

**HAZARDOUS WASTE GENERATOR INSPECTION REPORT**  
 SCOTT COUNTY COMMUNITY DEVELOPMENT, ENVIRONMENTAL HEALTH DEPT.  
 200 Fourth Ave. W., Shakopee, MN 55379-1220 Phone (952) 496-8477 FAX (952) 496-8489

Generator \_\_\_\_\_ Inspection Type \_\_\_\_\_ Page 1 of \_\_\_\_\_  
 Address \_\_\_\_\_ Routine \_\_\_\_\_  
 \_\_\_\_\_ Initial \_\_\_\_\_ Inspection Date \_\_\_\_\_  
 Contact \_\_\_\_\_ Follow-up \_\_\_\_\_ Inspection Time \_\_\_\_\_  
 Phone \_\_\_\_\_ Complaint \_\_\_\_\_ Last Inspection Date \_\_\_\_\_  
 Closure \_\_\_\_\_

EPA ID # 

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Generator Size: Min. Gen. SQG VSQG

BASIC REQUIREMENTS		ACCUMULATION & STORAGE REQ.		PREPAREDNESS & PREVENTION	
1	License Current/Applic. Submitted	22	Less than 1/1000/3000 kg On-site	42	Operate to Prevent a Release
2	Current License is Posted	23	Wastes Shipped w/i 180 / 270 days	43	Adequate Aisle Space
3	Valid Generator ID Number	24	Weekly Container Inspection Log	<b>REQUIRED EMERGENCY EQUIPMENT</b>	
4	Waste Evaluation Info. is Available	25	Containers are in Good Condition	44	Internal/External Communication
5	MP Summary Reviewed / Updated	26	Containers are Closed	45	Communications in Waste Area
6	New or Undisclosed Wastes	27	Containers Compatible with Wastes	46	Emergency Spill/Fire Equipment
7	POTW Reports Available	28	Incompatible Wastes are Separated	47	Equipment Tested & Maintained
8	Records kept 3 yr. (1, 12, 16, 20, 24)	29	Proper Ignitable / Reactive Mgmt.	<b>ADDITIONAL REQUIREMENTS - SQGs</b>	
9	Feedstock/BP Recycling Records	30	Liquids on Impermeable Surface	48	Satellite Accumulation
10	Feedstock/BP Annual Certification	31	Visible "Hazardous Waste" Marking	49	Designated Emerg. Coordinator
<b>SHIPPING DOCUMENTS</b>		32	Clear Descriptive Waste Name	50	Personnel Training Documented
11	Proper Manifests Used	33	Accumulation Start Dates	51	Emergency Telephone Posting
12	Copies Available On-site	34	Storage Tank Requirements	52	MDO/NRC Phone # (Spills)
13	Manifests Properly Completed	35	Used Oil / Filter Storage	53	Contingency Plan is Up-to-date
14	Initial Copies to MPCA (5 days)	36	Spent Lead-Acid Battery Storage	54	Police / Fire / Hospital Notified
15	Final Copies to MPCA (40 days)	37	Protected - Moisture/Entry/Damage	<b>MISCELLANEOUS ITEMS</b>	
16	45 Day Exception Reports	38	Report & Recover Spills	55	Used Oil Mixed with HW (VSQG)
17	VSQG Collection Program Rcpts.	<b>OUTDOOR STORAGE REQUIREMENTS</b>		56	Oil/Filters/Sorbent Burned Onsite
18	Used Oil/Filter Recycling Receipts	39	Liquids on Curbed Imperm. Surface	57	Rags / Sorbents Management
19	Recycling Receipts	40	Ignitable Wastes Shaded	58	Flammable Waste Trap Mgmt.
20	LDR Records Available (SQGs)	<b>TERMINATION OF OPERATIONS</b>		59	Complied with Previous Orders
21	Relinquishing Control	41	Hazard. Waste / Material Removed	Water/Sewer	
<b>UST (Size/Contents):</b>			<b>AST (Size/Contents):</b>		
<b>Wastes Disclosed &amp; Volume On-site</b>					

**Orders & Remarks:**

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**Unless otherwise noted, all violations must be corrected by \_\_\_\_\_.**

Based on an inspection this day, the items circled on this inspection report identify violations that must be corrected by the date specified in the Orders & Remarks section above. Instructions on how to correct the violations are written above and/or can be found on attachment form HC 5070. Failure to comply with any time limits for corrections specified in this inspection report may result in enforcement action and/or re-inspection fees.

\_\_\_\_\_  
 Generator's Signature

\_\_\_\_\_  
 Inspector's Signature

The following table provides the specific location within the main body of the Minnesota State Hazardous Waste Rules (Chapter 7045) and/or the Scott County Hazardous Waste Management Ordinance (Ordinance 12) where a given regulation from the front side of this form is cited.

BASIC REQUIREMENTS		ACCUMULATION & STORAGE REQ.		PREPAREDNESS & PREVENTION	
1	Ordinc. 12, 4.01; MR 7045.0225 s. 1	22	MR 7045.0292 subp. 5, 6, 7	42	MR 7045.0566 subp. 2
2	MR 7045.0225 subp. 2	23	MR 7045.0292 subp. 5A, 6A, 9	43	MR 7045.0566 subp. 6
3	MR 7045.0221	24	MR 7045.0626 subp. 5; .0294 s. 2a	<b>REQUIRED EMERGENCY EQUIPMENT</b>	
4	MR 7045.0214 - 7045.0217	25	MR 7045.0626 subp. 2	44	MR 7045.0566 subp. 3.A, 3.B
5	MR 7045.0248	26	MR 7045.0626 subp. 4	45	MR 7045.0566 subp. 5
6	MR 7045.0243 subp. 3.G	27	MR 7045.0626 subp. 3	46	MR 7045.0566 subp. 3.C, 3.D
7	Ordinance 12, 4.10 B	28	MR 7045.0626 subp. 6	47	MR 7045.0566 subp. 4
8	MR 7045.0294	29	MR 7045.0626 subp. 7	<b>ADDITIONAL REQUIREMENTS - SQG</b>	
9	MR 7045.0125 subp. 5.B.4-5, 6.A.1	30	MR 7045.0292 subp. 5.E, 6.E, 8.B.5	48	MR 7045.0292 subp. 8
10	MR 7045.0125 subp. 5.B.3, 6.A.1	31	MR 7045.0292 subp. 5.F, 6.F, 8.B.2	49	MR 7045.0292 subp. 5.H.1
<b>SHIPPING DOCUMENTS</b>		32	MR 7045.0292 subp. 5.F, 6.F, 8.B.2	50	MR 7045.0292 subp. 5.H.3
11	MR 7045.0261 subp. 1; .0075 s. 5	33	MR 7045.0292 subp. 5.C, 6.C, 8.D	51	MR 7045.0292 subp. 5.H.2
12	MR 7045.0294 subp. 1, 5	34	MR 7045.0629	52	MR 7045.0292 subp. 5.H.4
13	MR 7045.0261 subp. 7; .0265	35	MR 7045.0855 subp. 2; .0990 subp 3	53	MR 7045.0572
14	MR 7045.0265 subp. 1.D	36	MR 7045.0685	54	MR 7045.0568 subp. 1.A, 1.D
15	MR 7045.0265 subp. 4	37	MR 7045.0292 s. 5D, 6D; .0626 s. 4	<b>MISCELLANEOUS ITEMS</b>	
16	MR 7045.0298	38	MR 7045.0275 subp. 2, 3	55	MR 7045.0800 subp. 4.C
17	MR 7045.0294 subp. 1b	<b>OUTDOOR STORAGE REQUIREMENTS</b>		56	MR 7045.0855 subp. 3; and. 0990 subp. 2; .0805 D
18	MR 7045.0855 subp 4C; .0990 subp 3	39	MR 7045.0292 subp. 5.E, 6.E, 8.B.5		
19	Ordinance 12; MR 7045.0294	40	MR 7045.0626 subp. 4	57	Ordinance 12; MR 7045
20	MR 7045.1315 subp. 1.G	<b>TERMINATION OF OPERATIONS</b>		58	Ordinance 12; MR 7045
21	MR 7045.0208 subp. 2	41	Ordinance 12, 5.00	59	Ordinance 12; MR 7045

### Glossary of Terms

AST	Above Ground Storage Tank	MPCA	Minnesota Pollution Control Agency (651-296-6300)
BP	Byproduct	MR	Minnesota Rules
ERC	Emergency Response Commission	NRC	National Response Center (1-800-424-8802)
EPA	United States Environmental Protection Agency	POTW	Publicly Owned Treatment Works
HW	Hazardous Waste	REQ.	Requirements
Kg	Kilogram (1 Kg = 2.2 pounds)	SQG	Small Quantity Hazardous Waste Generator
LDR	Land Disposal Restriction Notification	TSD	Transfer, Storage and Disposal
MCES	Metropolitan Council Environmental Services (651-602-4703)	UST	Underground Storage Tank
MDO	Minnesota Duty Officer (651-649-5451)	VSQG	Very Small Quantity Hazardous Waste Generator
MP	Management Plan		