

SCOTT COUNTY LIBRARY
MINUTES OF JANUARY 20, 2022

Thursday January 20, 2022

Online Meeting

5:30 p.m.

Lauren Spranger called the meeting to order.

Roll call was taken.

MEMBERS PRESENT: Jill Kufirin, Stacie Lindquist, Charles MacLean, Lauren Spranger, Amy Sticha,
Commissioner Weckman Brekke (late)

MEMBERS ABSENT: None

OTHERS PRESENT: Jacob Grussing, Kristy Rieger, Sarah Geffre, Sarah Ethier, Lisa Pollard, Brittany Brown

There was no public comment.

- ❖ Consent Agenda
 - Minutes – December 2021
 - Activity Report –None
 - Financial Report – N/A. Final 2021 report will be available at the April 2022 meeting
 - Acceptance of written reports

A MOTION WAS MADE BY SPRANGER AND SECONDED BY STICHA to approve the Consent Agenda.

MOTION CARRIED

❖ **INFORMATION/DISCUSSION**

WELCOME TO NEW LIBRARY BOARD MEMBERS (STACIE LINDQUIST AND AMY STICHA)

Stacie Lindquist is the new representative for District 3 and Amy Sticha is the new representative for District 1. Both are avid library users and excited to join the board. Introductions were made all around.

SCOTT COUNTY LIBRARY 101

Jake provided the board an overview presentation of Scott County Library vision, mission, values, strategy and funding sources as well as a brief overview of public library breakdown by structures in Minnesota and MELSA.

REVIEW SCOTT COUNTY LIBRARY BOARD OF ADVISORS BYLAWS

The Library Board reviewed the Library Advisory Board bylaws. Some proposed changes included:

- Remove language about task calendar and board events
- Remove language about board members cannot also be volunteers
- Rotation of offices is off a bit (going back years)
- Meetings are sometimes cancelled due to lack of quorum or lack of an agenda. We should talk about having meetings four times a year instead of every month and canceling several meetings throughout the year
- Add language about “current service” on library board not allowing serving as officer of a Friends of the Library group concurrently

Jake will clean up the bylaws with proposed changes and bring back to the February board meeting for review.

❖ **ACTION**

APPROVE ROTATION OF OFFICES FOR 2022

The 2022 Library Board schedule with rotation of offices was presented to the board for approval.

A MOTION WAS MADE BY KUFRIN AND SECONDED BY MACLEAN to approve the 2022 Library Board Schedule and rotation

MOTION CARRIED

❖ **ORAL REPORTS**

KUFRIN: Jill is excited by the Meal Kits being offered at certain libraries and upcoming events at the Prior Lake Library.

LINDQUIST: Stacie really likes Libby and the digital library offerings of all metro county libraries using the same platform.

MACLEAN: Chuck visited Elko New Market recently with his grandkids. His family appreciates digital offerings from the library.

SPRANGER: Lauren visited Savage recently and enjoyed the Story Station program offered.

STICHA: Amy picked up a Cozy Up packet last weekend; she is impressed by the packet offerings.

COMMISSIONER WECKMAN BREKKE: Welcome to Amy and Stacie—thank you for joining the Library Board! Commissioner Weckman Brekke is thankful for all the front-line library and county staff who continue to serve residents faithfully.

DIRECTOR: Jake and other county staff were able to present to the Shakopee City Council earlier this week about the Family Resource Center. As we explore expanding Extended Access to other locations, we will need to ensure we work well with our partners.

LIBRARY TECHNOLOGY MANAGER: Kristy is staying busy with Extended Access, website updates (Library and County websites), rolling out new iPads for staff, and assisting Public Health with publicizing covid testing and vaccination.

LEARNING AND OUTREACH MANAGER: The Cozy Up packet program is fully launched at all library locations. Over 400 packets were delivered to Senior Housing locations in Scott County, 350 packets were made available in libraries to customers who requested one and 150 packets were made available for customers who may not have requested a packet but would like one.

Story Stations for the Winter/Spring season have kicked off; new themes include Cocomelon, Frozen and Candyland.

We were contacted by Every Meal last fall and decided to partner utilizing our Savage and Shakopee libraries along with the Readmobile. Their mission is to ensure kids and families have access to food when school is not in session by providing free, shelf stable meal bags that have everything needed to make a complete meal for a family of four. When Prior Lake schools went to distance learning recently, we saw an opportunity to add Prior Lake Library to the list of libraries that had food bags available since there would be a gap when the school district would not be able to provide meals. The food bags were quickly taken by community members. We will continue to provide food bags as we are able.

COLLECTION DEVELOPMENT MANAGER: The 2022 Collection Budget is finalized, and ordering has begun. We plan to resume collection maintenance (weeding and inventory) activities now that we have new iPads. Sarah plans to add board games to the circulating collection in spring 2022.

LIBRARIAN—BRITTANY BROWN: Families across libraries in Scott County continue to enjoy Story Stations and activity to go packets. The adult customers are enjoying Cozy Up activities. The Belle Plaine Friends of the Library hosted a book sale in December that was well attended and successful. At the Jordan Library, Extended Access service continues to generate interest from customers and be featured in media outlets. At the Shakopee Library, the Family Resource Center continues to be well utilized and popular with residents. Staff is very thankful for the Family Resource Center and all the opportunities for residents to connect with specialists in service program areas to better meet their needs.

MOTION BY SPRANGER AND SECONDED BY KUFRIN to adjourn the meeting.

MOTION CARRIED

Lauren Spranger, President

Sarah Geffre for
Stacie Lindquist, Secretary

The next library board meeting is February 17, 2022 at 5:30 p.m. via Zoom.