

**BOARD OF COMMISSIONERS****COUNTY OF SCOTT****MAY 21, 2019**

(1) The Board of Commissioners, in and for the County of Scott, Minnesota, met in the Courthouse Board Room in the City of Shakopee, Minnesota, and convened at 9:04 a.m., with the following members present: Commissioner Weckman Brekke, presiding, Commissioner Wolf, Commissioner Beard, and Commissioner Beer. Commissioner Ulrich was absent.

(2) County Staff Present:

- A. Lezlie Vermillion, County Administrator
- B. Todd Zettler, Senior Attorney
- C. Paul Nelson, Natural Resource and Environmental Services Manager
- D. Kate Sedlacek, Environmental Health and Waste Programs Supervisor
- E. Melissa Bokman, Senior Planner
- F. Ryan Holzer, Water Resources Scientist
- G. Marty Schmitz, Zoning Administrator
- H. Chris Harder, Quality Improvement Manager
- I. Cindy Geis, Community Services Director
- J. Jennifer Schultz, Enterprise Risk Manager
- K. Suzanne Arntson, Child Welfare Manager
- L. Pete Schmitt, Environmentalist
- M. Nick Reishus, Environmentalist
- N. Richard Jones, Environmentalist
- O. Brad Davis, Planning and Resource Management Director
- P. Mary Keen, Business Information/System Specialist
- Q. Mary VonEschen, Environmentalist
- R. Tony Winiecki, County Engineer
- S. Himani Joshi, Student Intern
- T. Scott Haas, Sheriff's Captain
- U. Perry Mulcrone, Business Relationship Director
- V. Danny Lenz, Chief Financial Officer/Deputy County Administrator
- W. Pam Selvig, Health and Human Services Director
- X. Lisa Freese, Transportation Services Director
- Y. Jesse Krzenski, Environmentalist
- Z. Danielle Fox, Adult Services Manager
- AA. Gretchen Young, Licensing Supervisor
- AB. Evan Cole, Management Analyst
- AC. Jane Jacobson, Administrative Assistant
- AD. Jenn Schwarz, Administrative Services Director
- AE. Jacque Veglahn, Social Worker
- AF. Lori Huss, Employee Relations Director
- AG. Rhonda Laxen, Benefits and Safety Manager
- AH. Kristin Schmidt, Program Specialist
- AI. Mary Schoenbauer, Administrative Specialist
- AJ. Lisa Kohner, Public Affairs Coordinator
- AK. Nancy Berndt, Social Worker
- AL. Molly Rabine, Social Worker
- AM. Ann Canchari, Administrative Specialist
- AN. Michelle Boettcher, Social Worker
- AO. Debra Brazil, Deputy Clerk to the Board

May 21, 2019

(3) Guests Present:

- A. Jim Schwingler, Scott Watershed Management Organization Planning Commission
- B. Dave Wagner
- C. Dennis Schoenbauer
- D. Pat Morreim
- E. Cara Coburn

(4) Amendments to the Agenda

Chair Weckman Brekke announced the following amendments to the agenda.

- The request to declare no need for an Environmental Assessment Worksheet on the Young Men's Christian Association (YMCA) of the Greater Twin Cities private day park project site is pulled from the agenda per staff request.
- The request to approve a Conditional Use Permit for the YMCA of the Greater Twin Cities to operate a private day park in Section 9 of New Market Township and to approve the Three-Way Development Agreement is pulled from the agenda per staff request.
- The request to authorize the Government Center II Bid Package No. 2 Contract Award has been amended to include awarding the contract for the plastic laminate casework.

On a motion by Commissioner Wolf, seconded by Commissioner Beard, the amended agenda was approved.

(5) Minutes:

On a motion by Commissioner Beard, seconded by Commissioner Wolf, the Minutes of May 7, 2019 were approved.

(6) Innovation: Exploring and Adopting New Technologies and Processes With the Goal of Improving Service and Reducing the Long Term Cost of Service Delivery:

The County Board participated in the Scott County Delivers panel discussion regarding safe communities: achieving clean water and soil, and minimizing flood damage risks through prevention.

Chair Weckman Brekke recessed the meeting at 10:30 a.m. and reconvened at 10:36 a.m.

(7) Consent Agenda:

A. Commissioner Wolf moved, seconded by Commissioner Beard to renew the Contract with the State of Minnesota effective July 1, 2019 through June 30, 2021 for the Sentencing to Service Program in Scott County for adult and juvenile offenders. The motion carried on a vote of four ayes with Commissioner Ulrich absent.

B. Commissioner Wolf moved, seconded by Commissioner Beard to authorize Scott County Health and Human Services to join Carver County in participation in the Family Homeless Prevention and Assistance Program for the biennium period of July 1, 2019 through September 30, 2021. The motion carried on a vote of four ayes with Commissioner Ulrich absent.

May 21, 2019

C. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2019-070; Appointing Commissioner Weckman Brekke to the Strategic Plan to End Child Abuse and Neglect Steering Committee. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Ulrich absent.

D. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2019-071; Authorizing Entering Into a Cooperative Agreement With the City of Elko New Market for the Design and Construction of a Roundabout at the County Highway 2 and County Highway 91 Intersection. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Ulrich absent.

E. On the recommendation of the New Market Town Board and the Planning Advisory Commission, Commissioner Wolf moved, seconded by Commissioner Beard to approve the preliminary and final plat of Safety Signs Addition consisting of 1 lot on 35.75 acres in Section 1 of New Market Township and approve the Conditional Use Permit for Safety Signs, Inc. to operate a contractor yard with a business office and associated outdoor storage. This action is in accordance with Chapters 6, 42, and 70 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried on a vote of four ayes with Commissioner Ulrich absent.

F. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2019-079; Authorizing the Permanent Detachment of a Split-Residential Parcel That Lies in Burnsville-Savage School District #191 and Annex it to Prior Lake-Savage Area School District #719. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Ulrich absent.

G. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2019-069; Approving Health, Dental, Life Insurance, and Flexible Spending Account Providers and County Contribution and Employee Costs for Health, Dental, and Life Insurance Effective August 1, 2019, for All Eligible Employees and Rescinding Resolution No. 2018-095. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Ulrich absent.

H. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2019-072; Authorizing an Amendment to a Master Agreement With Iteris, Inc. for Intelligent Roadway Information System Traffic Management Software to Increase the Total Compensation Amount. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Ulrich absent.

I. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2019-073; Authorizing Entering Into an Agreement With Bolton & Menk, Inc. for Engineering Consultant Services for the County Highway 2 and County Highway 15 Roundabout in Helena Township and Authorizing a Budget Amendment for Advancing Funds to 2019 and 2020. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Ulrich absent.

May 21, 2019

J. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2019-074; Authorizing Entering Into Agreement No. 1031080 With the State of Minnesota Department of Transportation for Work on Trunk Highway 13 Included in the County Highway 21 and Trunk Highway 13 Reconstruction Project Located in the City of Prior Lake. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Ulrich absent.

K. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2019-077; Awarding a Contract to H & R Construction Co. for County Project 99-17 for Sign Replacement Along Various County Highways. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Ulrich absent.

L. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2019-078; Authorizing Entering Into an Agreement With Coverall for Custodial Services for Scott County Facilities. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Ulrich absent.

M. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2019-080; Approving Entering Into an Agreement With the Minnesota Pollution Control Agency for the 2019 Local Recycling Development Grant. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Ulrich absent.

N. Commissioner Wolf moved, seconded by Commissioner Beard to approve the record of disbursements and approve the claims made to Scott County from April 1, 2019 through April 30, 2019 in the amount of \$9,271,283.46. The motion carried on a vote of four ayes with Commissioner Ulrich absent.

O. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2019-082; Authorizing Scott County to Apply to the United States Department of Agriculture ReConnect Grant/Loan Rural Broadband Development Program and Naming the County Administrator as Authorized Agent on the Application. The motion carried on a vote of four ayes with Commissioner Ulrich absent.

P. On the recommendation of the County Administrator, Commissioner Wolf moved, seconded by Commissioner Beard to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. FT Probationary employment for Jesse Lee, Corrections Officer, Sheriff's Office, effective 06/24/19.
2. FT Probationary employment for Martynas Sidlauskas, Corrections Officer, Sheriff's Office, effective 06/10/19.
3. FT Temporary employment for Matelyn Flaschenriem, Administrative Assistant-Unclassified, Community Services Division, effective 05/13/19.
4. FT Temporary employment for Jacob Wacker, Program Delivery Seasonal, Transportation Services Division, effective 05/28/19.
5. FT Temporary employment for Charlie Lannon, Program Delivery Seasonal, Transportation Services Division, effective 05/20/19.
6. FT Temporary employment for Emily Krautkremer, Program Delivery Seasonal, Transportation Services Division, effective 05/13/19.

May 21, 2019

7. FT Temporary employment for Timothy Kaufhold, Program Delivery Seasonal, Transportation Services Division, effective 05/14/19.
8. FT Temporary employment for Breanna Anderson, Program Delivery Seasonal, Transportation Services Division, effective 05/06/19.
9. FT Temporary employment for Michael Bjick, Program Delivery Seasonal, Transportation Services Division, effective 05/20/19.
10. FT Temporary employment for Frank Bartyzal, Program Delivery Seasonal, Transportation Services Division, effective 05/21/19.
11. FT Temporary employment for Niles Case, Program Delivery Seasonal, Transportation Services Division, effective 05/20/19.
12. FT Temporary employment for Hannah Wiebold, Program Delivery Seasonal, Transportation Services Division, effective 06/10/19.
13. Intermittent (34% FTE) employment for Randy Hofstad, Part Time Deputy-Unclassified, Sheriff's Office, effective 06/10/19.
14. Reclassification for Dana Anderson, FT Senior Tax Specialist to FT Principal Tax Specialist, Community Services Division, effective 05/06/19.
15. The recognition of the following individuals as volunteers which will enable them to be covered for liability insurance purposes in accordance with the insurance contracts currently in force with Scott County:

Add

Mary Kneissel	Grace Arel	Stephanie Lohse
Kelly Bolling	Shelly Tolonen	Sarah Gregerson
Karen Guintier	Judith Brown	Victoria Barnett
Emily French	Rigoberto Rodriquez	Ashley Permaul
Benjamin Malacko	Mya Johnson	Breanna Andersen

The motion carried on a vote of four ayes with Commissioner Ulrich absent.

- (8) Commitment: Developing a High Quality Workforce That is Dedicated to Advancing a Safe, Healthy and Livable Community:

A. Vice Chair Beer presented Administrative Specialist Mary Schoenbauer a certificate in recognition of her upcoming retirement from her employment with Scott County.

Chair Weckman Brekke recessed the meeting at 10:54 a.m. for a reception honoring Ms. Schoenbauer and reconvened at 11:07 a.m.

- (9) Customer Service: Creating a Customer Experience That is Respectful, Responsive and Solution-Oriented:

Child Welfare Manager Suzanne Arntson provided an overview of the adult and child foster care program and stressed the need for more foster parents.

Scott County Foster Parent Cara Coburn spoke of her experiences providing foster care.

- (10) Commitment: Developing a High Quality Workforce That is Dedicated to Advancing a Safe, Healthy and Livable Community Continued:

B. Commissioner Beard moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-075; Proclaiming May 19 – 25, 2019, as National Public Works Week in Scott County. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Ulrich absent.

May 21, 2019

(11) Partnership: Aligning Existing Resources, Volunteers and Programs to Achieve Shared Goals:

In conjunction with National Public Works Week in Scott County, County Engineer Tony Winiecki presented information on the Adopt-A-Highway program which was started in Scott County in 1992. Volunteer groups agree to a three-year commitment to clean up a segment of highway at least twice a year. Currently 150 families and businesses help clean approximately 400 miles in Scott County.

(12) Stewardship: Ensuring the Responsible and Stable Investment of Taxpayer Dollars and Communicating its Value to the Public:

Highway Division Program Manager Joe Wiita requested authorization to award contracts for the complete build-out of the Government Center 2 building. The scope of this bid package ranges from concrete foundations all the way through building finishes, including irrigation and landscaping surrounding the new building. Mr. Wiita confirmed the total contract award of \$28,069,160 includes the bid for the plastic laminate casework work scope.

Commissioner Beard noted a satisfactory explanation has been given as to why the plastic laminate casework work scope was rejected in the original request but is now able to be awarded.

Commissioner Beard moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-076; Authorizing the Government Center II Bid Package No. 2 Contract Awards for the Government Center Campus Project. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Ulrich absent.

(13) Committee Reports and Commissioner Updates:

- A. Commissioner Beard attended the Shakopee City Council meeting on May 7.
- B. Commissioner Beard met with the Shakopee City Administrator on May 8.
- C. Commissioner Beard attended the Suburban Counties Working Group meeting on May 8.
- D. Commissioner Beard attended the Legislative Transportation Conference Committee meetings on May 8 and May 10.
- E. Commissioners Beard, Beer, Wolf, and Weckman Brekke attended the Scott County Association for Leadership and Efficiency (SCALE) meeting on May 10.
- F. Commissioner Beard attended the Minnesota Transportation Alliance meeting on May 13.
- G. Commissioner Beard attended the Scott-Carver-Dakota Community Action Program meeting on May 14.
- H. Commissioner Beard attended the SCALE Service Delivery meeting on May 20.
- I. Commissioner Beer met with County Administrator Lezlie Vermillion on May 7.
- J. Commissioners Beer and Wolf attended the Metropolitan Emergency Services Board meeting on May 8.
- K. Commissioner Beer attended the Families and Individuals Sharing Hope (FISH) meeting on May 9.
- L. Commissioner Beer attended the Prior Lake-Spring Lake Watershed District Board of Managers meeting on May 14.
- M. Commissioner Beer participated in Delivering What Matters employee visits on May 15.
- N. Commissioners Beer and Wolf and Ms. Vermillion met with the City of Prior Lake Mayor and City Manager on May 15.

May 21, 2019

- O. Commissioners Beer and Wolf attended the Sheriff's Office staff appreciation event on May 16.
- P. Commissioners Beer, Wolf, and Weckman Brekke attended a treatment court graduation ceremony on May 20.
- Q. Commissioner Wolf attended the New Market Town Board meeting on May 7.
- R. Commissioner Wolf attended the I35W Solutions Alliance meeting on May 9.
- S. Commissioner Wolf attended a Metropolitan Council tour of the Orange Line on May 9.
- T. Commissioner Wolf met with a representative of the Minnesota Department of Transportation on May 9.
- U. Commissioner Wolf attended the Spring Lake Town Board meeting on May 9.
- V. Commissioner Wolf attended the Scott County Planning Advisory Commission meeting on May 13.
- W. Commissioner Wolf met with Ms. Vermillion on May 17.
- X. Commissioner Wolf attended the Prior Lake City Council meeting on May 20.
- Y. Commissioners Beard, Beer, Wolf, and Weckman Brekke attended the County Board workshop on May 21.
- Z. The Commissioners all attended the County Board workshop on May 7.
- AA. Commissioner Weckman Brekke attended a meeting with County staff and Township officials regarding County ordinances on May 9.
- AB. Commissioner Weckman Brekke attended the Resilient Communities end of the year celebration on May 9.
- AC. Commissioner Weckman Brekke attended the Sheriff's Reserves graduation and awards ceremony on May 9.
- AD. Commissioner Weckman Brekke met with Ms. Vermillion on May 14.
- AE. Commissioner Weckman Brekke assisted with collecting real estate tax payments on May 15.
- AF. Commissioner Weckman Brekke attended the Metropolitan Library Service Agency meeting on May 16.
- AG. Commissioner Weckman Brekke attended the Scott County Library Board of Advisors meeting on May 16.
- AH. Commissioner Weckman Brekke attended the Dakota-Scott Workforce Development Board meeting on May 17.
- AI. Commissioner Weckman Brekke met with the Extension Regional Director on May 17.
- AJ. Commissioner Weckman Brekke attended the Human Services Resource Council meeting on May 20.

(14) County Administrator Update:

- County offices are closed Monday, May 27, in observance of Memorial Day.
- The Memorial Day flag raising ceremony is Tuesday, May 28, at 9:00 a.m.
- A County Board workshop regarding County parks is scheduled for June 4 following the County Board meeting.
- Groundbreaking for the Government Center Building Project is Wednesday, June 5, at 3:00 p.m.
- The County Board and the Scott County Parks Advisory Commission will have a joint workshop and park tour on Wednesday, June 5.
- The County Board and Belle Plaine City Council will have a joint workshop and tour on Thursday, June 6.
- The Annual Performance Report is complete and will be presented at a June County Board meeting.

May 21, 2019

(15) Commitment: Developing a High Quality Workforce That is Dedicated to Advancing a Safe, Healthy, and Livable Community Continued:

C. Chair Weckman Brekke announced the County Board will be meeting in a closed session to discuss and consider labor negotiation strategies for all bargaining units.

Chair Weckman Brekke recessed the meeting at 11:51 a.m. and reconvened at 1:49 p.m.

Chair Weckman Brekke announced the purposed of the closed session was to discuss and consider labor negotiation strategies for all bargaining units. Those in attendance were: Commissioner Weckman Brekke, Commissioner Wolf, Commissioner Beard, Commissioner Beer, County Administrator Lezlie Vermillion, Chief Financial Officer/Deputy County Administrator Danny Lenz, Employee Relations Director Lori Huss, Labor Relations Manager Pam Johnson, Principal Analyst Steve Jones, Senior Attorney Todd Zettler, and Deputy Clerk to the Board Debra Brazil.

On a motion by Commissioner Wolf, seconded by Commissioner Beer, the meeting adjourned at 1:49 p.m.

Barb Weckman Brekke  
Chair

Lezlie A. Vermillion  
County Administrator  
Clerk of the Board

Debra K. Brazil  
Deputy Clerk to the Board