structure <input checked="" type="checkbox"/> Develop Strong Public Partnerships <input type="checkbox"/> Manage Challenges and Create Opportunities <input type="checkbox"/> Assure Long Term Fiscal Stability <input checked="" type="checkbox"/> Emphasize Excellence in Customer Service		
DEPARTMENT/DIVISION HEAD SIGNATURE:		COUNTY ADMINISTRATOR SIGNATURE:	
Approved:		DISTRIBUTION/FILING INSTRUCTIONS: Community Services – Mitch Rasmussen	
Denied:			
Tabled:			
Other:			
Deputy Clerk :			
Date:			

Background/Justification:

The purpose of this agenda item is to Adopt Resolution No. 2012-026, authorizing final payment to Traffic Marking Service, Inc. for the 2011 Reflectorized Epoxy and Latex Pavement Markings in the amount of \$1,000.

The project work involved painting reflectorized pavement markings on various County roads. The work performed included all of the locations planned for 2011 latex and epoxy application and the contractor was paid at the price bid based on the actual quantities placed in the field. The final contract amount for the latex and epoxy pavement makings was \$123,552.83. The original contract bid amount was \$109,394. To date \$122,552.83 has been paid leaving a balance due of \$1,000.

The work has been performed satisfactorily and all required forms have been completed and received by the Highway Department.

The latex and epoxy pavement markings are shown in the 2011 budget as one line item and were budgeted at \$165,000.

Fiscal Impact:

None

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	February 7, 2012
Resolution No.:	2012-026
Motion by Commissioner:	
Seconded by Commissioner:	

RESOLUTION NO. 2012-026; AUTHORIZING FINAL PAYMENT TO TRAFFIC MARKING SERVICE, INC. FOR THE 2011 REFLECTORIZED EPOXY AND LATEX PAVEMENT MARKINGS IN THE AMOUNT OF \$1,000

WHEREAS, the work has been performed satisfactorily and all required forms have been completed and received by the Highway Department; and

WHEREAS; the final contract amount was \$123,552.83, and the original contract bid was \$109,394; and

WHEREAS, the work performed included all of the locations planned for 2011 latex and epoxy application and the contractor was paid at the price bid based on the actual quantities placed in the field; and

WHEREAS, to date \$122,552.83 has been paid to the contractor leaving a balance due of \$1,000.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota, that we do hereby accept said completed project and authorize final payment to Traffic Marking Service, Inc. in the amount of \$1,000.

COMMISSIONERS	VOTE			
Wagner	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Menden	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Marschall	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

**State of Minnesota)
County of Scott)**

I, Gary L. Shelton, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the ____ day of ____, 2012 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this ____ day of ____, 2012.

County Administrator

Administrator's Designee

**AGENDA #5.8
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: FEBRUARY 7, 2012**

ORIGINATING DIVISION:	Customer Service	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
ORIGINATING DEPARTMENT:	Environmental Health and Inspections		
PRESENTER:	Al Frechette - 8354	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	Jordan Aggregates Environmental Impact Statement	TIME REQUESTED:	N/A
ACTION REQUESTED:	Adopt Resolution No. 2012-028, Approving an Agreement With Barr Engineering for Environmental Engineering Consulting Services for the Jordan Aggregates Environmental Impact Statement (EIS)		
CONTRACT/POLICY/GRANT:	<input checked="" type="checkbox"/> County Attorney Review <input checked="" type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change
ORGANIZATIONAL VALUES:	<input type="checkbox"/> Provide a Supportive Organizational Culture <input type="checkbox"/> Develop Strong Public Partnerships <input type="checkbox"/> Manage Challenges and Create Opportunities <input type="checkbox"/> Assure Long Term Fiscal Stability <input type="checkbox"/> Emphasize Excellence in Customer Service		
DEPARTMENT/DIVISION HEAD SIGNATURE:		COUNTY ADMINISTRATOR SIGNATURE:	
Approved:		DISTRIBUTION/FILING INSTRUCTIONS: Community Services – Al Frechette, Environmental Health & Inspections	
Denied:			
Tabled:			
Other:			
Deputy Clerk :			
Date:			

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2012-028, approving an Agreement with Barr Engineering for environmental engineering consulting services for the Jordan Aggregates Environmental Impact Statement (EIS).

On April 5, 2011, the County Board approved the need for an Environmental Impact Statement for the Jordan Aggregates proposed mining operation. The Final Scoping Decision Document for the EIS was approved on November 11, 2011. On December 12, 2011, S.M. Hentges, the developer, provided a signed EIS commencement form and half of the estimated cost of the EIS as required per Minnesota Statutes Section 116D.045. Ray Woulo, Barr Engineering, provided Scott County technical guidance on the groundwater issues for the Jordan Aggregates Environmental Assessment Worksheet and prepared the Final Scoping Decision

Document for the EIS. The Agreement would continue to retain Barr Engineering for environmental consulting services and prepare the Jordan Aggregates EIS. The Agreement would be for an amount not to exceed \$43,725.00.

Fiscal Impact:

None

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	February 7, 2012
Resolution No.:	2012-028
Motion by Commissioner:	
Seconded by Commissioner:	

RESOLUTION NO. 2012-028, APPROVING AN AGREEMENT WITH BARR ENGINEERING FOR ENVIRONMENTAL ENGINEERING CONSULTING SERVICES FOR THE JORDAN AGGREGATES ENVIRONMENTAL IMPACT STATEMENT (EIS)

WHEREAS, on April 5, 2011, the County Board approved the need for an Environmental Impact Statement for the Jordan Aggregates proposed mining operation; and

WHEREAS, the Final Scoping Decision Document for the EIS was approved on November 11, 2011; and

WHEREAS, Ray Woulo, Barr Engineering, provided Scott County technical guidance on the groundwater issues for the Jordan Aggregates Environmental Assessment Worksheet and prepared the Final Scoping Decision Document for the EIS; and

WHEREAS, the Agreement would continue to retain Barr Engineering for environmental consulting services.

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners in and for the County of Scott, Minnesota, hereby authorizes the Chairperson of the Board to enter into an Agreement with with Barr Engineering for environmental engineering consulting services for the Jordan Aggregates Environmental Impact Statement (EIS) for an amount not to exceed \$43,725.00, subject to approval by the County Attorney's Office as to form.

COMMISSIONERS	VOTE
Wagner	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain
Menden	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain
Marschall	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain

**State of Minnesota)
County of Scott)**

I, Gary L. Shelton, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 7th day of February, 2012 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 7th day of February, 2012.

County Administrator

Administrator's Designee

**AGENDA #5.9
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: FEBRUARY 7, 2012**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Information Technology Client Services & Administration	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Marilyn McCarter	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:		TIME REQUESTED:	
ACTION REQUESTED:	Approve the Conversion of a Full Time Help Desk Contracted Position to a Full Time County Employee Position		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input checked="" type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change
ORGANIZATIONAL VALUES:	<input type="checkbox"/> Provide a Supportive Organizational Culture <input type="checkbox"/> Develop Strong Public Partnerships <input type="checkbox"/> Manage Challenges and Create Opportunities <input checked="" type="checkbox"/> Assure Long Term Fiscal Stability <input type="checkbox"/> Emphasize Excellence in Customer Service		
DEPARTMENT/DIVISION HEAD SIGNATURE:		COUNTY ADMINISTRATOR SIGNATURE:	
Approved:		DISTRIBUTION/FILING INSTRUCTIONS: Marilyn McCarter Jack Kemme Joyce Arlt	
Denied:			
Tabled:			
Other:			
Deputy Clerk :			
Date:			

Background/Justification:

This request for Board Action is to approve the conversion of the I.T. full time Help Desk contracted position to a full time County employee position for an annual savings of \$5000. The I.T. Division has relied on the use of a full time contractor to supplement our full time Help Desk and Desktop Support staff for the past six years. This position makes a notable contribution to I.T.'s customer service in the following ways:

- Answers 4500+ phone calls/ year to ext. 8308 (Help Desk)
- Logs an average of 1900+ incidents and end user issues requesting service
- Resolves 1350+ issues reported by end users annually (remaining issues are escalated to Tier 2 & 3 technicians)
- Provides a technical person to handle routine pc support and facilities' issues by phone
- Frees up time for the senior technicians to deliver projects and research solutions for problems unresolved by the Help Desk

The cost of the current contracted position in 2011 was \$63,287. The cost of a conversion to a Grade 9 System Support Analyst including full benefits is \$58,323. The suggested starting salary of \$44,864 is the minimum for the grade level and is competitive and attractive for the position.

The agency providing the contracted service has agreed in writing to relinquish their finder's fee should the position be filled by one of their current employees.

Fiscal Impact: Cost reduction.

**AGENDA #5.10
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: FEBRUARY 7, 2012**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Employee Relations	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Jack Kemme	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:		TIME REQUESTED:	N/A
ACTION REQUESTED:	Adopt Resolution No. 2012-030; Approving Separation Pay for Non-Bargaining Employees to be Placed in the Employee's Individual Account With the State Post-Retirement Health Care Savings Plan Effective February 13, 2012, Through February 12, 2014, and Rescinding Resolution No. 2010-016		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change
ORGANIZATIONAL VALUES:	<input checked="" type="checkbox"/> Provide a Supportive Organizational Culture <input type="checkbox"/> Develop Strong Public Partnerships <input type="checkbox"/> Manage Challenges and Create Opportunities <input type="checkbox"/> Assure Long Term Fiscal Stability <input type="checkbox"/> Emphasize Excellence in Customer Service		
DEPARTMENT/DIVISION HEAD SIGNATURE:		COUNTY ADMINISTRATOR SIGNATURE:	
Approved:		DISTRIBUTION/FILING INSTRUCTIONS: Monica Siegle, Employee Relations	
Denied:			
Tabled:			
Other:			
Deputy Clerk :			
Date:			

Background/Justification:

The purpose of this agenda item is to seek authorization for eligible non-bargaining employee's separation pay to be contributed to their individual account at the State's Post-Retirement Health Care Savings Plan (HCSP).

In February 2002, the County Board adopted Resolution 2002-018, approving the County's participation in the State HSCP for all benefit-eligible employees and authorized placement of the \$75.00 annual contribution for health insurance reimbursement into individual accounts. Since this is a tax-free benefit to employees, the County also realizes approximately \$3,500 per year in FICA savings on amounts placed into these accounts. Although this was a way of starting accounts for employees to assist in saving for out-of-pocket medical expenses in retirement, additional contributions could be recommended by various employee groups.

It is being recommended that effective February 13, 2012, through February 12, 2014, the County participate in the State's HCSP for non-bargaining employees as follows:

1. In accordance with Article XXVI – Insurance, Section 1, the County will continue to pay \$6.25 per month (\$75.00 annually) into the Post-Retirement Health Care Savings Plan (HCSP) established through the Minnesota State Retirement System (MSRS) for each employee who is eligible for insurance benefits. MSRS administers the HCSP, and employees can draw from their Plan account in accordance with State law.
2. Non-bargaining employees who retire from Scott County between February 13, 2012, and February 12, 2014; who satisfy the retirement eligibility requirements of the Public Employees Retirement Association (PERA) at the time of their separation; and have a minimum of eight years of total Scott County employment, shall have 100% of their separation pay deposited into the employee's HCSP account. Deposit shall occur within 45 days from the date of retirement.
3. The management of contributed funds into the HCSP is the responsibility of the State Board of Investment for the employee's HCSP established through MSRS. The obligation of the County is to deposit funds and accrued benefits as set forth above. The County has no other obligations and is not responsible for other claims made regarding the HCSP.
4. The parties may continue to meet to discuss an additional plan(s) for the benefit of active employees who do not meet the eligibility requirements set forth in paragraph two.

Approving this action will not set precedent for future groups.

Fiscal Impact: N/A

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	February 7, 2012
Resolution No.:	2012-030
Motion by Commissioner:	
Seconded by Commissioner:	

**ADOPT RESOLUTION NO. 2012-030; APPROVING SEPARATION PAY
FOR NON-BARGAINING EMPLOYEES TO BE PLACED IN THE EMPLOYEE'S
INDIVIDUAL ACCOUNT WITH THE STATE POST-RETIREMENT HEALTH CARE
SAVINGS PLAN EFFECTIVE FEBRUARY 13, 2012, THROUGH
FEBRUARY 12, 2014, AND RESCINDING RESOLUTION NO. 2010-016**

WHEREAS, Minnesota Statute 352.98 authorizes the County to sponsor a post-retirement health care savings plan giving employees the opportunity to save money for payment of medical expenses and/or medical insurance premiums after termination of public services; and

WHEREAS, the County wishes to participate in this post-retirement health care savings plan opportunity with its non-bargaining employee group.

NOW THEREFORE BE IT RESOLVED, that in accordance with Article XXVI – Insurance, Section 1, the County will continue to pay \$6.25 per month (\$75.00 annually) into the Post-Retirement Health Care Savings Plan (HCSP) established through the Minnesota State Retirement System (MSRS) for each employee who is eligible for insurance benefits. MSRS administers the HCSP, and employees can draw from their Plan account in accordance with State law.

BE IT FURTHER RESOLVED that Non-bargaining employees who retire from Scott County between February 13, 2012, and February 12, 2014, who satisfy the retirement eligibility requirements of the Public Employees Retirement Association (PERA) at the time of their separation and have a minimum of eight years of total Scott County employment, shall have 100% of their separation pay deposited into the employee's HCSP account. Deposit shall occur within 45 days from the date of retirement.

BE IT FURTHER RESOLVED, that the management of contributed funds into the HCSP is the responsibility of the State Board of Investment for the employee's HCSP established through MSRS. The obligation of the County is to deposit funds and accrued benefits as set forth above. The County has no other obligations and is not responsible for other claims made regarding the HCSP.

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	February 7, 2012
Resolution No.:	2012-030
Motion by Commissioner:	
Seconded by Commissioner:	

BE IT FURTHER RESOLVED, that the parties may continue to meet to discuss an additional plan(s) for the benefit of active employees who do not meet the eligibility requirements set forth in paragraph two.

BE IT FINALLY RESOLVED, that Resolution No. 2010-016 is hereby rescinded.

COMMISSIONERS	VOTE			
Wagner	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Hennen	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Marschall	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

State of Minnesota)
County of Scott)

I, Gary L. Shelton, duly appointed qualified and County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 7th day of February, 2012, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 7th day of February, 2012.

County Administrator

Administrator's Designee

**AGENDA #5.11
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: FEBRUARY 7, 2012**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Employee Relations	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Monica Siegle	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:	---	TIME REQUESTED:	---
ACTION REQUESTED:	Approve Payroll Processing of Personnel Actions Indicated Below and Hereby Certified by the Employee Relations Director and the Appointing Authority to be in Compliance With the Provisions of Minnesota Statutes 375.56 – 375.71 and the Scott County Personnel System		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change
ORGANIZATIONAL VALUES:	<input checked="" type="checkbox"/> Provide a Supportive Organizational Culture <input type="checkbox"/> Develop Strong Public Partnerships <input type="checkbox"/> Manage Challenges and Create Opportunities <input type="checkbox"/> Assure Long Term Fiscal Stability <input type="checkbox"/> Emphasize Excellence in Customer Service		
DEPARTMENT/DIVISION HEAD SIGNATURE:		COUNTY ADMINISTRATOR SIGNATURE:	
Approved:		DISTRIBUTION/FILING INSTRUCTIONS: Monica Siegle, Employee Relations Jane Wiley, Volunteer Program	
Denied:			
Tabled:			
Other:			
Deputy Clerk :			
Date:			

Background/Justification:

1. Separation in employment for Eric Schultz, Intermittent (2% FTE) Unclassified Facility Probation Officer, Health and Human Services Division, effective 12/20/11.
2. Separation in employment for Andrew Chapeau, Intermittent (5% FTE) Unclassified Facility Probation Officer, Health and Human Services Division, effective 01/19/12.
3. Separation in employment for Joseph West, Intermittent (34% FTE) Unclassified Delivery Person, Community Services Division, effective 02/13/12.
4. FT Probationary employment for Kevin Heise, Information Technology Manager, Information Technology Division, effective 01/30/12.

5. FT Probationary employment for Deborah Simonson, Assistant County Attorney III, Attorney's Office, effective 02/01/12.
6. PT Probationary (70% FTE) employment for Jennifer Roemhildt, Public Health Nurse, Health and Human Services Division, effective 02/13/12.
7. FT Temporary employment for Bonita Kaye, Unclassified Employment/Training Counselor, Health and Human Services Division, effective 01/23/12.
8. Intermittent (20% FTE) employment for Gregory Felt, Unclassified Highway Engineer, Community Services Division, effective 02/06/12.
9. Intermittent (3% FTE) employment for Kathleen Burkland, Unclassified Public Health Nurse, Health and Human Services Division, effective 02/13/12.
10. Intermittent (2% FTE) employment for Korin Barta, Unclassified Facility Probation Officer, Health and Human Services Division, effective 01/19/12.
11. The recognition of the following individuals as volunteers which will enable them to be covered for liability insurance purposes in accordance with the insurance contracts currently in force with Scott County:

Additions

Joanne Rosenberg
Patience Ellingson
Jacqueline Schwartz

Deletions

Fiscal Impact: N/A

**AGENDA #6.1
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: FEBRUARY 7, 2012**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Employee Relations	CONSENT AGENDA:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PRESENTER:	Chair/Vice Chair	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:		TIME REQUESTED:	30 Minutes
ACTION REQUESTED:	Presentation of Service Awards		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change
ORGANIZATIONAL VALUES:	<input checked="" type="checkbox"/> Provide a Supportive Organizational Culture <input type="checkbox"/> Develop Strong Public Partnerships <input type="checkbox"/> Manage Challenges and Create Opportunities <input type="checkbox"/> Assure Long Term Fiscal Stability <input type="checkbox"/> Emphasize Excellence in Customer Service		
DEPARTMENT/DIVISION HEAD SIGNATURE:		COUNTY ADMINISTRATOR SIGNATURE:	
Approved:		DISTRIBUTION/FILING INSTRUCTIONS: Monica Siegle, Employee Relations	
Denied:			
Tabled:			
Other:			
Deputy Clerk :			
Date:			

Background/Justification:

Consistent with past practice, the Vice Chair will lead the presentation of employee service awards. The presentation will begin at 9:00 a.m. in the Scott County Board Room. Employees will be recognized and honored at this ceremony.

See attached sheet of recipients with service to Scott County from 5 years through 35 years.

Fiscal Impact: N/A

5 YEARS

Magnuson, William	Corrections Officer	Sheriff's Office	07/03/06
Jackson, Vicki	Financial Assistance Specialist	Health and Human Services Division	07/03/06
Arlt, Joyce	Information Technology Manager	Information Technology Division	07/05/06
Anderson, Christy	Receptionist	Community Services Division	07/10/06
Hopkins, April	Employment/Training Counselor	Health and Human Services Division	07/10/06
Balliet, Donovan	Systems Support Analyst	Community Services Division	07/10/06
Letson, Leslie	Financial Assistance Specialist	Health and Human Services Division	07/10/06
Barnick, Jessica	Field Probation Officer	Health and Human Services Division	07/19/06
Nelson, Paul	Natural Resources Program Manager	Community Services Division	07/19/06
Nguyen, Vincent	Corrections Officer	Sheriff's Office	07/24/06
Chacka, Terence	Appraiser III	Community Services Division	07/24/06
Gregory, Timothy	Corrections Officer	Sheriff's Office	08/02/06
Wiborg, Layne	Field Probation Officer	Health and Human Services Division	08/02/06
Johnson, Jean	Field Probation Officer	Health and Human Services Division	08/07/06
Ohm, Elizabeth	Library Associate	Community Services Division	08/15/06
Burke, Rebecca	Library Associate	Community Services Division	08/29/06
Reber, Jill	Library Associate	Community Services Division	09/05/06
Barnett, Justin	Corrections Officer	Sheriff's Office	09/05/06
Saxon, Kim	Senior Legal Assistant	Attorney's Office	09/18/06
Smith, Nichole	Social Work Case Manager	Health and Human Services Division	10/02/06
Eichstadt, Ranae	Driver	Community Services Division	10/16/06
Millard, Randy	Highway Maintenance Worker	Community Services Division	10/30/06
Turek, Michael	Sheriff's Deputy	Sheriff's Office	11/06/06
Sames, Kory	Sheriff's Deputy	Sheriff's Office	11/20/06
Smieja, Juliene	Administrative Specialist	Health and Human Services Division	11/27/06

10 YEARS

Hallberg, Nikki	Child Protection Worker	Health and Human Services Division	07/02/01
Richardson, Kari	Highway Maintenance Worker	Community Services Division	07/16/01
Ravnholdt, Marc	Corrections Officer	Sheriff's Office	08/01/01
Kleinfehn, Noreen	Nursing Team Leader	Health and Human Services Division	08/06/01
Dmitrieva, Ludmila	Accounting Technician	Health and Human Services Division	08/14/01
Jaakola, Lori	Senior Legal Assistant	Attorney's Office	08/16/01
Brown, Steven	Social Work Supervisor	Health and Human Services Division	08/20/01
Jones, Kathryn	Facility Probation Officer	Health and Human Services Division	08/20/01
Lannon, Michael	Maintenance Worker III	Community Services Division	08/31/01
Jones, Steven	Principal Financial Analyst	Office of Management and Budget	10/29/01
Bierlein, Rich	Field Probation Officer	Health and Human Services Division	11/09/01
Quade, Angeline	Child Support Officer	Health and Human Services Division	12/19/01
Brown, Ali	DT&H Program Coordinator	Health and Human Services Division	12/31/01

15 YEARS

Swedlin, Jeffrey	Sheriff's Captain	Sheriff's Office	07/23/96
Hanson, Lynn	Field Probation Officer	Health and Human Services Division	09/09/96
Anderson, Terry	Child Care Assistance Specialist	Health and Human Services Division	09/16/96
Williams, Danelle	Social Work Case Manager	Health and Human Services Division	10/22/96
Feist, Lois	Library Associate	Community Services Division	11/18/96
Enzenauer, Gloria	Library Associate	Community Services Division	11/18/96
Callahan, Michael	Highway Maintenance Worker	Community Services Division	11/19/96
Mueller, Joseph	Senior Systems Support Analyst	Information Technology Division	12/16/96

20 YEARS

Davis, Kathleen	Assistant Facilities Manager	Community Services Division	08/19/91
Hanke, Terri	DT&H Program Coordinator	Health and Human Services Division	10/27/91
Wineman, Kevin	Social Work Case Manager	Health and Human Services Division	11/25/91

25 YEARS

Raddatz, Terryl	Clinical Director	Health and Human Services Division	09/02/86
Hansen, Jane	Administrative Assistant-Uncl	Office of Management and Budget	10/01/86
Markve, Margaret	Land Title Specialist	Community Services Division	12/01/86
Fashant, Michael	Senior Public Works Technician	Community Services Division	12/01/86
Buesgens-Pulk, Shona	Social Work Supervisor	Health and Human Services Division	12/17/86

30 YEARS

Busch-Koehnen, Janice	Business Center Manager	Health and Human Services Division	07/22/81
Schmitt, Peter	Environmentalist III	Community Services Division	12/10/81

35 YEARS

Sauter, Vicki	Sheriff's Office Administrative Asst.	Sheriff's Office	10/20/76
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**AGENDA #7.1
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: FEBRUARY 7, 2012**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Board of Commissioners	CONSENT AGENDA:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PRESENTER:	Lezlie Vermillion	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:		TIME REQUESTED:	
ACTION REQUESTED:	Adopt Resolution 2012-031; Requesting the United States Department of Agriculture Farm Service Agency Maintain Operations Within Scott County		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change
ORGANIZATIONAL VALUES:	<input type="checkbox"/> Provide a Supportive Organizational Structure <input checked="" type="checkbox"/> Develop Strong Public Partnerships <input type="checkbox"/> Manage Challenges and Create Opportunities <input type="checkbox"/> Assure Long Term Fiscal Stability <input type="checkbox"/> Emphasize Excellence in Customer Service		
DEPARTMENT/DIVISION HEAD SIGNATURE:		COUNTY ADMINISTRATOR SIGNATURE:	
Approved:		DISTRIBUTION/FILING INSTRUCTIONS: United States Department of Agriculture Farm Services Agency	
Denied:			
Tabled:			
Other:			
Deputy Clerk :			
Date:			

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2012-031 requesting that the United States Department of Agriculture Farm Service Agency (FSA) office located in St. Lawrence Township remain in operation. Closing the FSA office located at the University of Minnesota Extension Office building at the Scott County Fairgrounds in St. Lawrence Township as soon as July 1 is billed as a federal initiative to streamline government services. If the proposal goes through, a new office would open in Farmington, consolidating several counties.

Fiscal Impact:
None

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	February 7, 2012
Resolution No.:	2012-031
Motion by Commissioner:	
Seconded by Commissioner:	

RESOLUTION 2012-031; REQUESTING THE UNITED STATES DEPARTMENT OF AGRICULTURE FARM SERVICE AGENCY MAINTAIN OPERATIONS WITHIN SCOTT COUNTY

WHEREAS, agriculture is a vital industry within Scott County; and

WHEREAS, the Scott County office of the Farm Service Agency provides services to 580 Scott County farmers each year; and

WHEREAS, the United States Department of Agriculture is planning to close the Farm Service Agency office located in St. Lawrence Township; and

WHEREAS, this office would be consolidated with others and would be located in Dakota County.

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners in and for the County of Scott, Minnesota, supports the continued operation of the Farm Service Agency office within Scott County.

COMMISSIONERS	VOTE			
Wagner	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Menden	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Marschall	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

**State of Minnesota)
County of Scott)**

I, Gary L. Shelton, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the ____ day of ____, 2012 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this ____ day of ____, 2012.

County Administrator
Administrator's Designee

**AGENDA #8.1
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: FEBRUARY 7, 2012**

ORIGINATING DIVISION:	Community Services	CONSENT AGENDA:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
ORIGINATING DEPARTMENT:	Natural Resources		
PRESENTER:	Paul Nelson - 8054	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:	Scott WMO	TIME REQUESTED:	N/A
ACTION REQUESTED:	Authorize Release of Scott Watershed Management Organizations Plan Amendment #2 for the 60 Day Review Period		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change
ORGANIZATIONAL VALUES:	<input type="checkbox"/> Provide a Supportive Organizational Structure <input checked="" type="checkbox"/> Develop Strong Public Partnerships <input checked="" type="checkbox"/> Manage Challenges and Create Opportunities <input type="checkbox"/> Assure Long Term Fiscal Stability <input type="checkbox"/> Emphasize Excellence in Customer Service		
DEPARTMENT/DIVISION HEAD SIGNATURE:		COUNTY ADMINISTRATOR SIGNATURE:	
Approved:		DISTRIBUTION/FILING INSTRUCTIONS: Paul Nelson, Natural Resources Program Manager Melissa Bokman, Senior Water Resources Planner	
Denied:			
Tabled:			
Other:			
Deputy Clerk :			
Date:			

Background/Justification:

The purpose of this agenda item is to authorize release of the Scott Watershed Management Organization Plan Amendment #2 for the 60-day review period. Staff has prepared a draft Amendment to the Comprehensive Water Resources Management Plan of the Scott WMO. This will be the second amendment completed since the Plan was approved in 2009. We anticipated completing amendments every year or so. When the Plan was approved in 2009 we had a number of studies underway and realized that as these studies were completed we'll have a better understanding of appropriate management.

Amendment 2 makes changes to two sections of the plan (Sections 3 and 5). The purpose of the amendment is to name some new capital projects in the Plan. Without these projects named in the Plan we cannot levy for them, nor would they be eligible for Clean Water Fund applications. The Amendment has been discussed with both the Technical Advisory Committee for the WMO and the Watershed Planning Commission. Both are comfortable with the changes proposed. The Watershed Planning Commission voted to recommend the

Amendment at their January 2012 meeting. The proposed capital projects added are described in the following table:

Project	Description	Cost Range	Schedule
West Cedar Subwatershed Practices	<p>Problem Description: The TMDL study for Cedar Lake shows a need to reduce phosphorus. This subwatershed drains to the lake without any treatment.</p> <p>Solution: Construct biocells and filter strips on County Park property to treat the subwatershed (AES, 2011)¹</p>	<p>\$81,000 for construction and three years maintenance, plus \$19,000 for project management and design for total estimated cost of \$100,000</p>	<p>Feasibility study completed in 2011</p> <p>Design initiated in 2012 and completed in 2013</p> <p>Construction in 2013 and 2014 depending on availability of Clean Water Funds and timing with other park improvements</p>
Cleary Lake Regional Park parking lot improvements	<p>Problem Description: Cleary Lake is listed as impaired for excessive nutrients. The parking lot currently drains to the lake without stormwater treatment.</p> <p>Solution: Install stormwater treatment concurrently with Three Rivers Park District parking lot renovation scheduled for 2013/2014.</p>	<p>Planning level cost estimate is up to \$500,000 depending on whether it is a partial retrofit, or if is brought up to current standards for new development.</p>	<p>Conceptual plans and costs 2012</p> <p>Design 2013</p> <p>Installation 2013/2014 depending on availability of Clean Water Funds and the Park District schedule</p>
Stabilization of Ravines in the Blakeley Area	<p>Problem Description: Unstable ravines are contributed large amounts of sediment to the Minnesota River and impacting county road maintenance.</p> <p>Solution: Stabilize the ravines where feasible</p>	<p>Planning level cost for the two ravines is \$500,000</p>	<p>Feasibility study completed early 2012</p> <p>Design initiated in 2012 and completed 2013</p> <p>Construction 2013 and 2014 depending on availability of Clean Water Funds</p>

Clarks Lake Restoration	Problem Description: The outlet eroded in 2007 allowing the lake to drain	Planning level cost range from \$60,000 to \$120,000 for all partners. Scott WMO anticipates contributing \$10,000 to \$20,000	Hydrologic modeling and Concept Plan development early 2012 Design fall of 2012 Installation winter of 2013 or 2014 depending on funding
	Solution; Partner with MNDNR and USFWS to construct a stable outlet		

¹ AES (2011). Cedar Lake Farm Regional Park Phosphorus & *E. coli* Management Feasibility Study Report. Prepared to the Scott Watershed Management Organization, December, 2011.

If we get Clean Water Fund assistance with these improvements we will not have to change the planning level levy estimates as currently projected in the Plan. It is noted in the Amendment that the WMO anticipates Clean Water Fund assistance, and that without obtaining said funds the WMO will adjust to complete these projects as funding allows. The estimated costs in the table above represent the planning level cost for the total project – not the WMO’s estimated cost. If successful Clean Water Funds would pay for 75% of the first three projects. The remaining 25% would be WMO responsibility for the West Cedar Lake Practices project, would be shared by the WMO and County Highway for the Blakeley Ravines, and would be split for the Cleary Lake Parking lot with Three Rivers Park District. With respect to the Clark’s Lake project we are anticipating that the USFWS, Minnesota DNR and conservation groups will pay for most of the project, but the WMO should be prepared to contribute a small amount for miscellaneous efforts that the others may not be able to fund.

The process for the Amendment once the Board authorizes release of the draft is to submit it to agencies and others for a 60 day review period; followed by a response to comments received, a public hearing, and another 30 day review period. After the last review period it can be submitted to the Board of Water and Soil Resources for their consideration and approval.

Fiscal Impact:

None beyond what is already planned. Planning level budgets included in the existing approved Plan anticipated a level of funding for capital improvements at roughly \$250,000 per year. This amount is sufficient in combination with Clean Water Funds to complete the projects.

**AGENDA #9.1
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: FEBRUARY 7, 2012**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Commissioner	CONSENT AGENDA:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PRESENTER:	Commissioner Dave Menden	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:		TIME REQUESTED:	
ACTION REQUESTED:	Informational Discussion Regarding Contract Approvals		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change
ORGANIZATIONAL VALUES:	<input type="checkbox"/> Provide a Supportive Organizational Culture <input type="checkbox"/> Develop Strong Public Partnerships <input type="checkbox"/> Manage Challenges and Create Opportunities <input checked="" type="checkbox"/> Assure Long Term Fiscal Stability <input type="checkbox"/> Emphasize Excellence in Customer Service		
DEPARTMENT/DIVISION HEAD SIGNATURE:		COUNTY ADMINISTRATOR SIGNATURE:	
Approved:		DISTRIBUTION/FILING INSTRUCTIONS:	
Denied:			
Tabled:			
Other:			
Deputy Clerk :			
Date:			

Background/Justification:

The purpose of this agenda item is to discuss the current contract guidelines per Commissioner Menden's request. A copy of the current Scott County Contract Guidelines is attached. Click [here](#) to view guidelines.

Fiscal Impact:
None

**AGENDA #10.1
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: February 7, 2012**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Commissioner	CONSENT AGENDA:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PRESENTER:	Commissioner David Menden	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:		TIME REQUESTED:	
ACTION REQUESTED:	The Investigation of an Employee Complaint Regarding Another Employee be Turned Over to a Human Resources/Employee Relations Department in a Jurisdiction Outside Scott County		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change
ORGANIZATIONAL VALUES:	<input type="checkbox"/> Provide a Supportive Organizational Culture <input type="checkbox"/> Develop Strong Public Partnerships <input checked="" type="checkbox"/> Manage Challenges and Create Opportunities <input type="checkbox"/> Assure Long Term Fiscal Stability <input type="checkbox"/> Emphasize Excellence in Customer Service		
DEPARTMENT/DIVISION HEAD SIGNATURE:		COUNTY ADMINISTRATOR SIGNATURE:	
Approved:		DISTRIBUTION/FILING INSTRUCTIONS: Jack Kemme Pat Ciliberto Lezlie Vermillion	
Denied:			
Tabled:			
Other:			
Deputy Clerk :			
Date:			

Background/Justification:

Recently there was a complaint filed against an employee by another employee. This complaint is now being investigated by an independent investigator/attorney. My request is that this investigation be turned over to a human resources/employee relations department of a jurisdiction outside Scott County. I do not want any Scott County employee, including those in Employee Relations, overseeing or controlling any part of this investigation. I feel this will ensure that no one controls the outcome of the investigation.

Staff note: Since the ongoing investigation involves private and/or confidential personnel data on a number of employees of the County, if the motion is passed, the Scott County Board will have to request that another county take jurisdiction, including review, coordination, oversight of the ongoing investigation and presentation of the report, and a joint powers agreement would have to be prepared, reviewed and approved and executed by both boards to avoid a willful violation by the Board of the Minnesota Government Data Practices Act. Given the above, the investigation may be delayed, and if not, may be completed prior to finalizing a joint powers agreement.

Fiscal Impact: Unknown