

**BOARD OF COMMISSIONERS**

**COUNTY OF SCOTT**

**MARCH 19, 2019**

(1) The Board of Commissioners, in and for the County of Scott, Minnesota, met in the Courthouse Board Room in the City of Shakopee, Minnesota, and convened at 9:03 a.m., with the following members present: Commissioner Weckman Brekke, presiding, Commissioner Wolf, Commissioner Beard, Commissioner Beer and Commissioner Ulrich.

(2) County Staff Present:

- A. Lezlie Vermillion, County Administrator
- B. Ron Hocevar, County Attorney
- C. Ron Holbeck, Deputy Emergency Management Director
- D. Scott Haas, Sheriff's Captain/Emergency Management Director
- E. Adam Pirri, Chief Deputy Sheriff
- F. Laura Perkins, Registered Nurse
- G. Ashley Storm, Nursing Team Leader
- H. Doug Schnurr, Sheriff's Captain
- I. Sarah Deppe, Communications and Officer Coordinator
- J. Jeff Peichel, Chief Information Officer
- K. Danny Lenz, Deputy County Administrator
- L. Cara Madsen, Volunteer and Community Coordinator
- M. Brad Davis, Planning and Resource Management Director
- N. Pam Selvig, Health and Human Services Director
- O. Luke Hennen, Sheriff
- P. Lisa Brodsky, Public Health Director
- Q. Joe Wiita, Highway Division Program Manager
- R. Lisa Freese, Transportation Services Director
- S. Lori Huss, Employee Relations Director
- T. Tony Winiacki, County Engineer
- U. Paul Nelson, Natural Resource and Environmental Service Manager
- V. Debra Brazil, Deputy Clerk to the Board

(3) Guests Present:

- A. Lloyd Erbaugh, Mental Health Local Advisory Council
- B. Kirt Briggs, Prior Lake Mayor

(4) Media Present:

- A. Meg Britton-Mehlich, Southwest News Media

(5) Minutes:

On a motion by Commissioner Wolf, seconded by Commissioner Beard, the Minutes of March 5, 2019 were approved on a vote of four ayes with Commissioner Weckman Brekke abstaining.

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## (6) Consent Agenda:

A. On the recommendation of the Spring Lake Town Board and the Planning Advisory Commission, Commissioner Ulrich moved, seconded by Commissioner Wolf to approve rezoning of 37.5 acres from RR-1, Rural Residential Reserve District, to RR-2, Rural Residential Single Family District, Preliminary Plat and Final Plat of Sunrise Ridge, Gerald Shimek, Route 1 Properties, and Matt Reiland Builders, applicants and property owners, consisting of seven lots on 37.5 acres, and vacate portion of a Conservation Easement in Section 25, Spring Lake Township. This action is in accordance Chapters 6, 42, and 70 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried unanimously.

B. Commissioner Ulrich moved, seconded by Commissioner Wolf to approve the Renewal Application for a 3.2 Beer License for 2019 for Andrew Huss dba St. Benedict Baseball Association located in Helena Township. The motion carried unanimously.

C. Commissioner Ulrich moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-033; Revoking County State Aid Highway Status on County State Aid Highway 37 From County State Aid Highway 15 to Trunk Highway 21 in the City of New Prague. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

D. Commissioner Ulrich moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-034; Entering Into a Turnback and Cooperative Construction Agreement for County State Aid Highway/County Road 37 From Trunk Highway 19 to Trunk Highway 21 Within the City of New Prague and Authorizing the Execution of a Quit Claim Deed Conveying County Highway 37 to the City of New Prague. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

E. Commissioner Ulrich moved, seconded by Commissioner Wolf to approve the record of disbursements and approve the claims made to Scott County from February 1, 2019 through February 28, 2019 in the total of \$9,611,734.28. The motion carried unanimously.

F. Commissioner Ulrich moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-029; Approving an Agreement With Dakota County for Hosting Services of the PH-DOC Software and Ratifying the PH-DOC Maintenance and Support Agreement With Minnesota Counties Computer Cooperative. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

G. Commissioner Ulrich moved, seconded by Commissioner Wolf to approve the hiring of an additional Jail Nurse. The motion carried unanimously.

H. On the recommendation of the County Administrator, Commissioner Ulrich moved, seconded by Commissioner Wolf to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Jason Eckerman, FT Psychologist I, Health and Human Services Division, effective 03/29/19.
2. Separation of employment for Taylor Wiechert, Intermittent (34% FTE) Facility Probation Officer-Unclassified, Health and Human Services Division, effective 03/14/19.

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3. Separation of employment for Mary Houn, Intermittent (34% FTE) Office Assistant-Unclassified, Office of Management & Budget, effective 03/01/19.
4. FT Probationary employment for Mondale Law, Corrections Officer, Sheriff's Office, effective 03/04/19.
5. FT Probationary employment for Amanda Flum, Program Specialist, Transportation Services Division, effective 03/05/19.
6. FT Probationary employment for Nicholas Borowske, Corrections Officer, Sheriff's Office, effective 03/13/19.
7. FT Probationary employment for Haley Miskowiec, Community Health Specialist, Health and Human Services Division, effective 04/01/19.
8. FT Temporary employment for Cassidy Barth, Office Assistant-Unclassified, Community Services Division, effective 03/04/19.
9. Promotion for Mary Kay Stevens, FT Maternal Child Health Program Coordinator to FT Probationary Public Health Supervisor, Health and Human Services Division, effective 03/18/19.

Motion carried unanimously.

- (7) Leadership: Anticipating Changes and Managing Challenges Based on Reliable Information and Citizen Input:

Emergency Management Director/Sheriff's Captain Scott Haas provided an update on the spring flooding risk and mitigation actions occurring in Scott County. Historical data, current conditions, and the process for declaring a state of emergency were reviewed. Captain Haas also provided information on the current flooding situation in Jordan.

- (8) Stewardship: Ensuring the Responsible and Stable Investment of Taxpayer Dollars and Communicating its Value to the Public:

Natural Resource and Environmental Service Manager Paul Nelson requested approval to purchase a sand bag filling machine which would require amending the Comprehensive Water Resources Management Plan of the Scott Watershed Management Organization (WMO) and amending the Scott WMO budget. Mr. Nelson stated the Scott WMO fund balance at 2018 year end is within recommendations by the State Auditor and has capacity to dedicate funds for this purchase. Mr. Nelson and Captain Haas explained the efficiencies that can be gained from having this machine and how it would be utilized.

Commissioner Beard moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-030; Declaring Sufficient Justification for the Emergency Purchase of a Sand Bag Filling Machine; Amending the Comprehensive Water Resources Management Plan of the Scott Watershed Management Organization to Include Purchase of the Machine as a Capital Project; and Amending the Scott Watershed Management Organization Special Taxing District 2019 Budget to Include an Additional \$25,000. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

- (9) Committee Reports and Commissioner Updates:

A. Chair Weckman Brekke requested the Commissioners submit written Committee Reports and Commissioner Updates.

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- B. Commissioner Beard reported the Association of Minnesota Counties is asking the Counties to adopt a resolution supporting a \$1 billion increase in the state aid for county road funding. Commissioner Beard stated there appears to be confusion on the numbers.
- C. Commissioners Ulrich and Beard attended the Scott County Transportation Committee meeting on March 7.
- D. Commissioner Ulrich attended the Families and Individuals Sharing Hope (FISH) Executive Committee meeting on March 7.
- E. Commissioners Ulrich, Beer, Weckman Brekke, and Beard attended the Scott County Association for Leadership and Efficiency (SCALE) meeting on March 8.
- F. Commissioner Ulrich attended the SCALE Joint Regional Training Facility Board meeting on March 8.
- G. Commissioner Ulrich attended the All Hazards Committee meeting on March 11.
- H. Commissioner Ulrich attended a Three Rivers Policy Committee preparation meeting on March 12.
- I. Commissioner Ulrich attended the Community Development Agency Board meeting on March 12.
- J. Commissioners Ulrich and Beard attended the Minnesota Inter-Counties Association meeting on March 13.
- K. Commissioners Ulrich and Weckman Brekke attended the FISH meeting on March 14.
- L. Commissioners Ulrich and Beard attended the SCALE Service Delivery Committee meeting on March 18.
- M. Commissioner Beer met with County Administrator Lezlie Vermillion on March 5.
- N. Commissioner Beer participated in Delivering What Matters employee visits on March 5.
- O. Commissioner Beer met with the Scott County Sheriff on March 5.
- P. Commissioner Weckman Brekke attended the Benedictine Health System Senior Living Housing groundbreaking on February 19.
- Q. Commissioner Weckman Brekke attended the Scott County Library Board of Advisors meeting on February 21.
- R. Commissioner Weckman Brekke attended the Human Services Resource Council meeting on February 25.
- S. Commissioner Weckman Brekke attended the Board Strategic Planning work session on February 26.
- T. Commissioner Weckman Brekke conducted the Chair/Vice Chair planning meeting on February 26.
- U. Commissioner Weckman Brekke attended the Mental Health Local Advisory Council meeting on February 26.
- V. Commissioner Weckman Brekke attended the Live, Lean, Earn Early Childhood Committee meeting on February 26.
- W. Commissioner Weckman Brekke met with Commissioner Beer on March 1.
- X. Commissioner Weckman Brekke attended the National Association of Counties Conference March 1 through March 5.
- Y. Commissioners Weckman Brekke and Beard attended the Senate Parks hearing on March 7.
- Z. Commissioner Weckman Brekke met with the New Prague Mayor and City Administrator on March 11.
- AA. Commissioner Weckman Brekke attended the AFSCME Labor Management Committee meeting on March 12.
- AB. Commissioner Weckman Brekke met with Ms. Vermillion on March 12.
- AC. Commissioner Weckman Brekke attended the Shakopee Academies Steering Committee meeting on March 13.

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- AD. Commissioner Weckman Brekke met with the Jordan Mayor and City Administrator on March 13.
- AE. Commissioner Weckman Brekke attended the Shakopee Academies Human Resource Council meeting on March 14.
- AF. Commissioners Weckman Brekke and Beard attended the Shakopee Chamber of Commerce luncheon on March 14.
- AG. Commissioner Weckman Brekke attended the Dakota Scott Workforce Development Board meeting on March 15.
- AH. Commissioner Weckman Brekke attended the Congresswoman Angie Craig Town Hall meeting on March 16.
- AI. The Commissioners all attended the Board workshop on March 19 regarding veterans' court.
- AJ. Commissioner Wolf attended various hearings at the Capitol on March 5 and March 13.
- AK. Commissioner Wolf attended the Scott County Planning Advisory Commission meeting on March 11.
- AL. Commissioner Wolf attended the Credit River Town Board annual meeting on March 12.
- AM. Commissioner Wolf attended the Spring Lake Town Board annual meeting on March 12.
- AN. Commissioner Wolf attended the Metropolitan Emergency Services Board meeting on March 13.
- AO. Commissioner Wolf attended the I35W Solutions Alliance meeting on March 14.
- AP. Commissioner Wolf attended the Spring Lake Town Board meeting on March 14.
- AQ. Commissioner Wolf attended the Elko New Market City Council meeting on March 14.
- AR. Commissioner Wolf attended the Elko New Market Planning and Zoning meeting on March 18.
- AS. Commissioner Wolf met with a Prior Lake City Councilor on March 18.
- AT. Commissioner Wolf attended the Prior Lake City Council workshop on March 18.
- AU. Commissioner Beard attended the Minnesota House Transportation Committee meeting on March 5.
- AV. Commissioner Beard attended the Scott-Carver-Dakota Community Action Program regular meeting and Finance Committee meeting on March 6.
- AW. Commissioner Beard met with the Metropolitan Council Chair on March 7.
- AX. Commissioner Beard met with the Scott County Sheriff on March 11.
- AY. Commissioner Beard attended the Trunk Highway 169 Corridor Coalition Board meeting on March 11.
- AZ. Commissioner Beard attended the Scott-Carver-Dakota Community Action Program Board meeting on March 12.
- BA. Commissioner Beard attended an Academies of Shakopee meeting on March 14.
- BB. Commissioners Beard and Wolf attended the Fleet Breakfast on March 15.
- BC. Commissioner Beard attended the Association of Minnesota Counties Board meeting on March 15.
- BD. Commissioner Beard attended the Drug Court graduation on March 18.

(10) County Administrator Update:

- Due to a software issue, the mailing of tax statements has been delayed until March 27.

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On a motion by Commissioner Wolf, seconded by Commissioner Beer, the meeting adjourned at 9:59 a.m.

Barb Weckman Brekke  
Chair

Lezlie A. Vermillion  
County Administrator  
Clerk of the Board

Debra K. Brazil  
Deputy Clerk to the Board