

**BOARD OF COMMISSIONERS****COUNTY OF SCOTT****APRIL 16, 2019**

(1) The Board of Commissioners, in and for the County of Scott, Minnesota, met in the Courthouse Board Room in the City of Shakopee, Minnesota, and convened at 9:00 a.m., with the following members present: Commissioner Weckman Brekke, presiding, Commissioner Wolf, Commissioner Beard, Commissioner Beer and Commissioner Ulrich.

(2) County Staff Present:

- A. Lezlie Vermillion, County Administrator
- B. Ron Hocevar, County Attorney
- C. Suzanne Arntson, Child Welfare Manager
- D. Dan Lauer-Schumacher, Housing Coordinator
- E. Danny Lenz, Chief Financial Officer/Deputy County Administrator
- F. Troy Pint, Business Information/System Specialist
- G. Pam Selvig, Health and Human Services Director
- H. Barb Dahl, Social Services Director
- I. Mary Keen, Business Information/System Specialist
- J. Tony Winiacki, County Engineer
- K. Jake Grussing, Library Director
- L. Brad Davis, Planning and Resource Management Director
- M. Lori Huss, Employee Relations Director
- N. Joyce Arlt, Information Technology Business Center Manager
- O. Jeff Peichel, Chief Information Officer
- P. Evan Cole, Management Analyst
- Q. Jennifer Schuldt, Psychologist
- R. Sandy Mader, Social Work Case Manager
- S. Ron Holbeck, Deputy Emergency Management Director
- T. Luke Hennen, Sheriff
- U. Doug Schnurr, Sheriff's Captain
- V. Scott Haas, Sheriff's Captain
- W. Chris Harder, Quality Improvement Manager
- X. Himani Joshi, Student Intern
- Y. Scott Rettke, Assistant Jail Administrator
- Z. Adam Pirri, Chief Deputy Sheriff
- AA. Jill Krahn, Systems Support Technician
- AB. Michael Groh, First Assistant County Attorney
- AC. Keri Lorenz, Community Corrections Supervisor
- AD. Joe Wiita, Highway Division Program Manager
- AE. Lisa Burkhartmeyer, Child Support Supervisor
- AF. Kynan Reynolds, Student Intern
- AG. Troy Beam, Transit and Fleet Manager
- AH. Lisa Brodsky, Public Health Director
- AI. Lisa Kohner, Public Affairs Coordinator
- AJ. Keri Ouimette, Economic Assistance Director
- AK. Jen Schwarz, Administrative Services Director
- AL. Heather Shue, Human Resources Business Partner
- AM. Jennifer Schultz, Enterprise Risk Manager
- AN. Tim Cleveland, Community Corrections Director
- AO. Jane Jacobson, Administrative Assistant

April 16, 2019

AP. Jeanne Andersen, Senior Attorney  
AQ. Paul Nelson, Natural Resource and Environmental Service Manager  
AR. Debra Brazil, Deputy Clerk to the Board

- (3) Guests Present:
  - A. Lloyd Erbaugh, Prior Lake
  - B. John Myser
- (4) Media Present:
  - A. Meg Britton-Mehlich, Southwest News Media
- (5) Amendments to the Agenda:

Chair Weckman Brekke announced agenda item 10.1 to authorize the Central Shop warm storage bid package and agenda item 10.4 to authorize renewal of the Microsoft Enterprise Agreement have small revisions.

On a motion by Commissioner Wolf, seconded by Commissioner Beard, the amended agenda was approved.

- (6) Minutes:

On a motion by Commissioner Ulrich, seconded by Commissioner Wolf, the Minutes of April 2, 2019 were approved on a vote of four ayes with Commissioner Beer abstaining.

- (7) Recognition of Interested Citizens:

John Myser spoke regarding Judge Caroline Lennon's failure to take the oath of office in a timely manner, identity fraud, and the key of knowledge.

- (8) Innovation: Exploring and Adopting New Technologies and Processes With the Goal of Improving Service and Reducing the Long Term Cost of Service Delivery:

The County Board participated in the Scott County Delivers panel discussion regarding public safety, crime, and prevention.

- (9) Consent Agenda:

Commissioner Ulrich announced the Scott County Association for Leadership and Efficiency (SCALE) Joint Regional Training Facility Board will reimburse Scott County for the boiler replacement requested in agenda item 7.11.

A. On the recommendation of the Spring Lake Town Board and the Planning Advisory Commission, Commissioner Beard moved, seconded by Commissioner Wolf to approve the request for rezoning of 129.83 acres from Rural Residential Reserve District (RR-1) to Rural Residential Single Family District (RR-2), and the preliminary plat, and final plat of Buffalo Ridge Second Addition, Steven Geis, applicant, and Scenic Estates, LLC, owners, consisting of 7 lots and 1 outlot on 129.83 acres located in Section 36 of Spring Lake Township. This action is in accordance with Chapters 6, 42, and 70 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried unanimously.

April 16, 2019

B. On the recommendation of the New Market Town Board and the Planning Advisory Commission, Commissioner Beard moved, seconded by Commissioner Wolf to approve the request for preliminary plat and final plat of Thomas Acres 2<sup>nd</sup> Addition, Martha Hoover, applicant, Mary Lou Thomas Family Trust, property owner, consisting of 5 lots on 77.54 acres in Section 5 of New Market Township and approve a Development Agreement. This action is in accordance with Chapters 6 and 40 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried unanimously.

C. Commissioner Beard moved, seconded by Commissioner Wolf to approve the Renewal Application for a Scott County Precious Metal Dealer License for Samuel D. Rockne dba Excel Pawn and Jewelry for 2019. The motion carried unanimously.

D. Commissioner Beard moved, seconded by Commissioner Wolf to approve the Renewal Application for an Intoxicating Liquor License for 2019 for Castle Kitchens dba MN Renaissance Festival in Louisville Township. The motion carried unanimously.

E. Commissioner Beard moved, seconded by Commissioner Wolf to approve the Renewal Application for a 3.2 Malt Liquor License for Scott Carver Threshers in St. Lawrence Township for 2019. The motion carried unanimously.

F. Commissioner Beard moved, seconded by Commissioner Wolf to approve an On-Sale Wine License with Strong Beer and a 3.2 Beer License for Wild Oaks Ranch Vineyard Winery, LLC in New Market Township. The motion carried unanimously.

G. Commissioner Beard moved, seconded by Commissioner Wolf to approve Amendment No. 1 to the Cooperative Agreement with Anoka, Carver, Dakota, Hennepin, Ramsey, Scott, and Washington Counties for children's mental health crisis services in the Seven County Metropolitan Area. The motion carried unanimously.

H. Commissioner Beard moved, seconded by Commissioner Wolf to authorize application for and acceptance of grant funds from the Minnesota Department of Human Services for whole family (2 generations) approach to systems change in an amount not to exceed \$400,000 per year from July 2019 through June 2024 which includes the addition of a 1.0 full-time equivalent position as a Project Coordinator. The motion carried unanimously.

I. Commissioner Beard moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-048; Amending the 2019 – 2020 Aquatic Invasive Species Prevention Plan and the Natural Resources 2019 Budget. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

J. Commissioner Beard moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-049; Authorizing an Amendment to an Agreement With Kimley-Horn and Associates for Design Consultant Services for the County Highway 83 Reconstruction Project in the City of Shakopee. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

K. Commissioner Beard moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-050; Awarding a Contract to BSI Mechanical, Inc. for the Boiler Replacement at the Regional Training Facility. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

April 16, 2019

L. Commissioner Beard moved, seconded by Commissioner Wolf to approve the record of disbursements and approve the claims made to Scott County from March 1, 2019 through March 31, 2019 in the amount of \$7,933,455.29. The motion carried unanimously.

M. Commissioner Beard moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-044; Reappointing James L. Hentges as Scott County Surveyor Effective June 1, 2019 Through May 31, 2023; and Rescinding Resolution No. 2015-149. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

N. On the recommendation of the County Administrator, Commissioner Beard moved, seconded by Commissioner Wolf to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Krista Vonderharr, FT Eligibility Specialist-Lead, Health and Human Services Division, effective 05/31/19.
2. Separation of employment for Jonathan Stetler, FT 911 Dispatcher Supervisor, Sheriff's Office, effective 04/14/19.
3. Separation of employment for Carolene Weldon, FT Child Protection Worker, Health and Human Services Division, effective 04/19/19.
4. Separation of employment for Fukhrudin Maalim, PT (80% FTE) Public Health Data Planner, Health and Human Services Division, effective 05/03/19.
5. Separation of employment for Steven Steuber, PT (50% FTE) Environmentalist II, Planning & Resource Management Division, effective 05/31/19.
6. Separation of employment for Madison Studnicka, Intermittent (34% FTE) Facility Probation Officer-Unclassified, Health and Human Services Division, effective 02/24/19.
7. Separation of employment for Darrell Young, Intermittent (34% FTE) Facility Probation Officer-Unclassified, Health and Human Services Division, effective 03/26/19.
8. Separation of employment for Lyle Svedahl, Intermittent (34% FTE) Part Time Deputy-Unclassified, Sheriff's Office, effective 04/05/19.
9. FT Probationary employment for Jennifer Philipp, 911 Dispatcher, Sheriff's Office, effective 04/01/19.
10. FT Probationary employment for Neal Eaton, Senior Public Works Technician, Transportation Services Division, effective 04/15/19.
11. FT Probationary employment for Molly Bruner, Community Corrections Director, Health and Human Services Division, effective 04/22/19.
12. Intermittent (34% FTE) employment for Darrell Young, Facility Probation Officer-Unclassified, Health and Human Services Division, effective 03/26/19.
13. Promotion for Nikka Buesgens, FT Social Worker I to PT (50% FTE) Probationary Social Work Case Manager, Health and Human Services Division, effective 03/11/19.
14. Promotion for Stephanie Smith, FT Psychologist I to FT Probationary Psychologist II, Health and Human Services Division, effective 04/01/19.
15. Reclassification for Cynthia Geis, FT Customer Service Director to FT Community Services Director, Community Services Division, effective 03/01/19.
16. Reclassification for Bradley Davis, FT Planning Manager to FT Planning & Resource Management Director, Planning & Resource Management Division, effective 03/01/19.

April 16, 2019

17. The recognition of the following individuals as volunteers which will enable them to be covered for liability insurance purposes in accordance with the insurance contracts currently in force with Scott County:

Add		Delete	
Sara Pahl	Susan Evans	Patricia Campbell	Doug Brown
Renee Fuchs	Karen Henderson	Alison Brunn	CJ Christensen
		Michelle Burns	

Motion carried unanimously.

Chair Weckman Brekke recessed the meeting at 10:16 a.m. and reconvened at 10:20 a.m.

Commissioner Beard arrived at 10:21 a.m.

- (10) Commitment: Developing a High Quality Workforce That is Dedicated to Advancing a Safe, Healthy and Livable Community:

A. Commissioner Beer moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-052; Proclaiming April 14-20, 2019 as National Public Safety Telecommunicators Week in Scott County. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

B. Vice Chair Dave Beer presented Community Corrections Director Timothy Cleveland with a plaque in recognition of his upcoming retirement from his employment with Scott County.

Chair Weckman Brekke recessed the meeting at 10:45 a.m. for a reception honoring Mr. Cleveland and reconvened the meeting at 11:00 a.m.

- (11) Stewardship: Ensuring the Responsible and Stable Investment of Taxpayer Dollars and Communicating its Value to the Public:

A. Highway Division Program Manager Joe Wiita requested authorization for the Central Shop warm storage bid package. This package includes a pre-engineered metal building, fire suppression, plumbing, HVAC, electrical, site clearing/earthwork, asphalt paving, landscaping, and site utilities. Mr. Wiita reported 42 bids were received and the bids being awarded are under budget.

Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2019-051; Authorizing the Central Shop Warm Storage Bid Package. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

B. Natural Resource and Environmental Service Manager Paul Nelson presented the Scott Watershed Management Organization (WMO) 2018 Annual Report. The Report includes a review of 2018 capital projects, technical assistance and cost share projects, aquatic plant treatment, land and water treatment, and 2018 budget versus actual revenue and expenses.

Commissioner Ulrich moved, seconded by Commissioner Beer to authorize release of the Scott Watershed Management Organization 2018 Annual Report and Newsletter. The motion carried unanimously.

April 16, 2019

C. Mr. Nelson requested approval to amend the Scott WMO 2019 budget which the County Board approved on December 18, 2018. The Amendment is based on 2018 end-of-year financial totals and is necessary to roll over into the 2019 budget projects not completed or billed from 2018. The Amendment also replaces estimated costs with actual costs. Mr. Nelson reported the Scott WMO Planning Commission reviewed the Amendment and recommended approval.

Commissioner Beer moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-053; Authorizing an Amendment to the Scott Watershed Management Organization 2019 Budget. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

D. Information Technology (IT) Business Center Manager Joyce Arlt requested approval to renew the Microsoft Enterprise Agreement for a three-year period beginning May 1, 2019. This Agreement includes all licensing for the desktop Windows operating system, Office applications, use of Microsoft's Azure cloud hosted infrastructure, training benefits, and consulting services.

Commissioner Ulrich moved, seconded by Commissioner Beer to adopt Resolution No. 2019-054; Authorizing Renewal of the Microsoft Enterprise Agreement for a Three-Year Period Beginning May 1, 2019. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

(12) Committee Reports and Commissioner Updates:

A. Commissioner Weckman Brekke reported a letter has been sent to the Minnesota Department of Transportation (MnDOT) Commissioner thanking MnDOT for restriping Trunk Highway (TH) 169 and requesting consideration for making the striping permanent. Commissioner Weckman Brekke acknowledged and thanked Commissioners Ulrich and Beard for their efforts on restriping of TH 169 over the years.

B. Commissioner Weckman Brekke reported a letter of support has been sent for Veterans' Court.

C. Commissioner Weckman Brekke attended the Belle Plaine Town Board meeting on April 2.

D. Commissioner Weckman Brekke attended the Justice Steering Committee meeting on April 4.

E. Commissioner Weckman Brekke attended the Helena Town Board meeting on April 4.

F. Commissioner Weckman Brekke attended an Adult Mental Health Initiative meeting on April 5.

G. Commissioner Weckman Brekke, Carver County Commissioner Maluchnik, and staff met on April 8 to discuss options for a potential shelter for victims of domestic violence.

H. Commissioners Weckman Brekke and Wolf attended the Cedar Lake Improvement District annual meeting on April 8.

I. Commissioner Weckman Brekke and County Administrator Lezlie Vermillion met with the City of Belle Plaine Mayor and Administrator on April 9.

J. Commissioner Weckman Brekke attended the AFSCME Labor Management Committee meeting on April 9.

K. Commissioner Weckman Brekke met with Ms. Vermillion on April 9.

L. Commissioner Weckman Brekke attended the Shakopee High School Academies Steering Committee meeting on April 10.

M. Commissioner Weckman Brekke attended the St. Lawrence Town Board meeting on April 11.

April 16, 2019

- N. Commissioner Weckman Brekke met with the Health and Human Services (HHS) Director regarding HHS legislative issues.
- O. Commissioner Weckman Brekke left the meeting at 11:46 a.m.
- P. Commissioner Ulrich attended the Scott County Parks Advisory Commission meeting on April 3.
- Q. Commissioner Ulrich met with Ms. Vermillion on April 4.
- R. Commissioner Ulrich attended the Families and Individuals Sharing Hope (FISH) Executive Committee meeting on April 4.
- S. Commissioner Ulrich attended the Scott County Association for Leadership and Efficiency (SCALE) Executive Committee meeting on April 5.
- T. Commissioner Wolf attended the New Market Town Board meeting on April 2.
- U. Commissioner Wolf attended the County Road 27 open house on April 4.
- V. Commissioner Wolf attended the Scott County Planning Advisory Commission meeting on April 8.
- W. Commissioner Wolf attended the Metropolitan Emergency Services Board meeting on April 10.
- X. Commissioner Wolf met with the Metropolitan Mosquito Control District Executive Director on April 10.
- Y. Commissioner Wolf attended the Elko New Market City Council meeting on April 11.
- Z. Commissioner Wolf attended the Cedar Lake Town Board meeting on April 14.
- AA. Commissioner Wolf attended the Prior Lake City Council meeting on April 15.
- AB. Commissioner Wolf attended the rally for President Trump's visit on April 15.
- AC. Commissioner Beer attended the Prior Lake-Spring Lake Watershed District Board of Managers meeting on April 9.
- AD. Commissioner Beer attended the Live, Learn, Earn Housing Subcommittee meeting on April 10.

(13) County Administrator Update:

- The Savage City Council approved the preliminary plat, final plat, and the developer's agreement for the intensive residential treatment facility.
- Future Leaders of Scott County is Friday, April 25.
- The County Board Strategic Plan and 5 year model work session is scheduled for April 30 at 8:00 a.m. at Belle Plaine City Hall.

On a motion by Commissioner Wolf, seconded by Commissioner Ulrich, the meeting adjourned at 11:51 a.m.

Barb Weckman Brekke  
Chair

Lezlie A. Vermillion  
County Administrator  
Clerk of the Board

Debra K. Brazil  
Deputy Clerk to the Board