

**BOARD OF COMMISSIONERS****COUNTY OF SCOTT****APRIL 21, 2020**

(1) The Board of Commissioners, in and for the County of Scott, Minnesota, met in the Courthouse Board Room in the City of Shakopee, Minnesota, and convened at 9:00 a.m., with the following members present: Commissioner Beer, presiding, Commissioner Weckman Brekke, Commissioner Wolf, and Commissioner Beard. Commissioner Ulrich participated via phone. Chair Beer announced all votes will be by roll call vote.

(2) County Staff Present:

- A. Lezlie Vermillion, County Administrator
- B. Ron Hocevar, County Attorney
- C. Scott Haas, Sheriff's Captain
- D. Lisa Brodsky, Public Health Director
- E. Tony Winiecki, County Engineer
- F. Theresa Fouch, Public Health Data Planner
- G. Debra Brazil, Deputy Clerk to the Board

(3) Guests Present:

- A. Dr. Michael Wilcox, Scott County Medical Director
- B. John Myser

(4) Minutes:

On a motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf, the Minutes of April 7, 2020 were approved on a roll call vote.

(5) Recognition of Interested Citizens:

John Myser spoke of his perception of elected officials' duties and the legalities of suspending a driver's license. He also requested a copy of the County's liability policy as it pertains to torts.

(6) Consent Agenda:

A. On the recommendation of the Credit River Town Board and the Planning Advisory Commission, Commissioner Wolf moved, seconded by Commissioner Weckman Brekke to approve the request for final plat of Crescent Curve (Crescent Curve, LLC applicant and property owner) consisting of 23 lots on 85.89 acres in Sections 27 and 34 of Credit River Township and Three-Way (Developer, Township, and County) Development Agreement. The motion carried unanimously on a roll call vote.

B. On the recommendation of the Credit River Town Board and the Planning Advisory Commission, Commissioner Wolf moved, seconded by Commissioner Weckman Brekke to approve the Conservation Easements of Maggie Lane Farm (Clarence Van Zee, applicant and Van Zee Living Trust, property owner) a subdivision consisting of 3 lots of 51.33 acres in Section 27 of Credit River Township. The motion carried unanimously on a roll call vote.

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C. Commissioner Wolf moved, seconded by Commissioner Weckman Brekke to approve the purchase of two laptop-based 800 MHz radio consoles for continuity of operations. The motion carried unanimously on a roll call vote.

D. On the recommendation of the County Administrator, Commissioner Wolf moved, seconded by Commissioner Weckman Brekke to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Gina Young, FT Therapist, Health and Human Services Division, effective 04/24/20.
2. FT Probationary employment of Jeffrey Strack, Sheriff's Deputy, Sheriff's Office, effective 04/27/20.
3. FT Probationary employment of Carter Lanenberg, Corrections Officer, Sheriff's Office, effective 04/20/20.
4. Change in status for Beth Hubbard, FT to PT Permanent (80% FTE) Therapist, Health and Human Services Division, effective 3/23/20.

The motion carried unanimously on a roll call vote.

E. Commissioner Wolf moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-071; Authorizing Entering Into Cooperative Agreements With Cedar Lake, Jackson, Louisville, and Helena Townships for Their Participation in the 2020 Sealcoat Project. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

F. Commissioner Wolf moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-072; Authorizing the Submittal and Acceptance of the Minnesota Trail Assistance Grant Program Application for Scott County Sno-Trials, Inc. for the 2020-2021 Snow Season. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

G. Commissioner Wolf moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-074; Approving Entering Into an Agreement With the Minnesota Pollution Control Agency for the 2020 Local Recycling Development Grant. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

H. Commissioner Wolf moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-073; Approving the Findings of Fact and Conclusions for the Jordan Interchange Environmental Assessment Worksheet and Negative Declaration on the Need for an Environment Impact Statement. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

I. Commissioner Wolf moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-076; Awarding a Contract to Asphalt Surface Technologies Corp. for the 2020 County Sealcoat Project. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

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J. Commissioner Wolf moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-077; Awarding a Construction Contract to MP Asphalt Maintenance Inc. for the 2020 Trail Sealcoat Project. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

K. Commissioner Wolf moved, seconded by Commissioner Weckman Brekke to approve the record of disbursements and approve claims made to Scott County March 1, 2020 through March 31, 2020 in the total of \$12,732,189.18. The motion carried unanimously on a roll call vote.

(7) Communication: We will always be clear about what we're doing and why we're doing it:

Sheriff's Captain Scott Haas, Public Health Director Lisa Brodsky, Public Health Data Planner Theresa Fouch, and Scott County Medical Director Dr. Michael Wilcox provided a COVID-19 update. It was reported the Scott County Emergency Operations Center has been scaled down and is currently operating in a monitoring capacity.

The Commissioners requested that as much context as possible be given and common language be used when presenting COVID-19 data.

(8) Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government:

County Engineer Tony Winiacki presented a request to amend the 2020-2029 Transportation Improvement Program (TIP) to add County Project 21-36 to install a traffic signal system at the County Highway (CH) 21/CH 92 intersection. Mr. Winiacki reported County Highway Department staff has been monitoring the CH 21/CH 91 intersection and reviewing various long-term solutions to address operations and safety. It was demonstrated that this intersection meets warrants for signalization. Due to the extended lead time for manufacturing and delivery and to expedite the installation, staff is requesting to pre-purchase the traffic signal hardware and control equipment to furnish to the construction contractor. This process has been used on previous projects.

Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2020-075; Approving an Amendment to the 2020-2029 Transportation Improvement Program to Add County Project 21-36 to Install a Traffic Signal System at the County Highway 21/County Highway 91 Intersection. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

Mr. Winiacki provided an update on current road construction projects in Scott County.

(9) Committee Reports and Commissioner Updates:

- A. Commissioner Weckman Brekke attended the Jackson Town Board meeting on April 7.
- B. Commissioner Weckman Brekke participated in the Scott County Historical Society Board teleconference meeting on April 8.
- C. Commissioner Weckman Brekke participated in the Together We can Subcommittee teleconference meeting on April 9.

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- D. Commissioner Weckman Brekke participated in a teleconference meeting with the Belle Plaine Mayor and City Administrator on April 14.
- E. Commissioner Weckman Brekke met with County Administrator Lezlie Vermillion on April 14.
- F. Commissioner Weckman Brekke participated in the Metropolitan Library Service Agency teleconference meeting on April 16.
- G. Commissioner Weckman Brekke spoke with Representative Angie Craig's local staff on April 16.
- H. Commissioner Weckman Brekke participated in the Dakota-Scott Workforce Development Board teleconference meeting on April 17.
- I. Commissioner Weckman Brekke participated in the National Association of Counties phone call on April 18.
- J. Commissioner Weckman Brekke participated in the Shakopee Chamber of Commerce virtual coffee hour with Senator Pratt and Representative Tabke on April 21.
- K. The Commissioners commented on the number of calls and emails they've received regarding opening up the economy.
- L. Commissioner Beard participated in the Scott-Carver-Dakota Community Action Program Finance Committee teleconference meeting on April 7
- M. Commissioner Beard had a phone conversation with Senator Pratt on April 13.
- N. Commissioner Beard participated in the Scott-Carver-Dakota Community Action Program Board teleconference meeting on April 14.
- O. Commissioner Beard spoke of the decreased revenue from gas tax, motor vehicle sales tax, tab fees, and vehicle registrations. State aid for Scott County appears to be intact for 2020; however, 2021 may have adjustments. He also raised the concern regarding the Scott County Transportation Sales Tax.
- P. Commissioner Beard thanked the Board Chair for the email sent to all Scott County employees regarding their service during the COVID-19 pandemic.
- Q. Commissioners Ulrich and Beard participated in the Minnesota Inter-County Association teleconference meeting on April 8.
- R. Commissioner Ulrich participated in the Greater MSP teleconference meetings on April 13 and 17.
- S. Commissioner Ulrich participated in the Scott County Community Development Agency teleconference meeting on April 14. Commissioner Ulrich recommended that the Task Force working on the infrastructure project in Elko New Market give an update to the County Board in the future.
- T. Commissioner Ulrich participated in the Metropolitan Council Transportation Advisory Board teleconference meeting on April 15.
- U. Commissioner Wolf participated in the Metropolitan Emergency Services Board teleconference meeting on April 8.
- V. Commissioner Wolf participated in the I35W Solutions Alliance teleconference meeting on April 9.
- W. Commissioner Wolf participated in the Elko New Market City Council teleconference meeting on April 9.
- X. Commissioner Wolf participated in the Spring Lake Town Board teleconference meeting on April 9.
- Y. Commissioner Wolf participated in the Mural Committee teleconference meeting on April 13.
- Z. Commissioner Wolf met with the Credit River Town Board Chair on April 20 regarding a road issue.
- AA. Commissioner Wolf spoke with the Elko New Market Mayor on April 20.

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- AB. Commissioner Wolf participated in the Prior Lake City Council teleconference meeting on April 20.
- AC. Commissioner Wolf participated in neighborhood meetings in Credit River Township regarding road maintenance.
- AD. Commissioner Beer visited the Esperanza food distribution site on April 11.
- AE. Commissioner Beer participated in the Association of Minnesota Counties Metro Counties conference call on April 15.
- AF. Commissioner Beer participated in the White House Inter-Governmental Affairs conference call on April 15.
- AG. The Commissioners reported having several calls with the local and federal legislative delegation and/or staff.

(10) County Administrator Update:

- Teleworking, when possible, and social distancing continue to be practiced.
- Discussions are being held on how to provide County services in a safe environment.
- The potential impact of decreased revenue on the County's budget is being reviewed.
- Several County Board approved Capital Improvement Program projects have been put on hold.
- Filling of vacancies, travel, and training have been frozen.

On a motion by Commissioner Wolf, seconded by Commissioner Weckman Brekke the meeting adjourned at 11:22 a.m.

David Beer  
Chair

Lezlie A. Vermillion  
County Administrator  
Clerk of the Board

Debra K. Brazil  
Deputy Clerk to the Board