

BOARD OF COMMISSIONERS

COUNTY OF SCOTT

MARCH 5, 2019

(1) The Board of Commissioners, in and for the County of Scott, Minnesota, met in the Courthouse Board Room in the City of Shakopee, Minnesota, and convened at 9:00 a.m., with the following members present: Commissioner Beer, presiding, Commissioner Wolf, Commissioner Beard, and Commissioner Ulrich. Commissioner Weckman Brekke was absent as she is attending the National Association of Counties conference.

(2) County Staff Present:

- A. Lezlie Vermillion, County Administrator
- B. Ron Hocevar, County Attorney
- C. Sheryl Schmitt, Administrative Services Supervisor
- D. Lori Huss, Employee Relations Director
- E. Luke Hennen, Sheriff
- F. Suzanne Arntson, Child Welfare Manager
- G. Heather Wilson, Foster America Fellow
- H. Lorie Reller, Social Work Supervisor
- I. Danny Lenz, Deputy County Administrator
- J. Jake Grussing, Library Director
- K. Ellen Paulsen, Taxation Supervisor
- L. Jim Hentges, County Surveyor
- M. Janice From, Deputy County Recorder
- N. Barb Dahl, Social Services Director
- O. Lisa Freese, Transportation Services Director
- P. Debra Brazil, Deputy Clerk to the Board

(3) Guests Present:

- A. John Stadler, Scott County Mental Health Local Advisory Council

(4) Media Present:

- A. Meg Britton-Mehlich, Southwest News Media

(5) Approval of Agenda:

On a motion by Commissioner Beard, seconded by Commissioner Wolf, the Agenda was approved as published.

(6) Approval of Minutes:

On a motion by Commissioner Ulrich, seconded by Commissioner Wolf, the Minutes of February 19, 2019 were approved.

(7) Consent Agenda:

Commissioner Beard requested the item to approve the abatement of a 2019 Property Assessed Clean Energy (PACE) Special Assessment be pulled from the consent agenda for discussion.

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A. On the recommendation of the Planning Advisory Commission and the Belle Plaine Town Board, Commissioner Wolf moved, seconded by Commissioner Ulrich to approve the request for rezoning of 76.98 acres from A-1, Agricultural Preservation District, to A-3, Agricultural Preservation Density District, Colin Neisen, applicant, Elizabeth Neisen Estate, owner, in Section 32, Belle Plaine Township. This action is in accordance with Chapters 2 and 27 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

B. On the recommendation of the Planning Advisory Commission and the Credit River Town Board, Commissioner Wolf moved, seconded by Commissioner Ulrich to approve the request for a Conditional Use Permit Amendment for Action Overhead Garage Door, Action Overhead Door LLC, applicant, Dem-Con Properties LLC, owner, to expand the existing facility in Section 17, Credit River Township. This action is in accordance with Chapters 2, 16, and 60 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

C. On the recommendation of the Planning Advisory Commission and the Spring Lake Town Board, Commissioner Wolf moved, seconded by Commissioner Ulrich to approve the request for final plat of Harvest Bluffs Second Addition, On-Site Marketing, applicant and property owner, consisting of 12 lots on 34.4 acres in Section 26, Spring Lake Township. This action is in accordance with Chapter 5 of the Scott County Subdivision Ordinance. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

D. Commissioner Wolf moved, seconded by Commissioner Ulrich to approve the Renewal Application for a Consumption and Display Permit for 2019 for MN Harvest LLC located in St. Lawrence Township. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

E. Commissioner Wolf moved, seconded by Commissioner Ulrich to approve the Renewal Application for an Intoxicating Liquor License for 2019 for Creeks Bend Golf Course Inc. located in Cedar Lake Township. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

F. Commissioner Wolf moved, seconded by Commissioner Ulrich to approve the Renewal Application for a 3.2 Beer License for 2019 for Sean O'Neill dba Union Hill Baseball Association located in Belle Plaine Township. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

G. Commissioner Wolf moved, seconded by Commissioner Ulrich to approve the application for and acceptance of Sauer Family Foundation Grant Funds in an amount not to exceed \$50,000 for May 1, 2019 through June 30, 2021. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

H. Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-024; Authorizing Entering Into a Cooperative Agreement With the City of Savage for Cost Participation in the County Highways 42 and 27 Intersection Area Traffic Study. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

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I. Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-025; Awarding a Contract to Wm. Mueller and Sons, Inc. for the Overlaying, Sign Replacement, and Seal Coating of Various County Highways. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

J. Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-026; Authorizing Entering Into a Contract With US Imaging Inc. for Digital Imaging Services of Legacy Documents for Land Records, Vital Statistics, Veteran Services, County Administration, and Sheriff Records. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

K. Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-027; Supporting the Repeal of the Dan Patch Commuter Rail Line; Prohibitions, 2002 Minnesota State Law Chapter 393 (House File 3618, SEC. 85) Enabling the State of Minnesota, the Metropolitan Council, and Regional Rail Authorities to Study the Dan Patch Commuter Rail Line. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

L. Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-028; Supporting Legislation Authorizing Infrastructure Development Fees. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

M. On the recommendation of the County Administrator, Commissioner Wolf moved, seconded by Commissioner Ulrich to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Mary Schoenbauer, FT Administrative Specialist, Health and Human Services Division, effective 05/31/19.
2. Separation of employment for Curt Kobilarcsik, FT Project Manager, Community Services Division, effective 02/27/19.
3. Separation of employment for Jayne Ann Valley, FT Systems Support Technician, Office of Management & Budget, effective 03/01/19.
4. Separation of employment for Abhijit Sarkar, FT Project Manager, Community Services Division, effective 02/13/19.
5. Separation of employment for Michael Janikowski, FT Corrections Officer, Sheriff's Office, effective 02/24/19.
6. Separation of employment for Stefnie Hatch, PT (50% FTE) Temporary Senior Legal Assistant-Unclassified, Attorney's Office, effective 01/25/19.
7. FT Temporary employment for Thomas Schiller, Assessment Technician-Unclassified, Community Services Division, effective 02/25/19.
8. Reclassification for Gregory Wagner, FT Senior Planner to FT Principal Planner, Community Services Division, effective 02/08/19.

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9. The recognition of the following individuals as volunteers which will enable them to be covered for liability insurance purposes in accordance with the insurance contracts currently in force with Scott County: Heather Compton, Charles Shaw, Matthew Adams, and Leah Rein.

The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

- (8) Stewardship: Ensuring the Responsible and Stable Investment of Taxpayer Dollars and Communicating its Value to the Public:

Per Commissioner Beard's request, Taxation Supervisor Ellen Paulsen explained the abatement of the 2019 Property Assessed Clean Energy (PACE) Special Assessment for a property located in Blakeley Township is requested due to a delay in the construction of the solar array. Ms. Paulsen confirmed the request is for the abatement of special assessments only and not for property taxes.

Commissioner Beard moved, seconded by Commissioner Wolf to approve the abatement of a 2019 Property Assessed Clean Energy (PACE) Special Assessment requested by Saint Paul Port Authority for a property located in Blakeley Township. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

- (9) Partnership: Aligning Existing Resources, Volunteers and Programs to Achieve Shared Goals:

Social Services Director Barb Dahl provided background information on the formation and purpose of the Mental Health Local Advisory Council (LAC). LAC Chair John Stadler reviewed the LAC's highlights from 2018 and the 2019 plans and objectives.

- (10) Customer Service: Creating a Customer Experience That is Respectful, Responsive and Solution-Oriented:

County Assessor Michael Thompson presented the 2019 property assessment update. He reviewed the timeline of property taxes payable in 2020, forces impacting property values, and the appeal and relief options available to property owners. Mr. Thompson stressed the importance of contacting the Assessor's office if a property owner has questions or concerns regarding an assessed property value.

Commissioner Ulrich requested other Counties be contacted as to what type of information is included in the tax statements mailings to help educate property owners.

- (11) Committee Reports and Commissioner Updates:

A. The Commissioners all attended the County Board Strategic Plan Work Session on February 26.

B. Commissioner Ulrich attended the Minnesota Valley Transit Authority meeting and Driver of the Year celebration on February 27.

C. Commissioner Ulrich and County Administrator Lezlie Vermillion met with the Savage Mayor and City Administrator on February 28.

D. Commissioners Ulrich and Beer attended the Families and Individuals Sharing Hope (FISH) Board meeting on February 28.

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- E. Commissioner Ulrich attended the Scott County Association for Leadership and Efficiency (SCALE) Executive Committee meeting on March 1.
- F. Commissioner Ulrich met with Ms. Vermillion on March 4.
- G. Commissioner Beard attended a ceremonial groundbreaking for the Benedictine Living Center on February 19.
- H. Commissioner Beard met with Shakopee City officials on February 22.
- I. Commissioner Beard attended the University of Minnesota Transportation for Planning and Economic Competitiveness meeting on February 22.
- J. Commissioner Beard attended the Statewide Health Improvement Partnership meeting on February 25.
- K. Commissioners Beard and Wolf attended the Metropolitan Mosquito Control District meeting on February 27.
- L. Commissioner Beard met with Ms. Vermillion on February 27.
- M. Commissioners Beard and Ulrich and Ms. Vermillion met on February 27 regarding the Metropolitan Council.
- N. Commissioners Beard and Beer attended the Inter-Governmental Work Group meeting on February 27.
- O. Commissioner Beard attended the Flying Cloud Airport Joint Airport Zoning Board meeting on February 28.
- P. Commissioners Beard and Wolf attended the retirement reception for Prior Lake City Manager Frank Boyles on March 1.
- Q. Commissioner Beard attended the Transportation Alliance Legislative Affairs Committee meeting on March 4.
- R. Commissioners Beard and Wolf attended the Metro Parks meeting with the House Committee on March 4.
- S. Commissioner Wolf attended various meetings at the Capitol on February 19.
- T. Commissioner Wolf met with the New Market Town Board Chair on February 21.
- U. Commissioner Wolf attended the State Community Health Advisory Committee meeting on February 22.
- V. Commissioner Wolf met with Ms. Vermillion on February 25.
- W. Commissioner Wolf attended the Vermillion River Watershed Joint Powers Board meeting on February 28.
- X. Commissioner Wolf met with legislators on February 28.
- Y. Commissioner Wolf attended the Association of Minnesota Counties meeting on March 4.
- Z. Commissioner Wolf attended the Prior Lake City Council meeting on March 4.
- AA. Commissioner Wolf attended the Credit River Town Board meeting on March 4.
- AB. Commissioner Wolf attended the Cedar Lake Town Board meeting on March 4.
- AC. Commissioner Beer participated in a national teleconference on February 19 regarding trade talks.
- AD. Commissioner Beer met with Ms. Vermillion on February 23.
- AE. Commissioner Beer conducted the Chair/Vice Chair planning meeting on February 26.
- AF. Commissioner Beer met with Commissioner Weckman Brekke on March 1.

(12) County Administrator Update:

- The County Board will host representatives from the Metropolitan Council and the Minnesota Department of Transportation for a meeting and tour on March 19.
- The Citizen Advisory Committee meeting is scheduled for March 28.
- Per Senator Pratt's request, consensus of the Board as to draft a letter of support renaming Trunk Highway 282 the Dick Ames Memorial Highway.

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On a motion by Commissioner Wolf, seconded by Commissioner Ulrich, the meeting adjourned at 10:21 a.m.

Dave Beer
Vice Chair

Lezlie A. Vermillion
County Administrator
Clerk of the Board

Debra K. Brazil
Deputy Clerk to the Board