

SCOTT COUNTY LIBRARY
MINUTES OF FEBRUARY 17, 2022

Thursday February 17, 2022

Online Meeting

5:30 p.m.

Lauren Spranger called the meeting to order.

Roll call was taken.

MEMBERS PRESENT: Charles MacLean, Lauren Spranger, Amy Sticha, Commissioner Weckman Brekke

MEMBERS ABSENT: Jill Kufrin

OTHERS PRESENT: Jacob Grussing, Kristy Rieger, Sarah Geffre, Sarah Ethier, Lisa Pollard, Stacy Lenarz, Lori Weldon

There was no public comment.

- ❖ Consent Agenda
 - Minutes – January 2022
 - Financial Report – January 2022
 - Acceptance of written reports

A MOTION WAS MADE BY MACLEAN AND SECONDED BY SPRANGER to approve the Consent Agenda.

MOTION CARRIED

❖ **ACTION**

APPROVE ROTATION OF SECRETARY POSITION FOR 2022

Stacie Lindquist (District 3) moved out of Scott County and can no longer serve on the Library Board of Advisors. Staff are searching for a new District 3 representative. For 2022 it was suggested that secretary duties move from District 3 to District 4 (Jill Kufrin). This updated rotation would also realign the yearly rotation.

A MOTION WAS MADE BY STICHA AND SECONDED BY MACLEAN to rotate secretary duties to District 4.

MOTION CARRIED

APPROVE UPDATED LIBRARY ADVISORY BOARD BYLAWS

After discussion and feedback at the January meeting, the bylaws were updated to reflect discussion and presented to the Library Board of Advisors for approval.

A MOTION WAS MADE BY SPRANGER AND SECONDED BY MACLEAN to approve the updated bylaws for the Library Advisory Board. One small change of adding the date of this last update was requested.

MOTION CARRIED

ORAL REPORTS

MACLEAN: Chuck's wife enjoys the digital materials offerings. Chuck had emailed Jake recently to suggest a caregiver's cubicle (computer terminal with an area for a younger child to play in) he had seen other libraries offering, but it was cost prohibitive at this time. Good to keep on the radar for the future or to figure out how to offer in a modified way.

SPRANGER: Lauren and her son went to the Candyland Story Station recently. It was lots of fun. She is glad to see lots of people visiting the library. There is energy in the community in online groups about the tablet giveaway that the Family Resource Center is doing. She recently completed her sign up for Extended Access service.

STICHA: Amy also signed up for Extended Access service and visited Jordan recently. She checked out a few binge boxes and enjoyed them. She is eager to hear the results of the summer survey staff are completing.

COMMISSIONER WECKMAN BREKKE: Commissioner Weckman Brekke asks that if you know the elected officials in your communities, reach out and let them know how much you appreciate their partnership with the county for library services (city pays for buildings, utilities, etc.).

DIRECTOR: Jake is starting conversations with the county's Chief Information Officer (CIO) and the city of Elko New Market to talk about possibly expanding Extended Access there next. Libraries from across the state have been both reaching out to Jake via email and/or visiting the Jordan Library.

MELSA is going through a strategic planning process with metro area library directors. Their next step is to meet with the trustees.

The district 3 vacancy on the Library Advisory Board is being advertised by the county Volunteer and Community Coordinator. Jake is also going to work with the county's Community Outreach Officer to try and increase interest in the vacancy.

Christine (Chris) Harder has been appointed interim library director. She has been the county Quality Improvement Manager since 2018 and she has a long history of working in Child Protection. Jake is very thankful for all the hard work of the library board over his time here. He has always appreciated the insights, feedback, help and advice the board generously offers.

LIBRARY TECHNOLOGY MANAGER: Kristy is very excited to have Lauren and Amy signed up for Extended Access service and all the feedback that has been provided. Kristy is working on revamping and updating the library website as part of the larger overall county update.

LEARNING AND OUTREACH MANAGER: Lisa is excited for the two CAPS intern from Shakopee High School that are helping us put together Techpack Explorers for kids. Lisa is very excited to see the success of the Story Station programs because it gives so many families opportunities to come in and have an interactive and educational experience when it is convenient for them instead of just a short 30- or 45-minute window once or twice a week for a traditional Early Literacy Class. Lisa and her staff are thinking about summer and are surveying parents/community and staff for input for planning purposes. Staff are trying to plan the Readmobile schedule for summer and are working hard to secure donation funding sources.

COLLECTION DEVELOPMENT MANAGER: Sarah has 2022 ordering well underway. Vendor shipping times have improved recently as well. Library branches are weeding fiction areas. Sarah and her team continue to process board games and binge boxes.

LIBRARIAN—STACY LENARZ: Stacy and her staff have had a busy year. They are currently training their newest Library Associate (Marina) after Amelia's resignation.

Customers have provided positive feedback about the Story Station programs being offered and the teen art challenge continues to move along. Other programs such as Waggin Tales and book clubs continue to be offered and staff are busy building outreach relationships with Savage Senior Living at Fen Pointe. The Every Meal program has been a great resource for the community along with free hats and scarves donated by the Rotary Club. Stacy attended the Tree Lighting Ceremony and distributed take home craft packets that were funded by the Savage Friends of the Library. She also attended Fall Community Fest with Prior Lake Branch Manager Amy and the Family Expo as well.

The puzzle exchange has been very popular, and many customers are working remotely from the library. Tutors and parent groups continue to visit the library and meet as well.

The City of Savage continues to upgrade library spaces including painting the library and beginning to talk about the future of spaces in the library such as the entryway and annex area. County funds purchased new study room chairs this past year as well.

Next Meeting Date: Discussion ensued about when the board should meet next in light of Jake's departure. It was proposed that the March meeting be canceled to give Chris time to get acclimated to the department although Chris is eager to meet the library board. The board agreed to plan on an April meeting.

MOTION BY STICHA AND SECONDED BY SPRANGER to adjourn the meeting.

MOTION CARRIED

Lauren Spranger, President

Sarah Geffre for
Jill Kufrin, Secretary