

SCOTT COUNTY LIBRARY

MINUTES OF MAY 16, 2019

Thursday May 16, 2019

5:30 p.m.

Law Library
200 4th Ave W.
Shakopee, MN 55379

Michelle Salmonson called the meeting to order.

Roll call was taken.

MEMBERS PRESENT: Michelle Salmonson, Ed Speiker, Lee Watson, Jill Kufirin, Commissioner Weckman Brekke

MEMBERS ABSENT: Joyce Bailey

OTHERS PRESENT: Kristy Rieger, Sarah Geffre, Lisa Pollard, Mary Freyberg

There was no public comment.

❖ Consent Agenda

- Minutes – April 2019
- Activity Report –April 2019
- Financial Report – April 2019
- Acceptance of written reports
 - Director
 - Associate Director
 - Library Technology Manager
 - Learning and Outreach Manager

A MOTION WAS MADE BY SPEIKER AND SECONDED BY WATSON to approve the Consent Agenda.

MOTION CARRIED

❖ **INFORMATION/DISCUSSION**

SUMMER SPOTLIGHT PREVIEW (LISA)

Summer Reading is starting soon (official start date is June 8th with a soft launch of May 29th for schools that release early) and staff have been busy preparing for the summer season.

Every branch has received three 3-tier holders that will hold events sheets, reading logs and activity sheets for ages birth-5, 6,-11 and 12-18. Additionally, Lisa and Kristy have been visiting every branch/cluster to train staff on what is new this summer and ensure staff are comfortable with the summer technology administration (Beanstack (online summer reading program), Read Down, etc.).

New this year is Family Fun Spot—a self directed, self paced activity that can be used during any of the library's open hours and changes weekly.

Many events are scheduled in all of the libraries this summer and will be promoted on the Scott County Library website, social media accounts, banners on the self-check outs, online event calendar, etc. One page sheets have been sent home in backpacks with kids in the various Scott County school districts.

BOOK AWARDS (LISA)

Throughout the year we have been recognizing a variety of awards for literature. In January and February we highlighted Coretta Scott King Award Winners and in May we highlighted Asian/Pacific American Awards.

Upcoming awards we plan to highlight throughout the rest of 2019 include the Stonewall Book Awards in June, The Pura Belpre Award in Mid-September to Mid-October and the American Indians in Children's Literature Award in November.

BABY FEEDING FRIENDLY PROJECT (LISA)

Lisa and her staff have been working with Public Health's Statewide Health Improvement Partnership (SHIP) staff to create lactation kits for each library. The goals for the kit are to help families feel welcome and support feeding of children how the family desires. No one is required to use the kit or go to a separate area of the library as per state statute. A mother may breastfeed in any location, public or private, where the mother and child are otherwise authorized to be, irrespective of whether the nipple of the mother's breast is uncovered during or incidental to the breastfeeding."

Each kit has supplies that support bottle or breast feeding babies or the ability for pumping. Supplies include: a "room in use" doorknob hanger, door sop, feeding pillow, books and toys for parent and possible older sibling, breast pump wipes, antibacterial hand wipes, facial tissues, disposable burp cloths, nursing pads and hand mirror. Most libraries also received privacy screens if the customer so chooses to use or if there is a private space customers ask for, we will try to accommodate if possible.

READMOBILE (LISA)

The Prior Lake Optimists Club recently donated \$,6432 towards give away prize books for use on the Readmobile. A thank you letter will be sent from the County Board and the Library Board also asked that staff draft and sign a letter from them recognizing the donation.

❖ ORAL REPORTS

KUFRIN: Jill completed the Open Library survey and forwarded on to some of her friends. She would like to hear the results when they are available.

SALMONSON: Thanks to Lisa and everyone who helps Lisa prepare for the Summer Reading Program

WATSON: The library system in Scott County makes a mark—many thank to staff.

COMMISSIONER WECKMAN BREKKE: Construction is beginning at the Government Center and things will change a lot and continue to change over the next two years.

Ken Behringer, MELSA Executive Director, is retiring in July. The MELSA Advisory/Trustee committee made a recommendation for hire and the offer will go out. More details to come.

In the legislature, nothing has been decided yet; everything will be determined in the next few days.

LIBRARY TECHNOLOGY MANAGER

Shakopee Public School virtual cards project has been loaded for 9-11th graders. In the fall, all 6-12th graders will have virtual cards. The cards are a good opportunity to gain users as well as allow access to resources that students might not otherwise be able to access. The Shakopee Media Specialist has been working with us on this project, testing, etc. and has worked with students to create a promotional video for us. There is also promotional materials that have been made for teachers, to post in classrooms, etc. Kristy and Lisa plan to track usage over time to see how the cards are used.

The Resilient Communities Project with U of M continues underway to explore Open Libraries. The Open Libraries Survey received 1,784 responses. The students are going through the survey responses to compile an easily readable report for us. On May 20th, the students will present on their findings at the Shakopee Library from 6-8 P.M. A report will be shared with all staff after that presentation. Additionally, there will be a focus group for staff on May 28th.

BRANCH MANAGERS—MARY FREYBERG

Mary continues to run one of the busiest law libraries in the state.

Current programs Mary offers includes:

Housing and Conciliation Court Clinic—offered two times a month (started in January).

Southern Minnesota Regional Legal Services (SMRLS) Walk in clinic with a family law attorney—the grant has ended for, but Mary is hoping for a new grant in the fall.

May 21st-expungement clinic

August—Divorce clinic

Currently all clinics are volunteer run, but Mary is talking with SMRLS about the possibility of hiring attorneys for clinics so that she can offer them more often. Mary offers most clinics from 4-6 P.M. so that clients who work day jobs can attend.

Mary continues to have good connections with Court Administration who helps promote her clinics as well as refer clients to the Law Library. Mary also has good connections with HHS, housing staff, public libraries and others.

Mary continues to be involved in the Minnesota Coalition of County Law Libraries (MCCLL) serving on their board. Mary attended their annual program recently that is geared toward training and equipping public librarians to help customers who come to a public library seeking legal services. 37 attended the training.

Mary helped Law Day again. Mary hosts this event every year on May 1st. Services included warrant quashing and attorneys to meet with attenders about family law questions, employment benefits/medical/social security/food stamps/housing questions, criminal expungement clinic, and housing and conciliation court law clinic. Mary had flyers posted in the community in both English and Spanish and had 169 attenders.

Mary recently updated the Law Library brochure as well.

With construction starting at the Government Center, Mary expects that she will receive more telephone calls and emails vs. walk ins seeking help. As part of the construction project, the Law Library will be expanded an additional 300 square feet and Mary is hoping to gain a small meeting room as well. She will stay next to Court Administration to continue to foster that good relationship for clients.

LEARNING AND OUTREACH MANAGER

Moises Delatorre, Learning and Outreach Specialist, has resigned effective 6/1. His position has been posted and Lisa is in the process of hiring a new Learning and Outreach Specialist.

MOTION BY SALMONSON AND SECONDED BY WATSON to adjourn the meeting.

MOTION CARRIED

Michelle Salmonson, President

Sarah Geffre for
Joyce Bailey, Secretary

The June Library Board meeting will be held on Thursday, June 20, 2019 at Library Administration at 5:30 p.m.