



**AGENDA
SCOTT COUNTY
BOARD OF COMMISSIONERS
SHAKOPEE, MINNESOTA
MARCH 31, 2020**

9:00 a.m.

- (1) CONVENE COUNTY BOARD**
- (2) AMENDMENTS TO THE AGENDA**
- (3) APPROVE MINUTES OF MARCH 17, 2020 COUNTY BOARD MEETING**
- (4) RECOGNITION OF INTERESTED CITIZENS**
Limited to items not on the agenda, and five minutes per person/subject. Speakers are asked to approach the microphone for the benefit of viewers and interested citizens.
- (5) COMMUNICATION: WE WILL ALWAYS BE CLEAR ABOUT WHAT WE'RE DOING AND WHY WE'RE DOING IT**
 - 5.1 Receive Coronavirus (COVID-19) Update *(No fiscal impact)*
 - 5.2 Receive Information on H.R. 6201, Families Coronavirus Response Act *(Unknown at this time)*
 - 5.3 Adopt Resolution No. 2020-053; Approving the Operational Service Plans for County Operations During the COVID-19 Pandemic *(No fiscal impact)*
 - 5.4 Adopt Resolution No. 2020-054; Authorizing the Continued Closure of County Buildings to Public Access Until at Least May 3, 2020 Due to the COVID-19 Pandemic *(Delay in revenue)*
 - 5.5 Adopt Resolution 2020-055; Authorizing Entering into an Agreement With Access Networks Inc. to Construct Equipment on Existing Towers *(\$105,000 from the general fund)*
 - 5.6 Postpone a Public Hearing Set for April 7, 2020 at 9:15 a.m. to Consider Adoption of the Scott County Public Health Nuisance Ordinance No. 31 *(No fiscal impact)*
- (6) COMMITTEE REPORTS AND COMMISSIONER UPDATES**
- (7) COUNTY ADMINISTRATOR UPDATE**
- (8) RECESS FOR ATTORNEY/CLIENT MEETING**
- (9) ADJOURN**

UPCOMING MEETINGS

April 7, 2020	9:00 a.m. County Board Meeting
April 21, 2020	9:00 a.m. County Board Meeting

**Lezlie A. Vermillion
County Administrator
(952) 496-8100**

MINUTES

BOARD OF COMMISSIONERS

COUNTY OF SCOTT

MARCH 17, 2020

(1) The Board of Commissioners, in and for the County of Scott, Minnesota, met in the Courthouse Board Room in the City of Shakopee, Minnesota, and convened at 9:02 a.m., with the following members present: Commissioner Beer, presiding, Commissioner Weckman Brekke, and Commissioner Wolf. Commissioner Beard and Commissioner Ulrich participated via phone. Chair Beer announced all votes will be by roll call vote.

(2) County Staff Present:

- A. Lezlie Vermillion, County Administrator
- B. Ron Hocevar, County Attorney
- C. Suzanne Arntson, Child Welfare Manager
- D. Barb Dahl, Social Services Director
- E. Pam Selvig, Health and Human Services Director
- F. Alexa Rundquist, Community Planner
- G. Cindy Geis, Community Services Director
- H. Scott Haas, Sheriff's Captain
- I. Luke Hennen, Sheriff
- J. Lisa Freese, Transportation Services Director
- K. Lori Huss, Employee Relations Director
- L. Michael Thompson, County Assessor
- M. Tracy Cervenka, Acting Deputy Clerk to the Board

(3) Guests Present:

- A. John Myser

(4) Amendments to the Agenda:

Chair Beer announced the following amendments to the agenda.

- Item 4.1 to recognize Robbie Friendshuh is being pulled from the agenda and will be presented at a later date.
- Item 5.2 to authorize and accept bids for the sale and removal of a single family house is being pulled from the agenda to allow the County to retain ownership of the house.
- Item 5.7 to award a construction contract to Ryan Contracting Company is being pulled from the agenda as final approval has not been received from the Minnesota Department of Transportation.
- Item 7.1 to award 2020 Recycling, Infrastructure, Innovation, and Outreach Grants is being moved from the regular agenda and is added to the consent agenda.
- Item 6.2 to declare a state of emergency in Scott County due to COVID-19 is added to the agenda.
- The County Board workshop to receive a building project update is cancelled.

Commissioner Wolf moved, seconded by Commissioner Weckman Brekke to approve the agenda as amended. The motion carried unanimously on a roll call vote.

(5) Minutes:

On a motion by Commissioner Wolf, seconded by Commissioner Weckman Brekke, the Minutes of March 3, 2020 were approved on a roll call vote of four ayes with Commissioner Weckman Brekke abstaining.

(6) Recognition of Interested Citizens:

John Myser presented his opinion on the coronavirus pandemic. He also spoke of the circumstances in which his driver's license was suspended. He asked to see the County's liability policy in regard to a tort.

(7) Consent Agenda:

A. Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-039; Awarding a Construction Contract to Valley Paving, Inc. for the Overlaying, Sign Replacement, and Seal Coating for Various County Highways. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

B. Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-041; Authorizing Entering Into a Road Maintenance Agreement With the City of New Prague for the Maintenance of County Highway 15. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

C. Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-042; Authorizing an Amendment to the 2020 Highway Operations Budget. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

D. Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-043; Awarding the 2020 Annual Pavement Marking and Striping Contract on Various County Highways to Traffic Marking Services, Inc. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

E. Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-044; Authorizing Entering Into Agreement No. 1035704 With the State of Minnesota Department of Transportation, City of New Prague, and Le Sueur County for Work on Trunk Highway 19 Located in the City of New Prague. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

F. Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-049; Authorizing Entering Into a Cooperative Construction Agreement With the City of New Prague for the City of New Prague for the County Highway 15 Roundabout. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

G. Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to approve the record of disbursements and approve the claims made to Scott County February 1, 2020 through February 29, 2020 in the amount of \$12,341,940.85. The motion carried unanimously on a roll call vote.

H. Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to approve the appointment of Pamela Caselius of Commissioner District 1 to an at-large position on the Scott Watershed Management Organization Planning Commission for a term effective March 17, 2020 through December 31, 2021. The motion carried unanimously on a roll call vote.

I. Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-046; Approving the Credit River Township Watershed Management Plan Dated February 2020. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

J. Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to set a public hearing date of April 7, 2020 at 9:15 a.m. to consider adoption of the Scott County Public Health Nuisance Ordinance No. 31. The motion carried unanimously on a roll call vote.

K. On the recommendation of the New Prague-Helena Township Orderly Annexation Area Board, the Helena Town Board, and the Scott County Planning Advisory Commission, Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to approve the request for the preliminary and final plat of FaithPoint Lutheran Church consisting of 1 lot on 12.1 acres and approve the Conditional Use Permit for FaithPoint Church to construct and operate a church in Section 35 of Helena Township, and Three-Way Development Agreement (Applicant, Township, County). This action is in accordance with Chapters 2 and 60 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried unanimously on a roll call vote.

L. On the recommendation of the Cedar Lake Town Board and the Scott County Planning Advisory Commission, Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to approve the request for the preliminary and final plat of Mik's Acres 2nd Addition consisting of 1 lot on 11.74 acres (Randy Kubes, applicant and Randy and Lisa Kubes, property owners) in Section 33 of Cedar Lake Township. This action is in accordance with Chapter 40 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried unanimously on a roll call vote.

M. Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to approve the addition of two full-time equivalent off levy positions to provide MnCHOICES assessments. The motion carried unanimously on a roll call vote.

N. Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-050; Approving a Three-Year Agreement Between the County of Scott and the Minnesota Public Employees' Association (Sheriff Non-Licensed Essential Dispatch Supervisors) Effective January 1, 2020 Through December 31, 2022, and Rescinding Resolution No. 2016-197. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

O. On the recommendation of the County Administrator, Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Monica Siegle, FT Program Specialist, Office of Management and Budget, effective 03/31/20.
2. Separation of employment for Jean Sinell, FT Employment/Training Supervisor, Health and Human Services Division, effective 04/30/20.
3. Separation of employment for Pamela Converse, FT Assistant County Attorney III, Attorneys Office, effective 03/31/20.
4. Separation of employment for Linda Eimermann, FT Case Aide, Health and Human Services Division, effective 05/29/20.
5. Separation of employment for Anthony Stofferahn, FT Corrections Officer, Sheriff's Office, effective 03/12/20.
6. Separation of employment for Amy Melby, FT Travel Trainer, Transportation Services Division, effective 03/31/20.
7. Separation of employment for Madelyn Denhartog, FT Probationary 911 Dispatcher, Sheriff's Office, effective 02/27/20.
8. Separation of employment for Elisa Rivas, PT (50% FTE) Library Associate, Administration Division, effective 03/13/20.
9. Separation of employment for Amanda Congdon, FT Temporary Case Aide-Unclassified, Health and Human Services Division, effective 02/21/20.
10. FT Probationary employment for Cally Olson, 911 Dispatcher, Sheriff's Office, effective 03/23/20.

11. FT Probationary employment for Kaitlyn Stamson, Assistant County Attorney I, Attorney's Office, effective 03/16/20.
12. FT Temporary employment for Gregory Sorensen, Technology Advisor-Unclassified, Office of Management and Budget, effective 02/03/20.
13. Change in employment status for Anthony Zappa, FT Temporary Building Inspector-Unclassified to FT Probationary Building Inspector, Community Services Division, effective 02/24/20.
14. The recognition of the following individual as volunteers which will enable them to be covered for liability insurance purposes in accordance with the insurance contracts currently in force with Scott County: Owen Keiser, Elizabeth Johnson, Michael Stansberry, McKayla Lucas, Thomas Kizershot, Nicholas Durrence, and Zachary Rudolf.

The motion carried unanimously on a roll call vote.

P. Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-048; Awarding 2020 Recycling, Infrastructure, Innovation, and Outreach Grants. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

(8) Communication: We will always be clear about what we're doing and why we're doing it:

A. Sheriff's Captain Scott Haas and Community Planner Alexa Rundquist provided information on the coronavirus (COVID-19). Updated international, national, and state statistics were presented. Recommendations, preparations, and actions taken to mitigate the spread of the virus were discussed. It was stressed this pandemic situation is changing daily. Mitigation strategies are constantly being reviewed and will be updated and implemented as needed.

Current resource information and COVID-19 updates are available for residents on Scott County's website, www.scottcountymn.gov.

The Commissioners commended leadership and staff for their dedication and passion to continue quality service while protecting the County's residents and staff.

B. Captain Haas requested the County Board declare a state of emergency in Scott County due to the COVID-19 pandemic. Captain Haas explained this declaration positions Scott County to seek disaster funding through state and federal sources to reduce the financial risk as a result of the pandemic.

County Administrator Lezlie Vermillion noted in addition to the emergency declaration, the Resolution would authorize variances to the Leave of Absence Policy and the Compensation Plan Policy.

Commissioner Wolf moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-052; Declaring a State of Emergency in Scott County Due to the COVID-19 Pandemic in Scott County. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

Captain Haas explained an emergency declaration, especially at a county level, does not have the ability to infringe upon constitutionally guaranteed rights. He also confirmed the Resolution does not have an expiration date. However, as written, the authorities given in the Resolution are specific to the COVID-19 pandemic.

The motion carried unanimously on a roll call vote.

(9) Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner:

County Assessor Michael Thompson presented the 2020 property assessment update. He reviewed the timeline of property taxes payable in 2021, forces impacting property values, and the appeal and relief options available to property owners.

Mr. Thompson stressed the importance of calling the Assessor's office if a property owner has questions or concerns regarding an assessed property value as all appraisers are working remotely. Mr. Thompson also reported they are awaiting guidance from the Minnesota Department of Revenue with regard to scheduled Open Book, Local Board of Appeal, and County Appeal meetings.

(10) Committee Reports and Commissioner Updates:

A. The Commissioners reported many committee meetings were either cancelled or were call-in meetings and it is expected this will continue.

B. Commissioner Ulrich attended the Scott County Parks Advisory Commission meeting on March 4.

C. Commissioner Ulrich attended the Scott County Association for Leadership and Efficiency (SCALE) Executive Committee meeting on March 6.

D. Commissioner Ulrich attended the Families and Individuals Sharing Hope (FISH) meeting on March 12.

E. Commissioner Ulrich participated in the Minnesota Inter-County Association (MICA) call-in meeting on March 11.

F. Commissioner Weckman Brekke attended the County Board tour of Beacon Interfaith housing facilities on February 18.

G. Commissioner Weckman Brekke met with a Guild Inc. representative on February 19.

H. Commissioner Weckman Brekke attended the Scott County Library Board of Advisors meeting on February 20.

I. Commissioner Weckman Brekke attended the Dakota-Scott Workforce Development Board meeting on February 21.

J. Commissioner Weckman Brekke attended the FISH Faith Breakfast on February 25.

K. Commissioner Weckman Brekke attended the Scott County Mental Health Local Advisory Council meeting on February 25.

L. Commissioner Weckman Brekke attended the Live, Learn, Earn Educational Preparation Subcommittee meeting on February 25.

M. Commissioner Weckman Brekke attended the Association of Minnesota Counties Legislative Conference on February 26 and 27.

N. Commissioner Weckman Brekke attended the National Association of Counties Conference February 29 – March 4.

O. Commissioner Weckman Brekke attended the Together We Can Subcommittee meeting on March 5.

P. Commissioner Weckman Brekke attended the Pat Biren investiture on March 5.

Q. Commissioner Weckman Brekke attended the canvassing of the primary election on March 6.

R. Commissioner Weckman Brekke attended the Metropolitan Library Service Agency meeting on March 6.

S. Commissioner Weckman Brekke attended a Shakopee Chamber of Commerce event on March 6.

T. Commissioner Weckman Brekke attended the Scott County AFSCME Labor Management Committee meeting on March 10

U. Commissioner Weckman Brekke met with Ms. Vermillion on March 10.

V. Commissioner Weckman Brekke attended a meeting on March 12 regarding technical education in the Belle Plaine and Jordan School Districts.

W. Commissioner Wolf attended the Scott County Planning Advisory Commission meeting on March 9.

X. Commissioner Wolf attended the New Market Town Board annual meeting on March 10.

Y. Commissioner Wolf attended the Cedar Lake Town Board annual meeting on March 10.

Z. Commissioner Wolf attended the Prior Lake Rotary Club meeting on March 11.

AA. Commissioner Wolf met with the Savage Chief of Police on March 11.

AB. Commissioner Wolf attended the Metropolitan Emergency Services Board meeting on March 11.

AC. Commissioner Wolf was at the State Capitol on March 11 for various hearings.

AD. Commissioner Wolf attended the Belle Plaine-Blakeley Township Orderly Annexation Board meeting on March 11.

AE. Commissioner Wolf attended the I35W Solutions Alliance meeting on March 12.

AF. Commissioner Wolf attended a Hamlet Open House in Blakeley on March 12.

AG. Commissioner Wolf attended the Prior Lake City Council workshop on March 16.

AH. Commissioner Beer met with Ms. Vermillion on March 3.

AI. Commissioner Beer participated in a White House conference call on March 13.

AJ. Commissioner Beer attended the Scott County Senior Leadership meeting on March 15.

AK. Commissioner Beer attended the Prior Lake City Council workshop and meeting on March 16.

(11) County Administrator Update:

Ms. Vermillion noted the following in regarding to the COVID-19 pandemic.

- Scott County is an essential service provider as well as an employer and leadership is attempting to balance the two as best as possible.
- Following recommendations from the Centers for Disease Control and Prevention (CDC) and the Minnesota Department of Health (MDH) Scott County has cancelled all activities including but not limited to events, large gatherings, committee meetings, advisory committee meetings and staff meetings.
- Board meetings will be transitional during the pandemic.
- Contact has been made, and will continue to be made, with neighboring Counties and the Scott County Legislative delegation regarding the pandemic.

(12) County Attorney Update:

County Attorney Ron Hocevar reported the following:

- The rumor circulating on social media that jails are releasing inmates due to COVID-19 is false.
- The State Court System has given guidelines on prioritizing cases going to court.

On a motion by Commissioner Wolf, seconded by Commissioner Weckman Brekke, the meeting adjourned at 11:02 a.m.

David Beer
Chair

Lezlie A. Vermillion
County Administrator
Clerk of the Board

Tracy A. Cervenka
Acting Deputy Clerk to the Board

**AGENDA #5.1
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 31, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Administration	CONSENT AGENDA:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PRESENTER:	Public Health/Emergency Management	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:		TIME REQUESTED:	20 minutes
ACTION REQUESTED:	Receive Coronavirus (COVID-19) Update		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner

Communication: We will always be clear about what we're doing and why we're doing it

Collaboration: We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively

Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government

Empowerment: We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance

Resiliency: We will foster public preparedness and respond when families and communities face health and safety emergencies

Innovation: We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of the agenda item is to receive a coronavirus (COVID-19) update.

Public Health Director Lisa Brodsky and Emergency Management Director Haas will provide updated information regarding the COVID-19 Pandemic.

Fiscal Impact:
None

**AGENDA #5.2
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 31, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Employee Relations	CONSENT AGENDA:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PRESENTER:	Lori Huss, Employee Relations Director	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:		TIME REQUESTED:	15 minutes
ACTION REQUESTED:	Receive Information on H.R. 6201, Families First Coronavirus Response Act		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner

Communication: We will always be clear about what we're doing and why we're doing it

Collaboration: We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively

Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government

Empowerment: We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance

Resiliency: We will foster public preparedness and respond when families and communities face health and safety emergencies

Innovation: We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of the agenda item is to receive information on H.R. 6201, Families First Coronavirus Response Act (FFCRA).

Employee Relations Director Lori Huss will present information on the new Federal Law and how it pertains to Scott County employees.

Fiscal Impact:
Unknown at this time.

**AGENDA #5.3
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 31, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Administration	CONSENT AGENDA:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PRESENTER:	Lezlie Vermillion	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:		TIME REQUESTED:	
ACTION REQUESTED:	Adopt Resolution No. 2020-053; Approving the Operational Service Plans for County Operations During the COVID-19 Pandemic		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner

Communication: We will always be clear about what we're doing and why we're doing it

Collaboration: We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively

Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government

Empowerment: We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance

Resiliency: We will foster public preparedness and respond when families and communities face health and safety emergencies

Innovation: We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-053; Approving the Operational Service Plans for Critical and Essential County Operations During the COVID-19 Pandemic.

Scott County continues to be impacted by an outbreak of a respiratory disease caused by a novel coronavirus that was first detected in China and which now has been detected across the world, including in Minnesota.

- On March 11, the World Health Organization declared COVID-19 as a pandemic.
- On March 13, the President of the United States declared a national emergency for the COVID-19 outbreak.
- On March 13, the Governor of Minnesota declared a statewide disaster.
- On March 17, the Scott County Board declared a local state of emergency due to the pandemic.

Since the County declared the local state of emergency, states, including Minnesota, have moved to limit and slow the spread of the disease. These actions have included the Governor issuing numerous executive orders limiting social contacts, including Executive Order 20-20 which included a “Stay Home” order that lasts until at least April 10. This order also includes the closure of restaurants and bars until May 1 and remote education until May 4. In addition, The Centers for Disease Control and Prevention (CDC) and Minnesota Department of Health (MDH) guidelines for social interactions have increasingly moved to limit social contact.

The Orders and guidelines have made it increasingly difficult to provide services in the normal fashion while best protecting the health, safety, and welfare of our citizens and our employees. Several state executive orders have provided relief on timelines and face to face meetings in the Human Service areas. The Department of Motor Vehicle services has shut down Deputy Registrar offices. The Department of Education has closed the physical libraries but is encouraging electronic and digital programs along with curbside pick-ups that eliminate any personal interactions. So some guidance from the State is changing daily.

The Operational Service Plans (Plans) developed by each Division are consistent with CDC and MDH guidance for social distancing and protective gear. They also include specific critical services and priorities for service if we have heavy absenteeism amongst our employees. These Plans have identified any technological or equipment needs to provide these services as well. Finally, they have been reviewed by the Division Directors, County Attorney’s Office, Employee Relations Office, Finance Office, and County Administrator. That being said even the best laid plans may need some adjustment as they are operationalized.

In addition, guidelines for isolating and quarantining along with the possibility of actual illness absences have created a risk that staffing levels could be a problem as we navigate this event. In light of these concerns, County staff developed Continuity of Operations Plans for all Divisions. These Plans identify minimum staffing needs for normal operations down to critical only functions. They also identify current staff trained to perform functions as well as back up plans if an emergency arises. Staff has used and will be using these plans in tracking the status of its workforce capacity as well as identifying growing needs and cross training opportunities.

Staff is requesting that the Board approve the use of the developed Operational Service Plans that support our critical and essential services needs during the COVID-19 response. Secondly we request the Board authorize modifications as needed so long as they are approved by the County Administrator.

Fiscal Impact:
Unknown

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	March 31, 2020
Resolution No.:	2020-053
Motion by Commissioner:	
Seconded by Commissioner:	

**Resolution No. 2020-053; Approving the Operational Service Plans
for County Operations During the COVID-19 Pandemic**

WHEREAS, COVID-19, a global pandemic has caused a local public health emergency resulting from an imminent threat to health conditions; and

WHEREAS, response and support to affected individuals, communities, medical systems, business, and government has caused significant impact to the County as a whole; and

WHEREAS, COVID-19, has caused and will continue to cause resource shortages; and

WHEREAS, guidance for reducing the speed and transmission of COVID-19, has resulted in a State “stay at home” order, modified services, and social distancing needs that all impact how the County delivers services to its citizens; and

WHEREAS, the County has an interest in insuring the health and safety of its citizens and employees.

NOW, THEREFORE, BE IT RESOLVED, that the Scott County Board of Commissioners hereby finds that the COVID-19 pandemic, the potential for an outbreak in Scott County, and the need for extraordinary and immediate measures to protect the health, safety, and welfare of Scott County residents and employees will not be resolved in the immediate future and that the County needs to take an active role in adopting recommended safety and wellness measures.

BE IT FURTHER RESOLVED, that the Scott County Board of Commissioners approves the continued development and use of the Operational Service Plans.

BE IT FINALLY RESOLVED that the County Administrator is authorized to make necessary modifications as the plans are rolled out.

COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

State of Minnesota)
County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 31st day of March, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 31st day of March, 2020.

County Administrator

Administrator's Designee

**AGENDA #5.4
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 31, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Administration	CONSENT AGENDA:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PRESENTER:	Lezlie Vermillion	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:	COVID-19	TIME REQUESTED:	10 minutes
ACTION REQUESTED:	Adopt Resolution No. 2020-054; Authorizing the Continued Closure of County Buildings to Public Access Until At Least May 3, 2020 Due to the COVID-19 Pandemic		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change
ORGANIZATIONAL VALUES:			
<input checked="" type="checkbox"/> Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner <input checked="" type="checkbox"/> Communication: We will always be clear about what we're doing and why we're doing it <input type="checkbox"/> Collaboration: We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively <input checked="" type="checkbox"/> Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government <input type="checkbox"/> Empowerment: We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance <input type="checkbox"/> Resiliency: We will foster public preparedness and respond when families and communities face health and safety emergencies <input checked="" type="checkbox"/> Innovation: We will take informed risks to deliver services more effectively and will learn from our successes and failures			
DEPARTMENT/DIVISION HEAD SIGNATURE:		COUNTY ADMINISTRATOR SIGNATURE:	
Approved:		DISTRIBUTION/FILING INSTRUCTIONS:	
Denied:			
Tabled:			
Other:			
Deputy Clerk :			
Date:			

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-054; Authorizing the Continued Closure of County Buildings to Public Access Until at Least May 3, 2020 Due to the COVID-19 Pandemic.

Scott County continues to be impacted by an outbreak of a respiratory disease caused by a novel coronavirus that was first detected in China and which now has been detected across the world, including in Minnesota.

- On March 11, the World Health Organization declared COVID-19 as a pandemic.
- On March 13, the President of the United States declared a national emergency for the COVID-19 outbreak.
- On March 13, the Governor of Minnesota declared a statewide disaster.
- On March 17, the Scott County Board declared a local state of emergency due to the pandemic.

Since the County declared the local state of emergency, states, including Minnesota, have moved to limit and slow the spread of the disease. These actions have included the Governor issuing numerous executive orders limiting social contacts, including Executive Order 20-20 which included a "Stay Home" order that lasts until at least April 10. This order also includes closing restaurants and bars until 5:00 p.m. on May 1 and remote schools until May 4. In addition, Centers for Disease Control and Prevention (CDC) and Minnesota Department of Health (MDH) guidelines for social interactions have increasingly moved to limit social contact.

The Orders and guidelines made it increasingly difficult to provide normal services in the County while best protecting the health, safety, and welfare of our citizens and our employees. On March 17, 2020, the County Administrator made the decision to close County buildings to the public until April 1 to provide time to rework service delivery plans. The County has worked to find alternate methods to continue delivering the services its citizens need without citizens needing to be present in County buildings.

While closing the buildings is not an ideal situation, and not all services can be fully maintained, staff feels that the health and safety interests outweigh these difficulties. It is expected that as the situation evolves and the State returns to more business as usual, the County will be able to adapt quickly and open buildings as appropriate.

Since the County is finding alternative ways to deliver services without face to face contact except for life safety emergencies and court ordered services, the County Administrator is recommending that our proposed service delivery plans and closure of our facilities to the public stay in effect until May 3. The date can be reevaluated as this is an ever changing situation. We feel that date is consistent with the Governor's message to social distance and no grouping of people until May 1.

As the Metro Counties have tried to maintain a consistent message as to not overwhelm another County's service centers, libraries or parks, this date would be consistent with the other six metro counties at this time.

As we have the potential to see absenteeism in the future, some staff are being cross trained or are already being utilized to keep the critical services from the previous resolution operational.

Fiscal Impact:

The COVID-19 pandemic has the potential to create significant fiscal impacts upon the County. Closing the buildings does not increase our budget, but could delay revenue due to closure of service counters. Staff is continuing to deliver services that can utilize drop boxes.

The County has already put into effect a hiring freeze to help with potential lost revenues.

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	March 31, 2020
Resolution No.:	2020-054
Motion by Commissioner:	
Seconded by Commissioner:	

RESOLUTION NO. 2020-054; AUTHORIZING THE CONTINUED CLOSURE OF COUNTY BUILDINGS TO PUBLIC ACCESS UNTIL AT LEAST MAY 3, 2020 DUE TO THE COVID-19 PANDEMIC

WHEREAS, COVID-19, a global pandemic, has caused a local public health emergency resulting from an imminent threat to health conditions; and

WHEREAS, response and support to affected individuals, communities, medical systems, business, and government has caused significant impact to the County as a whole; and

WHEREAS, COVID-19, has caused and will continue to cause resource shortages; and

WHEREAS, guidance for reducing the speed and transmission of COVID-19, has resulted in a State “stay at home” order, modified services, and social distancing needs that all impact how the County delivers services to its citizens; and

WHEREAS, the County has an interest in insuring the health and safety of its citizens and employees.

NOW, THEREFORE, BE IT RESOLVED, that the Scott County Board of Commissioners hereby finds that the COVID19 pandemic, the potential for an outbreak in Scott County, and the need for extraordinary and immediate measures to protect the health, safety, and welfare of Scott County residents and employees will not be resolved in the immediate future and that the County needs to take an active role in adopting recommended safety and wellness measures.

BE IT FINALLY RESOLVED, that the Scott County Board of Commissioners approves the continued closure of County buildings and delegates to the County Administrator authority to maintain closures of County buildings and public-facing services through at least May 3, 2020 or as determined advisable due to further State action or recommendation from the Centers for Disease Control and Prevention or Minnesota Department of Health.

COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

State of Minnesota)
County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 31st day of March, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 31st day of March, 2020.

County Administrator
Administrator's Designee

**AGENDA #5.5
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 31, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Community Services Enterprise Business Technology	CONSENT AGENDA:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PRESENTER:	Cindy Geis Perry Mulcrone	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:	Fiber Towers	TIME REQUESTED:	10 minutes
ACTION REQUESTED:	Adopt Resolution 2020-055; Authorizing Entering into an Agreement With Access Networks Inc. to Construct Equipment on Existing Towers		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

- Customer Service:** We will deliver government services in a respectful, responsive, and solution-oriented manner
- Communication:** We will always be clear about what we're doing and why we're doing it
- Collaboration:** We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively
- Stewardship:** We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government
- Empowerment:** We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance
- Resiliency:** We will foster public preparedness and respond when families and communities face health and safety emergencies
- Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS: Cindy Geis, Community Services Director Perry Mulcrone, Enterprise Business Technology Director
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to adopt Resolution 2020-055; Authorizing Entering into an Agreement With Access Network Inc. to Construct Equipment on Existing Towers.

Scott County continues to be impacted by an outbreak of a respiratory disease caused by a novel coronavirus that was first detected in China and which now has been detected across the world, including in Minnesota.

- On March 11, the World Health Organization declared COVID-19 as a pandemic.

- On March 13, the President of the United States declared a national emergency for the COVID-19 outbreak.
- On March 13, the Governor of Minnesota declared a statewide disaster.
- On March 17, the Scott County Board declared a local state of emergency due to the pandemic.

As part of the State of Minnesota Executive Order 20-20 (Stay at Home Minnesota) the Governor has ordered the closure of all non-essential business and encourages teleworking from home when at all possible until April 10. This also includes the extension of remote education until May 4 and the closure of restaurants and bars until May 1. It was made clear these dates will also be revisited as the pandemic progresses.

Scott County has been aware of limited internet service areas in the County and has been working on a strategic plan that would help lay the groundwork to utilize our fiber backbone in partnership with private providers to areas of the County with poor to no service. With Executive Order 20-20 the demand for internet throughout the County has escalated requiring faster speeds, increased broadband capacity, and most particularly, service to areas where there is none. The COVID-19 emergency has created an immediate need for the County fiber network to increase its capability to support our schools and business as they have had to change their operational models.

The need for services in unserved areas of the County is critical, and the County has met with current contracted partners to see what can be done quickly in order to get those services to the residents and businesses that need them. There is an extremely large working population that now need high speed internet with increased capacity in order to work from home. Children residing in the County have been ordered to stay home, requiring them to do e-learning with the schools, and lastly, many residents want to have a direct line to the COVID19 information lines that the County, State, Centers for Disease Control and Prevention (CDC) and the Minnesota Department of Health (MDH) are publishing and updating on a frequent basis.

We have communicated with Schools regarding student needs and have identified pockets in the community that have an immediate need for service. The County does not have the ability to provide the necessary end user service itself, but can leverage its fiber network with a partner willing to provide the end user service. To meet the need, the County would need a partner that:

- Could deliver services within 3-5 weeks at the latest; and
- Already has needed permits in place; and
- Already has an agreement or relationship with the entities that own the infrastructure where the equipment would be placed; and
- Is able to provide service directly or is able to contract for direct broadband services to homes and businesses; and
- Is able to guarantee broadband service levels that exceed the FCC's recommended minimums of 25Mbps / 3Mbps for internet download and upload speeds; and
- Is willing to provide reduced rate services to residents during the pandemic period.

Access Networks has been identified as a provider that is capable and willing to meet the County's requirements. The County has an existing contract with Access Networks Inc. to maintain the County's fiber network and Access Networks is willing to:

- Develop and promote open access and increased broadband availability and use in underserved and unserved areas of the County
- Develop wireless WI-FI capabilities in the County in underserved and unserved areas of the County

Access Networks has proposed the following as solutions to three township areas where service levels are either non-existent, or below the standards needed to be able to perform work and educational work from home:

Louisville Township:

- Install equipment on the County owned Jackson Tower in Jackson Township off Zumbro Avenue

New Market Township:

- Install equipment on the Crown Tower in New Market Township located on the northeast corner of 35W and County Road 2

Spring Lake Township:

- Install equipment on the Crown Tower in Spring Lake Township located off of Vergus Avenue – 1 mile south of intersection of Vergus Avenue and County Road 13

For all of these areas, Access Networks will:

- Provide 5G and 900 Mhz service within a 7-mile radius of the tower; and
- Guarantee speeds of 30/Mbps – 100/Mbps per second symmetrical internet upload and download speeds; and
- Remove any limits on bandwidth to allow full speed availability to customers; and
- Provide a reduced installation fee and reduced subscription services for customers; and
- Guarantee no disconnection to those with financial hardship to make payments.

The cost for each tower is \$105,000. The current plan is to have this cost split 3 ways: County, Township, and Provider. The contracts will be set up so that the County is providing funds as a one-time cost share with the Provider. Any additional costs would be the responsibility of the Provider. The County does however recognize that if any Township does not agree to cost share, the proposal for their community would not move forward. The Townships will hold their own agreements with the provider not Scott County.

Scott County staff recommends moving forward the installation of the equipment. The agreements will all be reviewed by the Community Services Director, County Attorney, and the Emergency Management Director for the Jackson Tower. This work is being expedited to meet our resident's needs during the COVID-19 pandemic period.

Fiscal Impact:

The County's portion of each tower is not to exceed \$35,000. Total not to exceed \$105,000. This item is in response to the COVID-19 needs of the community and is specific to the towers listed in this document. This amount is currently not in budget and will be provided from the general fund balance.

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	March 31, 2020
Resolution No.:	2020-055
Motion by Commissioner:	
Seconded by Commissioner:	

**RESOLUTION 2020-055; AUTHORIZING ENTERING INTO AN AGREEMENT WITH
ACCESS NETWORKS INC. TO CONSTRUCT EQUIPMENT ON EXISTING TOWERS**

WHEREAS, the County has invested greatly in the broadband infrastructure needs of the Scott County through the construction of the Regional Fiber Ring; and

WHEREAS, other local governments and the residents have benefitted greatly by this investment in that it has expanded economic development in the County, provided reliable institutional connectivity, and increased broadband services and offerings; and

WHEREAS, there are still areas within the County that remain unserved or underserved due to poor or non-existent broadband service offerings in their areas; and

WHEREAS, the COVID-19 pandemic has required an immediate response from the County and other local units of governments to take measures to ensure that residents can work from home, students can school at home, and residents can stay informed as the virus spreads; and

WHEREAS, Access Networks Inc. has the ability to meet and has agreed to all the installation requirement timeframes and delivery speed expectations and;

WHEREAS, the cost for each individual tower is \$105,000 and this cost will be split between the County, individual Townships, and Access Network; and

WHEREAS, the County's total cost for all three towers will not exceed \$105,000, and that in the event a Township does not agree to their share, the construction of the site will not occur; and

NOW THEREFORE BE IT RESOLVED, the Scott County Board of Commissioners authorizes the County Administrator to enter into the individual tower agreements with Access Networks, LLC for the construction of equipment on existing towers in order to provide the needed broadband internet access to locations currently unserved or underserved.

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	March 31, 2020
Resolution No.:	2020-055
Motion by Commissioner:	
Seconded by Commissioner:	

BE IT FINALLY RESOLVED, that approval of this Agreement is subject to approval by the County Attorney's Office as to form.

COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

State of Minnesota)
County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 31st day of March 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 31st day of March 2020.

_____ County Administrator
 _____ Administrator's Designee

**AGENDA #5.6
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 31, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Administration	CONSENT AGENDA:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PRESENTER:	Lezlie Vermillion	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:	Public Health Nuisance Ordinance	TIME REQUESTED:	5 minutes
ACTION REQUESTED:	Postpone a Public Hearing Set for April 7, 2020 at 9:15 a.m. to Consider Adoption of the Scott County Public Health Nuisance Ordinance No. 31		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

- Customer Service:** We will deliver government services in a respectful, responsive, and solution-oriented manner
- Communication:** We will always be clear about what we're doing and why we're doing it
- Collaboration:** We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively
- Stewardship:** We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government
- Empowerment:** We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance
- Resiliency:** We will foster public preparedness and respond when families and communities face health and safety emergencies
- Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to postpone a public hearing set for April 7, 2020 at 9:15 a.m. to consider adoption of the Scott County Public Health Nuisance Ordinance No. 31.

Governor Walz has issued numerous Executive Orders limiting social contacts to slow the spread of COVID-19, including Executive Order 20-20 which included a “Stay Home” order that lasts until at least April 10.

In following the guidelines set in Executive Order 20-20, staff is recommending that the public hearing set for April 7, 2020 at 9:15 a.m. to consider adoption of Scott County Public Health Nuisance Ordinance No. 31 be postponed. When appropriate, the County Board will set a new public hearing date and notice of the public hearing will be published in the Belle Plaine Herald.

Fiscal Impact:

None