



**AGENDA
SCOTT COUNTY
BOARD OF COMMISSIONERS
SHAKOPEE, MINNESOTA
FEBRUARY 4, 2020**

8:00 a.m.

**COUNTY BOARD WORKSHOP WITH THE MINNESOTA DEPARTMENT OF HUMAN SERVICES
TO RECEIVE INFORMATION ON THE REFUGEE RELOCATION PROGRAM**

9:00 a.m.

- (1) CONVENE COUNTY BOARD
- (2) AMENDMENTS TO THE AGENDA
- (3) APPROVE MINUTES OF JANUARY 21, 2020 COUNTY BOARD MEETING
- (4) RECOGNITION OF INTERESTED CITIZENS
Limited to items not on the agenda, and five minutes per person/subject. Speakers are asked to approach the microphone for the benefit of viewers and interested citizens.
- (5) CONSENT AGENDA
Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government
 - 5.1 Approve Amendment No. 2 to Minnesota Department of Human Services Grant No. 133786 to Deliver Mental Health Crisis Services *(No fiscal impact)*
 - 5.2 Adopt Resolution No. 2020-020; Awarding a Contract to Landwehr Construction, Inc. for the Bridge Replacement Project on County Highway 15 Bridge No. 70502 in Helena Township *(No fiscal impact)*
 - 5.3 Adopt Resolution No. 2020-022; Authorizing Final Payment to Minnesota Native Landscapes, Inc. in the Amount of \$1,000 for the Sand Creek Near Channel Sediment Reduction Phase II Project in Sand Creek Township *(No fiscal impact)*
 - 5.4 Adopt Resolution No. 2020-023; Authorizing Entering Into Minnesota Department of Transportation Grant Agreement No. 1032829 for the Bridge Replacement Project on County Highway 15 Bridge No. 70502 in Helena Township *(No fiscal impact)*
Collaboration: We will work with partners - communities, schools, faith groups, private business, and non-profit agencies - to see that services are not duplicated but rather are complimentary, aligned, and provided by the partners who can deliver the service most effectively
 - 5.5 Adopt Resolution No. 2020-021; Authorizing Entering Into a Cooperative Agreement With Three Rivers Park District for Installation of Fencing Around the Cedar Lake Farm Regional Park Maintenance Compound *(No fiscal impact)*
Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner
 - 5.6 Approve Payroll Processing Personnel Actions *(No fiscal impact)*

- (6) **CUSTOMER SERVICE: WE WILL DELIVER GOVERNMENT SERVICES IN A RESPECTFUL, RESPONSIVE, AND SOLUTION-ORIENTED MANNER**
6.1 Presentation of the 2019 Fourth Quarter Spirit of Scott Awards *(No fiscal impact)*
- (7) **COMMITTEE REPORTS AND COMMISSIONER UPDATES**
- (8) **COUNTY ADMINISTRATOR UPDATE**
- (9) **RECESS FOR ATTORNEY/CLIENT MEETING**
- (10) **ADJOURN**
- (11) **COMMUNICATION: WE WILL ALWAYS BE CLEAR ABOUT WHAT WE'RE DOING AND WHY WE'RE DOING IT**
11.1 Conduct a Closed Board Meeting to Evaluate the Performance of County Administrator Lezlie Vermillion *(No fiscal impact)*

UPCOMING MEETINGS

February 18, 2020	9:00 a.m. County Board Meeting Following the meeting-County Board Tour of Beacon Interfaith Facilities
March 3, 2020	9:00 a.m. County Board Meeting

Lezlie A. Vermillion
County Administrator
(952) 496-8100

MINUTES

BOARD OF COMMISSIONERS

COUNTY OF SCOTT

JANUARY 21, 2020

(1) The Board of Commissioners, in and for the County of Scott, Minnesota, met in the Courthouse Board Room in the City of Shakopee, Minnesota, and convened at 9:00 a.m., with the following members present: Commissioner Beer, presiding, Commissioner Weckman Brekke, Commissioner Wolf, and Commissioner Ulrich. Commissioner Beard was absent

(2) County Staff Present:

- A. Lezlie Vermillion, County Administrator
- B. Ron Hocevar, County Attorney
- C. Chris Harder, Quality Improvement Manager
- D. Tony Winiecki, County Engineer
- E. Mark Callahan, Highway Division Program Manager
- F. Alan Herrmann, Transit Supervisor
- G. Joe Wiita, Highway Division Program Manager
- H. Ken Dvorak, Sheriff's Sergeant
- I. Troy Pint, Business Information/System Specialist
- J. Jen Schwarz, Administrative Services Director
- K. Evan Cole, Management Analyst
- L. Jake Grussing, Library Director
- M. Kris Lage, Operations Analyst
- N. Cindy Geis, Community Services Director
- O. Mary Keen, Business Information/System Specialist
- P. Troy Beam, Transit and Fleet Manager
- Q. Perry Mulcrone, Business Relationship Director
- R. Craig Jenson, Transportation Planning Manager
- S. Lisa Brodsky, Public Health Director
- T. Jessie Rudi, Data and Research Analyst
- U. Pam Selvig, Health and Human Services Director
- V. Lisa Freese, Transportation Services Director
- W. Gary Bruggenthies, Business Manager
- X. Nathan Abney, Associate Planner
- Y. Jake Balk, Highway Division Program Manager
- Z. Tulsa Crum, Construction Supervisor
- AA. Claire Robling, Legislative and Communications Coordinator
- AB. Danny Lenz, Chief Financial Officer/Deputy County Administrator
- AC. Scott Rettke, Assistant Jail Administrator
- AD. Doug Schnurr, Sheriff's Captain
- AE. Sara Deppe, Communications and Office Coordinator
- AF. Jeff Swedin, Sheriff's Captain
- AG. Nathan Olson, Sheriff's Deputy
- AH. Luke Hennen, Sheriff
- AI. Debra Brazil, Deputy Clerk to the Board

(3) Guests Present:

- A. Tara Helm, Minnesota Department of Transportation
- B. Tom Terry, Elko New Market
- C. John Myser

(4) Minutes:

On a motion by Commissioner Wolf, seconded by Commissioner Ulrich, the Minutes of January 4, 2020 were approved on a vote of four ayes with Commissioner Beard absent.

(5) Recognition of Interested Citizens:

John Myser spoke of his perception of deceit and lies in the justice system relative to his divorce and losing custody of his son. He stated he is attempting to make a public record of his case.

(6) Innovation: We will take informed risks to deliver services more effectively and will learn from our successes and failures:

The County Board participated in the Scott County Delivers panel discussion regarding safe transportation.

Commissioner Ulrich requested the Commissioners be informed of any transportation projects where partners are not willing participants.

Chair Beer recessed the meeting at 10:35 a.m. and reconvened at 10:42 a.m.

(7) Consent Agenda:

A. Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-010; Authorizing Final Payment to Meyer Contracting, Inc. in the Amount of \$1,000 for the County Highway 16 Pedestrian Crossing Project. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Beard absent.

B. Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-011; Authorizing Entering Into a Cooperative Agreement With the City of Prior Lake for Cost Participation on County Project 42-19 in the City of Prior Lake. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Beard absent.

C. Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-012; Accepting Grant Funding and Authorizing the County Board Chair to Execute a Parks Acquisition Opportunity Fund Grant Agreement With the Metropolitan Council and Execute an Agreement and Restrictive Covenant on Property Acquired by the County for Regional Park Land. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Beard absent.

D. Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-013; Approving a Second Amendment to the Agreement With the City of Prior Lake for Participation in the Trunk Highway 169 Transitway Study and the City's Downtown Transit Improvements. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Beard absent.

E. Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-014; Authorizing Entering Into a Cooperative Agreement With the City of Shakopee for Cost Participation on County Project 42-19 in the City of Shakopee. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Beard absent.

F. Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-016; Authorizing Entering Into a Financing Agreement With Mercedes-Benz Financial Services for the Lease Purchase of Vehicles From Daimler Truck and Approving an Increase of \$42,087.44 From Resolution No. 2018-170 for the Advanced Replacement of Two International Plow Trucks. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Beard absent.

G. Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to approve the record of disbursements and approve the claims made to Scott County from December 1, 2019 through December 31, 2019 in the amount of \$71,787,617.87. The motion carried on a vote of four ayes with Commissioner Beard absent.

H. Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to approve the Renewal Application for a Scott County 3.2 Malt Liquor at Retail License for 2020 for Erik Lundgren dba Parish of Saints Joachim and Anne. The motion carried on a vote of four ayes with Commissioner Beard absent.

I. Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to approve the Application and Permit for a Temporary On-Sale Liquor License for the Shakopee Lions Club for an event to be held at the Jackson Town Hall Park in Jackson Township on February 8, 2020. The motion carried on a vote of four ayes with Commissioner Beard absent.

J. Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to approve the addition of one full-time off-levy Building Inspector position in Property and Taxation Services. The motion carried on a vote of four ayes with Commissioner Beard absent.

K. Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-017; Approving a Three-Year Agreement Between the County of Scott and the Scott County Attorneys Association Effective January 1, 2020 Through December 31, 2022 and Rescinding Resolution No. 2017-019. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Beard absent.

L. On the recommendation of the County Administrator, Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Heather Pierson, FT Facility Probation Officer, Health and Human Services Division, effective 01/05/20.
2. Separation of employment for Nancy Sjoberg, Intermittent (34% FTE) Office Assistant-Unclassified, Office of Management & Budget, effective 12/31/19.
3. FT Probationary employment for Kelly Wilkinson, Therapist, Health and Human Services Division, effective 01/06/20.
4. FT Probationary employment for Lilliam Pinero, Community Planner, Health and Human Services Division, effective 01/13/20.
5. FT Probationary employment for Zachary Jamer, Corrections Officer, Sheriff's Office, effective 01/06/20.
6. FT Temporary employment for Taylor Hanson, Case Aide-Unclassified, Health and Human Services Division, effective 12/31/19.
7. FT Temporary employment for Roselyn Menke, Office Assistant-Unclassified, Community Services Division, effective 01/17/20.
8. Intermittent (34% FTE) employment for Karen Cavalli, Library Associate-Unclassified, Administration Division, effective 01/21/20.
9. Amend separation date of employment for Ayman Sabry, FT Probationary Therapist, Health and Human Services Division, effective 01/03/20 (previously reported as 12/23/19).
10. Reclassification for Richard Jones, FT Environmentalist II to FT Environmentalist Health Program Coordinator, Planning & Resource Management Division, effective 01/01/20.

11. Change in status from for Patrick Russell, FT Temporary to PT Temporary (50% FTE) Eligibility Specialist-Unclassified, Health and Human Services Division, effective 01/17/20.
12. The recognition of the following individuals as volunteers which will enable them to be covered for liability insurance purposes in accordance with the insurance contracts currently in force with Scott County: Jack Bruckner, Samantha Anthony, Lori Peterson, Izabel Stephanie, and Mark Petersen.

The motion carried on a vote of four ayes with Commissioner Beard absent.

- (8) We will work with partners - communities, schools, faith groups, private business, and non-profit agencies - to see that services are not duplicated but rather are complimentary, aligned, and provided by the partners who can deliver the service

A. Sheriff Luke Hennen presented the Morris A. Miller Outstanding Service Award to Scott County Sheriff's Deputy Nathan Olson for his response to a medical emergency on August 25, 2019. Sheriff Hennen reported he will also be presenting the award to Savage Police Officers Robert Calvin, Todd Weinzierl, and Jacqueline Kelch at an upcoming Savage City Council meeting for their response to the same incident.

B. Commissioner moved, seconded by Commissioner to adopt Resolution No. 2020-018; Declaring Monday, January 27, 2020 as Charlie Vig Day in Scott County. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Beard absent.

C. Legislative and Communications Coordinator Claire Robling presented the proposed 2020 Scott County Legislative Platform which had been discussed at County Board workshops. The Platform includes the following priorities.

Policy and Bonding

- Support the increase in State Deputy Registrar fees for transactions to cover all costs for the services now being performed at local offices.
- Support the ability to allow local governments that issue utility permits to collect a fee/cost share from the permitted Utility Companies to fund relocation of the utility as part of highway and street construction projects.
- Support the Reform of the Metropolitan Council governance structure so it follows the principles established by the Metropolitan Governance Reform Initiative.
- Support legislation for Manufacturers of E-Waste (Electronics) to pay for its disposal. (model after current Paint Care Disposal legislation).
- Support not allowing defendant's charged with Third Degree DUI to post maximum bail in order to avoid having pre-trial release conditions placed on them such as no use of alcohol and non-prescribed drugs, testing, and other conditions as deemed appropriate by the court.
- Support \$15 million bonding request for Metro Parks.
- Support funding of the DNR Hazard Mitigation Grant Fund for flood damage mitigation.
 - McMahon Lake Outlet Project -- Support \$1.1 million in State general obligation bonds for a proposed flood improvement project to control lake levels to protect infrastructure of roads, homes and septic systems and the recently improved water quality of the lake. The McMahon Lake Outlet consists of installing a permanent water level control structure at one of the locations identified in the feasibility study completed in May 2019 by WSB.
- Support local road funds for the following projects: County Road 42; Highway 13 and Dakota Ave. in Savage; and the intersection of State Highways 169/282 and County Road 9 in Jordan.

Local Capital Investment Bonding Projects

- Merriam Junction Trail – Support \$9 million in State general obligation funds for an accessible pedestrian and bicycle link across the Minnesota River Valley. Total cost of the project is \$14.876, requiring a 40 percent local contribution of \$5.83 million, most of which could be available through other regional funds.
- Dakota Scott Household Hazardous Waste Facility – Support the proper management of household hazardous waste and other problem materials through a \$10.26 million bonding proposal for a household hazardous waste collection facility strategically located to serve residents of Dakota and Scott counties.

- Savage Library Extended Access Project – Support \$59,000 in State general obligation funds for building infrastructure modifications to the existing library space to secure staff area and resources in the Savage Public Library. This infrastructure will prepare the space for implementation of an “open library” model, which offers residents unstaffed access to library facilities and resources.

Program Funding

- Maintain the current formula for the distribution of the motor vehicle lease sales tax (MVLST) that supports Greater MN transit (38%); County State Aid Highway (CSAH) to five metro counties, including Scott, Carver, Anoka, Washington, and Dakota (38%); Highway User Distribution Fund (11%); and the MN Transportation Fund (local bridges (13%).
- Provide a supplemental budget appropriation of 4% for each year of the current biennium to Community Corrections Act counties to address the state’s share of their operating budget.
- Retain the Legacy fund allocation formula for parks and trails - Currently, the allocation of Legacy funds are dispersed: 40% for Metro Parks; 40% for DNR; and 20% for Greater MN regional parks. We request no change in this formula.
- Support increased mental health infrastructure funding for the full continuum of care including mobile crises, adult mental health initiative funding and funding for law enforcement and mental health dual response.
- Support expanded Housing Support Demonstration to allow for metro-wide access to Housing Support Demonstration units and increase the total capacity to serve additional people experiencing homelessness in the region.

Scott County Association for Leadership and Efficiency (SCALE), Minnesota Inter-County Association (MICA), and Association of Minnesota Counties (AMC) Led Initiatives

- Legislative authority to assess street infrastructure fees that improve safety and capacity for new development.
- County Supports state funding to reimburse the federal government for any DHS payment and billing miscalculations.
- Support pursuing investments for generating wetland banking credits to be available for use by counties for local road projects.
- Support a bonding bill for the Local Bridge Replacement Program.

Items from the 2019 Platform that were not acted on will be reviewed by the Board Chair and Vice Chair, acting as the Legislative Committee, and added to the Platform as appropriate.

Following discussion, the Commissioners requested the priority regarding e-waste be amended as follows:

- Support a statewide solution to cover expenses associated with the disposal of e-waste.

Commissioner Ulrich moved, seconded by Commissioner Wolf to adopt the 2020 Scott County Legislative Platform as amended. The motion carried on a vote of four ayes with Commissioner Beard absent.

D. Chief Financial Officer/Deputy County Administrator Danny Lenz requested approval of the execution of an amended and restated Joint Powers Agreement (JPA) with the Scott County Community Development Agency (CDA), a revised Lease Agreement, and an Interfund Loan Repayment Agreement related to the residential mental health treatment facility in the City of Savage. Mr. Lenz reported the following:

- The changes to the JPA were technical in nature, not substantive.
- The Lease Agreement is between Guild and the CDA. However, the Minnesota Management and Budget office is requiring the County to acknowledge the Lease through official action.
- The Interfund Loan Agreement is necessary in order for Guild to continue to make rent payments on the facility beyond the general maintenance costs.

Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2020-019; Approving the Execution of an Amended and Restated Joint Powers Agreement With the Scott County Community Development Agency, a Revised Lease Agreement, and an Interfund Loan Repayment Agreement Related to a Residential Mental Health Treatment Facility in the City of Savage and taking Other actions in Connection Therewith. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Beard absent.

(9) Committee Reports and Commissioner Updates:

A. Commissioner Weckman Brekke initiated a discussion on the hazardous conditions on Trunk Highway (TH) 169 from Marschall Road to the Bloomington Ferry Bridge. County staff has requested the Minnesota Department of Transportation (MnDOT) review the safety issues; however, at this point, MnDOT has not come forward with a solution. Staff was requested to bring back recommendations as to how the Commissioners can advocate for action on this portion of TH 169.

B. Commissioner Weckman Brekke explained the reasoning behind the County Board's decision to oppose paying back the overpayment received by the County from the Minnesota Department of Human Services.

C. The Commissioners all attended the County Board workshop on January 7.

D. Commissioner Weckman Brekke attended the Scott County Historical Society Board meeting on January 8.

E. Commissioners Weckman Brekke, Ulrich, and Beer attended the Families and Individuals Sharing Hope (FISH) meeting on January 9.

F. Commissioner Weckman Brekke and County staff attended the St. Lawrence Town Board and Louisville Town Board meetings on January 9 to answer questions regarding the proposed Public Health Nuisance Ordinance.

G. Commissioners Weckman Brekke, Ulrich, and Beer attended the Scott County Association for Leadership and Efficiency (SCALE) meeting on January 10.

H. Commissioners Weckman Brekke and Beer and County Administrator Lezlie Vermillion met with the Shakopee Mayor and City Administrator on February 13.

I. Commissioner Weckman Brekke and Ms. Vermillion met with the Belle Plaine Mayor and City Administrator on January 14.

J. Commissioner Weckman Brekke met with Ms. Vermillion on January 14.

K. Commissioner Weckman Brekke participated in the presentation of a Spirit of Scott Award at the New Prague Library on January 15.

L. Commissioner Weckman Brekke attended a meeting with Townships on January 15 regarding proposed ordinance changes.

M. Commissioner Weckman Brekke attended the Metropolitan Library Service Agency meeting on January 16.

N. Commissioners Weckman Brekke and Wolf attended the Minnesota Inter-County Association conference on January 16.

O. Commissioner Weckman Brekke attended the Dakota-Scott Workforce Development Board meeting on January 17.

P. Commissioner Weckman Brekke met with the Scott County Health and Human Services Director on January 21.

Q. Commissioner Wolf attended the New Market Town Board meeting on January 7.

R. Commissioners Wolf and Beer attended the Metropolitan Emergency Services Board meeting on January 8.

S. Commissioner Wolf attended the I35W Solutions Alliance meeting on January 9 and was elected Vice Chair.

T. Commissioner Wolf attended the Metropolitan Mosquito Control District annual meeting on January 9.

U. Commissioner Wolf attended the New Prague-Helena Township Orderly Annexation Board meeting on January 9.

V. Commissioner Wolf attended the Elko New Market City Council meeting on January 9.

W. Commissioner Wolf attended the Scott County Planning Advisory Committee meeting on January 13.

- X. Commissioners Wolf and Beer attended the Prior Lake-Spring Lake Watershed District Board of Managers meeting on January 14.
- Y. Commissioner Wolf attended the Scott County Employee Insurance Committee meeting on January 15.
- Z. Commissioner Wolf met with Scott County Highway staff on January 17.
- AA. Commissioner Wolf commented on the number of posts on social media and the number of calls Commissioners are receiving regarding the refugee relocation program.
- AB. Commissioner Ulrich attended the Suburban Transit Association Board meeting on January 13.
- AC. Commissioner Ulrich attended the Metropolitan Council Transportation Advisory Board (TAB) preparation meeting on January 14.
- AD. Commissioner Ulrich attended the Scott County Community Development Agency Board meeting on January 14.
- AE. Commissioner Ulrich attended the Metropolitan Council TAB meeting on January 15.
- AF. Commissioner Ulrich attended the Greater MSP meeting on January 16.
- AG. Commissioner Ulrich participated in Future Leaders of Scott County school presentations on January 16.
- AH. Commissioner Beer met with Ms. Vermillion on January 7.
- AI. Commissioner Beer attended the FISH Board meeting on January 9.

(10) County Administrator Update:

- Absentee voting is now available. Residents of the Cities of Shakopee, Savage, Prior Lake, and Jordan can vote at their respective City Halls. All other Scott County residents can vote at the Scott County Public Works Facility.
- The County Board will hold a workshop on Monday, January 27, at 5:30 p.m. with the Elko New Market City Council, the New Market Town Board, and the Scott County Community Development Agency Board is to discuss infrastructure improvements.
- The County Board will hold a workshop on Tuesday, February 4, at 8:00 a.m. with the Minnesota Department of Human Services to receive information on the refugee relocation program.

Chair Beer announced that following the meeting the County Board will meet in a workshop setting to receive information on the Merriam Junction Sands Environmental Impact Statement, the new building construction, and executed new building construction contracts.

On a motion by Commissioner Wolf, seconded by Commissioner Ulrich, the meeting adjourned at 11:44 a.m.

David Beer
Chair

Lezlie A. Vermillion
County Administrator
Clerk of the Board

Debra K. Brazil
Deputy Clerk to the Board

**AGENDA #5.1
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: FEBRUARY 4, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Health & Human Services Social Services	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Danielle Fox, Adult Services Manager, 8259	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:		TIME REQUESTED:	N/A
ACTION REQUESTED:	Approve Amendment No. 2 to Minnesota Department of Human Services Grant No. 133786 to Deliver Mental Health Crisis Services		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner

Communication: We will always be clear about what we're doing and why we're doing it

Collaboration: We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively

Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government

Empowerment: We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance

Resiliency: We will foster public preparedness and respond when families and communities face health and safety emergencies

Innovation: We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS: Pam Selvig Barb Dahl Danielle Fox
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to approve Amendment No. 2 to Minnesota Department of Human Services Grant No. 133786 to deliver mental health crisis services.

On December 19, 2017, the County Board approved the receipt of funds and the Grant Contract between the Minnesota Department of Human Services (DHS) and Scott County for the provision of a mobile crisis response team in the amount of \$415,000 for a contract period starting January 1, 2018 through December 31, 2018.

Minnesota State Statute 245.991 requires that a County Board must provide or contract for crisis services 24 hours a day, seven days a week to meet the needs of children and adults in the county experiencing a crisis. Mobile crisis response provides a response to those who are in the midst of a mental health crisis or an emergency by providing face-to-face assessments, intervention, and stabilization services at school, home, or in the community. The goal of a mobile crisis response is to help someone who is experiencing a mental health crisis to cope with the crisis so that they may stay in his or her own home or in the community.

Amendment No. 1 to the Agreement increased the Grant amount by \$800,000 (2019 and 2020) and extended the Grant period to December 31, 2020. This funding supports the operation of a 24/7 mobile crisis response in Scott County. The new Grant amount was \$1,215,000.

Amendment No. 2 to the Agreement increases the Grant amount by \$22,727. This additional funding is for additional training based on the needs in the community and to develop the skills of staff on the crisis team. The new Grant amount is \$1,237,727.

Services provided through this Grant are primarily done through a Contract with Canvas Health. Canvas Health began providing services April 2, 2018. This work is done in partnership with Scott County Health and Human Services and the Sheriff's Office. The team is located within the Scott County Law Enforcement Center, but the majority of services are delivered in the community, primarily in people's homes.

Fiscal Impact:

None. Grant dollars and corresponding expenses are included in the 2020 Scott County budget.

**AGENDA #5.2
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: FEBRUARY 4, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Transportation Services Highway Department- Program Delivery	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Tony Winiiecki - 8008	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	CP 15-11	TIME REQUESTED:	N/A
ACTION REQUESTED:	Adopt Resolution No. 2020-020; Awarding a Contract to Landwehr Construction, Inc. for the Bridge Replacement Project on County Highway 15 Bridge No. 70502 in Helena Township		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

- Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- Partnership: Aligning existing resources, volunteers and programs to achieve shared goals
- Leadership: Anticipating changes and managing challenges based on reliable information and citizen input
- Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
- Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented
- Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to adopt Resolution 2020-020; Awarding a Contract to Landwehr Construction, Inc. for the Bridge Replacement Project on County Highway (CH) 15 Bridge No. 70502 in Helena Township.

This project is part of the ongoing program to replace deficient bridges throughout the County. The project improvements include grading, aggregate base, bituminous surfacing, and bridge replacement. The existing bridge will be replaced with three concrete box culverts.

Bridge No. 70502 carries CH 15 over Sand Creek and was originally constructed in 1963. It is a two span timber slab structure, approximately 44 feet long with a 28 foot clear width. The bridge has a sufficiency rating of 56.2 and is listed in the State Bridge Inventory as structurally deficient.

Initially, the project was advertised and bid in April 2019, but because of the market and workload of contractors within the surrounding area, we only received one bid that was approximately 50% higher than the engineers estimate. Ultimately, Scott County rejected the bid with the plan to re-advertise in early 2020.

The project was advertised for bids and a bid opening was held on January 14, 2020. Eight bids were received and the results were as follows:

Bidder	Bid Amount
Landwehr Construction, Inc.	\$709,685.10
Rachel Construction, Inc.	\$809,965.80
S.M. Hentges & Sons, Inc.	\$838,996.95
Midwest Contracting, LLC	\$875,541.50
Swenke Ims Contracting, LLC	\$879,962.60
Meyer Contracting, Inc.	\$903,076.65
Eureka Construction, Inc.	\$932,908.35
Minger Construction, Inc.	\$941,239.25

Based on these results, the bid submitted by Landwehr Construction, Inc. of \$709,685.10 was the lowest responsible bid and is 13.81% below the engineer's estimate of \$823,379.00. The contract amount will be \$709,685.10.

Using the low bid and 50% bridge bond eligibility (SAP 070-615-015) for the bridge items, the Minnesota Department of Transportation's (Mn/DOT) portion is \$284,836.20 in Bridge Bonding Funds for CP 15-11. Scott County's funding obligation, based on the bid amount, is \$424,848.90. The MnDOT Bridge Office has reviewed the bid costs and determined the costs are reasonable for the work and supports awarding the project.

The project is programmed for construction in the 2020-2029 Transportation Improvement Program (TIP) for construction year 2020.

Project funding breakdown and funding source are as follows:

Bridge Bonds	\$284,836.20
<u>Scott County State Aid</u>	<u>\$424,848.90</u>
Total Contract	\$709,685.10

Funding for the County's share of CP 15-11 is included in the 2020-2029 Transportation Improvement Program (TIP) for construction year 2020.

Fiscal Impact:

None

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	February 4, 2020
Resolution No.:	2020-020
Motion by Commissioner:	
Seconded by Commissioner:	

**RESOLUTION NO. 2020-020; AWARDING A CONTRACT TO
LANDWEHR CONSTRUCTION, INC. FOR THE BRIDGE REPLACEMENT PROJECT
ON COUNTY HIGHWAY 15 BRIDGE NO. 70502 IN HELENA TOWNSHIP**

WHEREAS, Scott County has programmed in 2020 the Highway 15 Bridge Replacement Project in Helena Township that involves grading, aggregate base, bituminous surfacing, and bridge replacement; and

WHEREAS, eight bids were received on January 14, 2020 and the bid of Landwehr Construction, Inc. for \$709,685.10 was the lowest responsible bid; and

WHEREAS, funding for the Highway 15 Bridge Replacement Project is included in program year 2020 for construction in the 2020-2029 Transportation Improvement Program.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the Chairperson of the Board is authorized to enter into a Contract with Landwehr Construction, Inc. for the Highway 15 Bridge Replacement Project in the amount of \$709,685.10.

BE IT FINALLY RESOLVED that approval of this Contract is subject to approval by the County Attorney's Office as to form.

COMMISSIONERS	VOTE
Weckman Brekke	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain

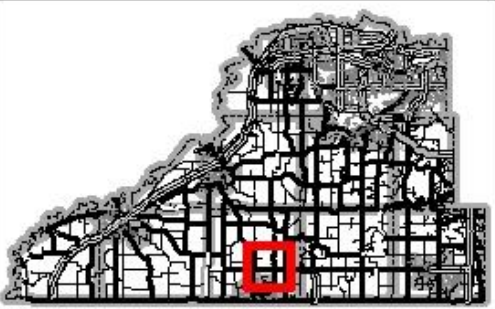
State of Minnesota)
County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 4th day of February, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 4th day of February, 2020.

County Administrator

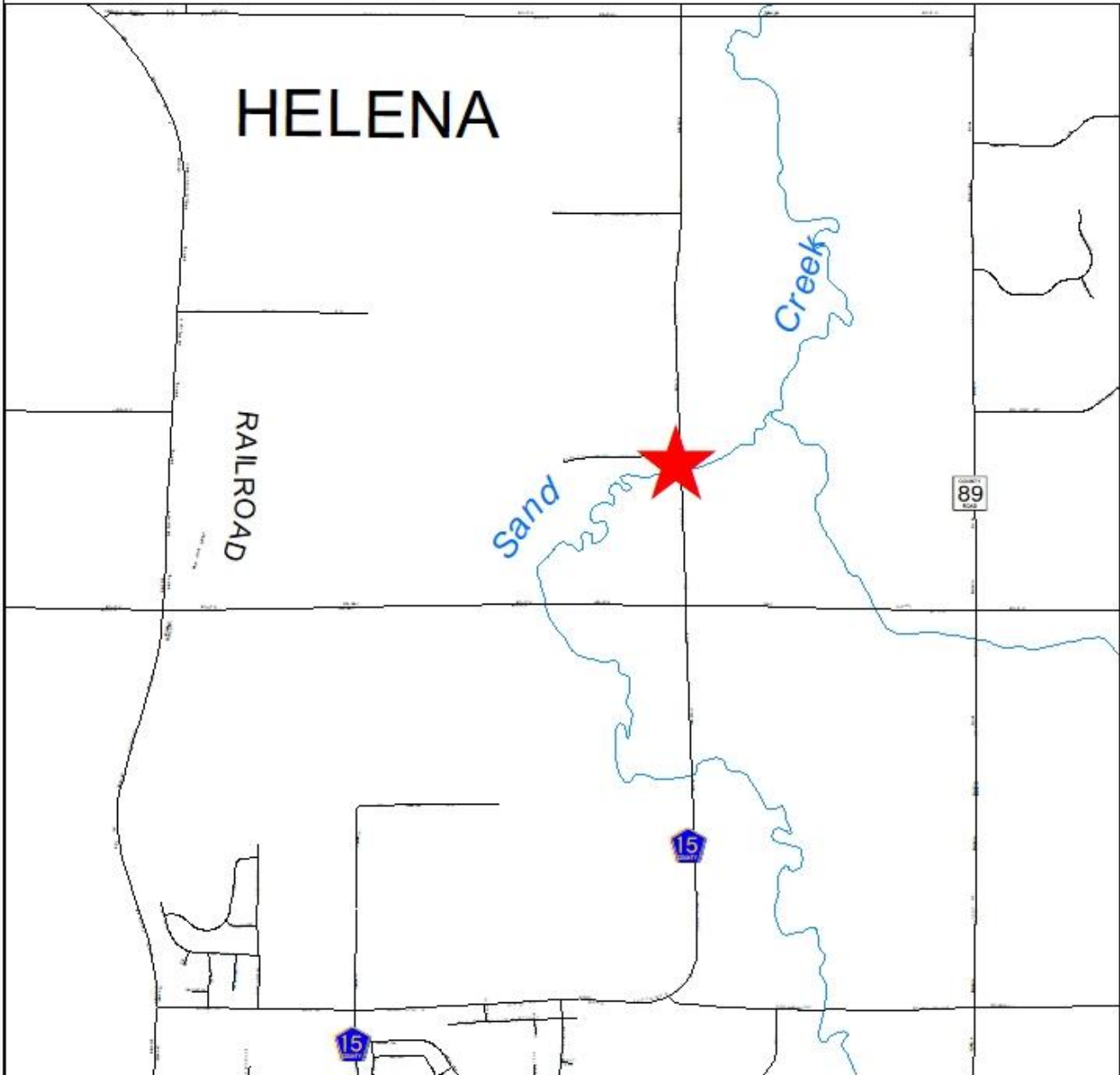
Administrator's Designee



SCOTT COUNTY

2020 RBA

CH 15 Bridge Replacement



Date: 1/21/2020

This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and it is to be used for reference purposes only. Scott County is not responsible for any inaccuracies herein contained. If discrepancies are found, please contact the Scott County Surveyors Office.



Scale: Feet
0 250 500 1,000 1,500 2,000

R.F.:
1 inch = 500 ft.

**AGENDA #5.3
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: FEBRUARY 4, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Planning & Res. Mgmt. Scott WMO	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Ryan Holzer – 8882	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	Sand Creek Near Channel Sediment Reduction Phase II	TIME REQUESTED:	N/A
ACTION REQUESTED:	Adopt Resolution No. 2020-022; Authorizing Final Payment to Minnesota Native Landscapes, Inc. in the Amount of \$1,000 for the Sand Creek Near Channel Sediment Reduction Phase II Project in Sand Creek Township		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change
ORGANIZATIONAL VALUES:			
<input type="checkbox"/> Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner <input type="checkbox"/> Communication: We will always be clear about what we're doing and why we're doing it <input type="checkbox"/> Collaboration: We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively <input checked="" type="checkbox"/> Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government <input type="checkbox"/> Empowerment: We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance <input type="checkbox"/> Resiliency: We will foster public preparedness and respond when families and communities face health and safety emergencies <input type="checkbox"/> Innovation: We will take informed risks to deliver services more effectively and will learn from our successes and failures			
DEPARTMENT/DIVISION HEAD SIGNATURE:		COUNTY ADMINISTRATOR SIGNATURE:	
Approved:		DISTRIBUTION/FILING INSTRUCTIONS: Vanessa Strong, Water Resources Supervisor Kate Sedlacek, Environmental Services Manager Tony Winiecki, County Engineer Mandy Flum, Program Specialist	
Denied:			
Tabled:			
Other:			
Deputy Clerk :			
Date:			

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-022; Authorizing Final Payment to Minnesota Native Landscapes, Inc. in the Amount of \$1,000 for the Sand Creek Near Channel Sediment Reduction Phase II Project in Sand Creek Township.

This project consisted of the construction of a streambank stabilization utilizing log jams to reduce erosion and sediment loading into Sand Creek. This site was identified as a high sediment producer to Sand Creek in a feasibility report completed by Inter-Fluve. Sand Creek is impaired for aquatic life, and several studies have found that it carries a high sediment load. This stabilization is designed to reduce the amount of sediment entering the Creek.

Staff recommends approval of the final contract amount. All work has been satisfactorily performed and the necessary closeout documentation has been completed by the contractor and reviewed by the County Engineer.

The final Contract amount is \$299,165 which is \$5.00 (<0.1%) less than the original bid of \$299,170. To date \$298,165 has been paid to the contractor leaving a balance of \$1,000.

This project was completed under two grants, one of which was the \$2.2 million Targeted Watershed Grant awarded to the Scott Watershed Management Organization (Resolution 2015-019) by the Minnesota Board of Water and Soil Resources (BWSR). The other grant was from the Minnesota Pollution Control Agency as part of a United States Environmental Protection Agency (USEPA) Section 319 Grant (Resolution 2016-104). The goal is to reduce the sediment and nutrient loading into Sand Creek by implementing as many as five (in total) of these projects by 2020.

Fiscal Impact:

None.

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	February 4, 2020
Resolution No.:	2020-022
Motion by Commissioner:	
Seconded by Commissioner:	

RESOLUTION NO. 2020-022; AUTHORIZING FINAL PAYMENT TO MINNESOTA NATIVE LANDSCAPES, INC. IN THE AMOUNT OF \$1,000.00 FOR THE SAND CREEK NEAR CHANNEL SEDIMENT REDUCTION PHASE II PROJECT IN SAND CREEK TOWNSHIP

WHEREAS, Sand Creek is considered water quality impaired for aquatic life; and

WHEREAS, a number of studies have found that Sand Creek carries a high sediment load; and

WHEREAS, a Feasibility Study regarding the sources and solutions to the sediment loading has been completed identifying these project sites as high sediment producers to Sand Creek; and

WHEREAS, the Scott Watershed Management Organization (WMO) applied for and received funding for construction of several stabilizations of near channel sediment sources from the Minnesota Board of Water and Soil Resources as part of a Targeted Watershed Grant; and

WHEREAS, the Scott Watershed Management Organization applied for and received additional funding for construction of several stabilizations of near channel sediment sources from the Minnesota Pollution Control Agency as part of a United States Environmental Protection Agency (USEPA) Section 319 Grant; and

WHEREAS, the cost was included with the approved Scott WMO Special Taxing District budget for 2018; and

WHEREAS, the project consisted of a streambank stabilization on Sand Creek; and

WHEREAS, the final Contract amount is \$299,165 which is \$5.00 (<0.1%) less than the original bid of \$299,170.00.

NOW THEREFORE BE IT RESOLVED that the Scott County Board of Commissioners in and for the County of Scott, Minnesota, hereby authorizes the Chairperson of the Board to accept said completed project and authorizes final payment to Minnesota Native Landscapes, Inc. in the amount \$1,000 for the Sand Creek Near Channel Sediment Reduction Phase II Project in Sand Creek Township.

COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

State of Minnesota
County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 4th day of February, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 4th day of February, 2020.

County Administrator
Administrator's Designee

**AGENDA #5.4
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: FEBRUARY 4, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Transportation Services Highway Department- Program Delivery	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Tony Winiiecki - 8008	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	CP 15-11	TIME REQUESTED:	N/A
ACTION REQUESTED:	Adopt Resolution No. 2020-023; Authorizing Entering Into Minnesota Department of Transportation Grant Agreement No. 1032829 for the Bridge Replacement Project on County Highway 15 Bridge No. 70502 in Helena Township		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public

Partnership: Aligning existing resources, volunteers and programs to achieve shared goals

Leadership: Anticipating changes and managing challenges based on reliable information and citizen input

Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community

Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented

Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-023; Authorizing Entering Into Minnesota Department of Transportation (MnDOT) Grant Agreement No. 1032829 for the Bridge Replacement Project on County Highway (CH) 15 Bridge No. 70502 (SAP 070-615-015) in Helena Township.

County Project (CP) 15-11 is a bridge replacement project, located on CH 15 in Helena Township. The project improvements include grading, aggregate base, bituminous surfacing, and bridge replacement. The existing bridge will be replaced with three concrete box culverts.

In a separate item on this agenda (Resolution No. 2020-020), the County will enter into a Contract with Landwehr Construction, Inc. for the bridge replacement project in the amount of \$709,685.10.

The Minnesota State Transportation Funds (Bridge Bonds-LBRP) provides grant funds for eligible bridge replacement costs. The grant amount is based on the total of all eligible items at the unit bid prices of the actual bid for the contract and MnDOT's distribution policy. Using the low bid of Landwehr Construction, Inc. and 50% bridge bond eligibility for bridge items, the grant amount for this project is \$284,836.20.

Scott County agrees to be responsible for any costs in excess of the grant amount of \$284,836.20 and also agrees to return any grant monies not required for the completion of the project should the actual project cost be less than the low bid amount. Excluding any possible change orders, no additional costs are anticipated.

Funding for the County's share of CP 15-11 is included in the 2020-2029 Transportation Improvement Program (TIP) for construction year 2020.

Fiscal Impact:

None

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	February 4, 2020
Resolution No.:	2020-023
Motion by Commissioner:	
Seconded by Commissioner:	

**RESOLUTION NO. 2020-023; AUTHORIZING ENTERING INTO MINNESOTA DEPARTMENT OF
TRANSPORTATION GRANT AGREEMENT NO. 1032829 FOR THE BRIDGE REPLACEMENT
PROJECT ON COUNTY HIGHWAY 15 BRIDGE NO. 70502 IN HELENA TOWNSHIP**

WHEREAS, Scott County has applied to the Commissioner of Transportation for a Grant from the Minnesota State Transportation Fund for the construction of Culvert No. 70J65 (SAP 070-615-015); and

WHEREAS, the Commissioner of Transportation has given notice that the funding for this project is available; and

WHEREAS, the amount of the Grant has been determined to be \$284,836.20 by reason of the lowest responsible bid; and

WHEREAS, excluding any possible change orders, no additional costs are anticipated.

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners in and for the County of Scott, Minnesota does hereby agree to the terms and conditions of the Grant consistent with Minnesota Statutes, section 174.50, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The proper County officers are authorized to execute a Grant Agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

BE IT FINALLY RESOLVED that approval of this Agreement is subject to approval by the County Attorney's Office as to form.

COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

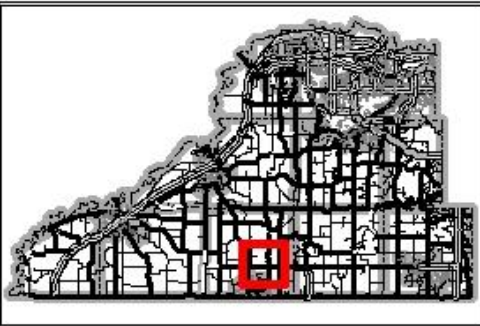
**State of Minnesota)
County of Scott)**

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 4th day of February, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 4th day of February, 2020.

County Administrator

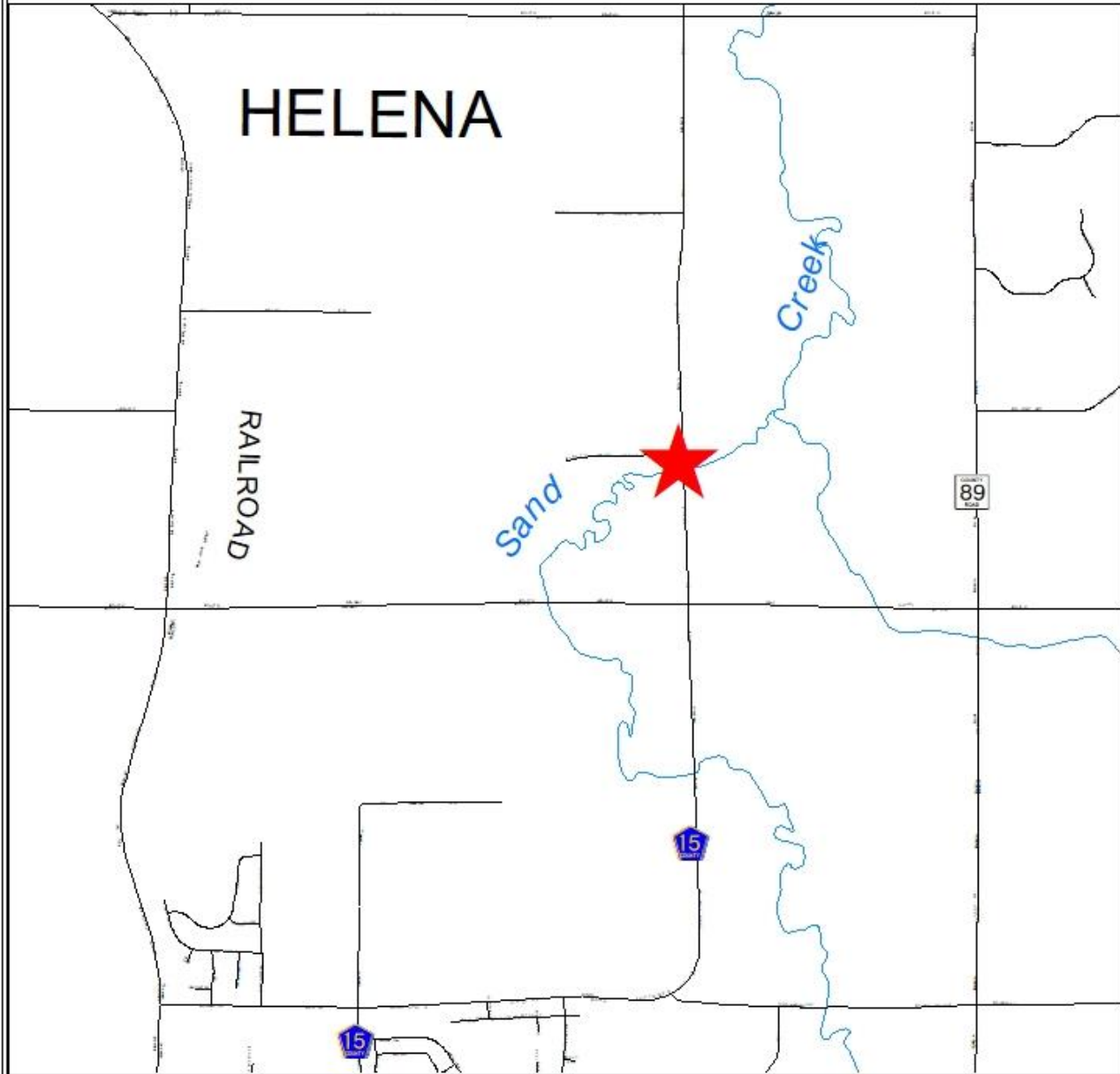
Administrator's Designee



SCOTT COUNTY

2020 RBA

CH 15 Bridge Replacement



This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county and state offices, and other sources affecting the area shown, and it is to be used for reference purposes only. Scott County is not responsible for any inaccuracies herein contained. If discrepancies are found, please contact the Scott County Surveyors Office.



Date: 1/21/2020
Scale: R.F.:
0 250 500 1,000 1,500 2,000 Feet
1 inch = 500 ft.

**AGENDA #5.5
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: FEBRUARY 4, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Planning & Res. Mgmt. Parks and Trails	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Patty Freeman - 8752	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	Cedar Lake Maintenance Compound Fencing	TIME REQUESTED:	N/A
ACTION REQUESTED:	Adopt Resolution No. 2020-021; Authorizing Entering Into a Cooperative Agreement With Three Rivers Park District for Installation of Fencing Around the Cedar Lake Farm Regional Park Maintenance Compound		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:	
<input type="checkbox"/> Customer Service:	We will deliver government services in a respectful, responsive, and solution-oriented manner
<input type="checkbox"/> Communication:	We will always be clear about what we're doing and why we're doing it
<input checked="" type="checkbox"/> Collaboration:	We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively
<input type="checkbox"/> Stewardship:	We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government
<input type="checkbox"/> Empowerment:	We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance
<input type="checkbox"/> Resiliency:	We will foster public preparedness and respond when families and communities face health and safety emergencies
<input type="checkbox"/> Innovation:	We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS: Patty Freeman, General Manager, Scott County Parks
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-021; Authorizing Entering Into a Cooperative Agreement With Three Rivers Park District for Installation of Fencing Around the Cedar Lake Farm Regional Park Maintenance Compound.

The Agreement is between Scott County and Three Rivers Park District and covers project funding, project delivery, and procurement responsibilities.

The Agreement is for the installation of approximately 600 feet of chain link security fencing to be installed around the maintenance shop compound. The fencing is needed to reduce unauthorized access to the maintenance yard area, protect equipment, increase safety and prevent illegal dumping.

The County's 2020 – 2024 Parks Improvement Program (PIP) includes levy funding for this project in 2020.

Estimated Cost	\$20,000
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<u>Funding</u> Scott County Levy	\$20,000
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The project will be managed by a Three Rivers Park District Project Manager working through the Three Rivers procurement process with reimbursement by the County.

The project - from design to closeout - is anticipated to begin in March and end by November 2020.

Staff requests approval to enter into this Agreement. It is anticipated that the Three Rivers Park District Board will consider this Agreement at its February meeting.

Fiscal Impact:

None. The project is funded in the approved 2020 – 2024 Parks Improvement Program.

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	February 4, 2020
Resolution No.:	2020-021
Motion by Commissioner:	
Seconded by Commissioner:	

**RESOLUTION NO. 2020-021; AUTHORIZING ENTERING INTO A COOPERATIVE AGREEMENT
WITH THE THREE RIVER PARKS DISTRICT FOR THE SECURITY FENCING INSTALLATION
AT CEDAR LAKE FARM REGIONAL PARK**

WHEREAS, the Parties to this Agreement are units of government responsible for providing regional park and trail services; and

WHEREAS, the Parties work cooperatively together to provide regional park and trail services to the region through partnering of existing resources in order to increase the scope, availability, and quality of the region's park system; and

WHEREAS, there is a need for security fencing around the maintenance compound at Cedar Lake Farm Regional Park; and

WHEREAS, the project is programmed in the County's 2020-2024 Parks Improvement Program with project financing in the amount of \$20,000 from the Scott County levy and in-kind project management and delivery services provided by Three Rivers Park District partnership staff; and

WHEREAS, a Cooperative Agreement is needed with Three Rivers Park District for the project; and

WHEREAS, the Agreement will require approval by the Three Rivers Park District Board of Commissioners; and

WHEREAS, the Agreement lays out the parties' responsibilities including funding, project delivery, and procurement responsibilities.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the Chairperson of the Board is authorized to enter into a Cooperative Agreement with the Three Rivers Park District for the installation of fencing at Cedar Lake Farm Regional Park.

BE IT FINALLY RESOLVED, that approval of this Agreement is subject to approval by the County Attorney's Office as to form.

COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

State of Minnesota)
County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 4th day of February, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 4th day of February, 2020.

County Administrator
Administrator's Designee

**AGENDA #5.6
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: FEBRUARY 4, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Employee Relations	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Monica Siegle	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:	---	TIME REQUESTED:	---
ACTION REQUESTED:	Approve Payroll Processing of Personnel Actions Indicated Below and Hereby Certified by the Employee Relations Director and the Appointing Authority to be in Compliance With the Provisions of Minnesota Statutes 375.56 – 375.71 and the Scott County Personnel System		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

- Customer Service:** We will deliver government services in a respectful, responsive, and solution-oriented manner
- Communication:** We will always be clear about what we're doing and why we're doing it
- Collaboration:** We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively
- Stewardship:** We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government
- Empowerment:** We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance
- Resiliency:** We will foster public preparedness and respond when families and communities face health and safety emergencies
- Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS: Monica Siegle, Employee Relations Cara Madsen, Volunteer and Community Coordinator
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

1. Separation of employment for Tom Lynch, FT Highway Maintenance Worker, Transportation Services Division, effective 02/03/20.
2. Separation of employment for Troy Pint, FT Business Information/Systems Specialist, Community Services Division, effective 02/03/20.

3. Separation of employment for Robert Forberg, Intermittent (34% FTE) Part Time Deputy-Unclassified, Sheriff's Office, effective 01/31/20.
4. FT Probationary employment for Lesley Karnes, Child Protection Worker, Health and Human Services Division, effective 02/10/20.
5. FT Probationary employment for Christina Walters, Child Protection Worker, Health and Human Services Division, effective 02/10/20.
6. FT Probationary employment for Scott Duncan, Sheriff's Deputy, Sheriff's Office, effective 02/03/20.
7. FT Temporary employment for Amanda Congdon, Case Aide-Unclassified, Health and Human Services Division, effective 01/13/20.
8. Amend start date of employment for Heather Thurmes, Intermittent (34% FTE) Facility Probation Officer-Unclassified, Health and Human Services Division, effective 01/16/20 (previously reported as 12/23/19).
9. Promotion for Kelsey Simon, FT Social Worker I to FT Probationary Child Protection Worker, Health and Human Services Division, effective 01/14/20.
10. The recognition of the following individual as a volunteer which will enable her to be covered for liability insurance purposes in accordance with the insurance contracts currently in force with Scott County:

Add

Setara Arukzoy

Fiscal Impact:

N/A

**AGENDA #6.1
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: FEBRUARY 4, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	County Administration	CONSENT AGENDA:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PRESENTER:	Greg Wagner	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:		TIME REQUESTED:	5 Minutes
ACTION REQUESTED:	Presentation of the 2019 Fourth Quarter Spirit of Scott Awards		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner

Communication: We will always be clear about what we're doing and why we're doing it

Collaboration: We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively

Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government

Empowerment: We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance

Resiliency: We will foster public preparedness and respond when families and communities face health and safety emergencies

Innovation: We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to present the 2019 Fourth Quarter Spirit of Scott Awards.

Spirit of Scott is a year-round recognition program which recognizes those Scott County employees who have gone above and beyond in the area of excellence in customer service.

Spirit of Scott nominations are reviewed by the Spirit of Scott Committee and the recipients are chosen based on established guidelines. These guidelines are:

- Employees who consistently perform outside of their job scope to promote team spirit.
- Producing work that is high quality and/or beyond required job duties.
- Providing exceptional assistance to other employees and/or citizens.
- Excellence in providing service which responds to customer needs and which exemplifies the County's mission. Customers include internal and external individuals or groups.
- Displays innovation and creativity in delivering products and services.
- Exhibits a strong commitment to treat all citizens/staff with respect and dignity while providing them with services or information.
- Maintains a positive attitude in the face of difficult situations.
- Adapts positively to change.
- Promotes leadership abilities of co-workers to aid others in reaching their potential.

For Quarter 4 of 2019 we are recognizing the following Scott County employees:

Kathy Shanks – Accounting, nominated by Jeff Peichel.

Kathy identified a fraudulent request which seemed to come from a known supplier asking for a banking and payment change. Through her efforts she prevented an \$18,000 transaction from being delivered into the wrong hands. Kathy has a history of catching and reporting these types of transactions, keeping county financial assets protected. Her knowledge and attention to detail is a great asset to the County and she exhibits the behavior we strive to achieve through our Security Awareness training. Great job Kathy!

Vicki Bonrud – Library Operations, nominated by Jacob Grussing.

Vicki is our go-to person for genealogical questions, and last week she made a connection that will change one customer's life forever. Vicki's research helped a woman who had never met her father get in touch with an uncle, see a picture of her father for the first time, and visit the grave of her great-grandparents. Here's what the customer had to say: "My husband and I are in town meeting my father's brother in Belle Plaine today. He is bringing along photos of my father including his obituary photo. I'm seeing my father today for the first time ever!!! I look forward to what else you can find and I'm looking forward to an ongoing relationship with my new family. Thanks for the role that you're playing! Even though I'll never have the privilege of meeting my father, I am beyond blessed and truly overflowing with joy!! So thankful for Ancestry tests and your library to help me find the truth and now get to meet my family. Can't begin to put into words how grateful I am!" Thank you, Vicki, for doing exceptional, life-changing work.

Callie Rose – Children Services – (Callie was nominated by two individuals).

Tricia Meschke - Callie Rose went above and beyond her regular work duties by gaining the support of the child protection family she is working with to allow a worker from Sweden to shadow her Signs of Safety practices. This offered colleagues from Sweden an enriched opportunity to see our Signs of Safety practices first hand.

Julie Swanson - There is a family that periodically is involved in child protection that for many reasons leads to very difficult work. Well, a new report came in that we needed to respond to and even though Callie was not up to get an assessment assigned to her, she volunteered to respond to the assessment. She did this because she completed the last assessment approximately 2 months ago and it would be best for the children to be interviewed by someone they have met before. Callie, really nice of you to consider what was best for the children, knowing how difficult the rest of the work will be with the adults. Thank you!

Fiscal Impact: None

**AGENDA #11.1
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: FEBRUARY 4, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Employee Relations	CONSENT AGENDA:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PRESENTER:	Lori Huss	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:	---	TIME REQUESTED:	---
ACTION REQUESTED:	Conduct a Closed Board Meeting to Evaluate the Performance of County Administrator Lezlie Vermillion		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

- Customer Service:** We will deliver government services in a respectful, responsive, and solution-oriented manner
- Communication:** We will always be clear about what we're doing and why we're doing it
- Collaboration:** We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively
- Stewardship:** We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government
- Empowerment:** We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance
- Resiliency:** We will foster public preparedness and respond when families and communities face health and safety emergencies
- Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS: Lezlie Vermillion, County Administrator Monica Siegle, Employee Relations
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to conduct a closed Board meeting to evaluate the performance of County Administrator Lezlie Vermillion, per Minn. Stat. 13D.05, Subd. 3 (Open Meeting Law).

Per statute, the Board shall summarize its conclusions regarding this evaluation at the February 18, 2020 County Board Meeting.

Fiscal Impact: N/A