

**BOARD OF COMMISSIONERS****COUNTY OF SCOTT****JUNE 18, 2019**

(1) The Board of Commissioners, in and for the County of Scott, Minnesota, met in the Courthouse Board Room in the City of Shakopee, Minnesota, and convened at 9:00 a.m., with the following members present: Commissioner Weckman Brekke, presiding, Commissioner Wolf, Commissioner Beer, and Commissioner Ulrich. Commissioner Beard was absent.

Chair Weckman Brekke announced Commissioner Beard is in Washington, D.C. on behalf of the Trunk Highway 169 Corridor Coalition.

(2) County Staff Present:

- A. Daniel Lenz, Chief Financial Officer/Deputy County Administrator
- B. Jeanne Andersen, Senior Attorney
- C. Jake Grussing, Library Director
- D. Chris Harder, Quality Improvement Manager
- E. Lisa Brodsky, Public Health Director
- F. Danielle Fox, Adult Services Manager
- G. Pam Selvig, Health and Human Services Director
- H. Barb Dahl, Social Services Director
- I. Claire Robling, Legislative and Communications Coordinator
- J. Mary Keen, Business Information/System Specialist
- K. Luke Hennen, Sheriff
- L. Molly Bruner, Community Corrections Director
- M. Heather Wilson, Foster America Fellow
- N. Peg Case, Social Work Case Manager
- O. Sandy Mader, Social Work Case Manager
- P. Laurie Peck, Tax Specialist
- Q. Ellen Paulsen, Taxation Supervisor
- R. Brad Davis, Planning and Resource Management Director
- S. Jennifer Schuldt, Psychologist
- T. Heidi Kastama, Drug Court-Jail Re-entry Coordinator
- U. Betsy Niebes, Field Probation Officer
- V. Keri Lorenz, Community Corrections Supervisor
- W. Tony Winiecki, County Engineer
- X. Marty Schmitz, Zoning Administrator
- Y. Julie Hanson, Property and Customer Service Manager
- Z. Jesse Krzenski, Environmentalist
- AA. Kate Sedlacek, Environmental Health and Waste Programs Supervisor
- AB. Debra Brazil, Deputy Clerk to the Board

(3) Guests Present:

- A. Mitch Michaelson, Sever's Festivals
- B. Ed Egan, Prior Lake
- C. Lloyd Erbaugh, Scott County Mental Health Local Advisory Council
- D. Honorable Christian Wilton, First District Court Judge
- E. Honorable Carrie Lennon, First District County Judge
- F. Michele Barley, Public Defender
- G. Keith Carlson, Minnesota Inter-County Association (MICA)

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- H. Nancy Silesky, MICA
- I. Steve Novak, MICA

- (4) Media Present:
  - A. Meg Britton-Mehlisch, Southwest News Media

- (5) Amendments to the Agenda:

Chair Weckman Brekke announced the agenda item requesting approval of the final plat of Tara Farm is being pulled from the agenda.

On a motion by Commissioner Wolf, seconded by Commissioner Beer the amended agenda was approved on a vote of four ayes with Commissioner Beard absent.

- (6) Minutes:

On a motion by Commissioner Ulrich, seconded by Commissioner Wolf, the Minutes of June 4, 2019 were approved on a vote of four ayes with Commissioner Beard absent.

- (7) Innovation: Exploring and Adopting New Technologies and Processes With the Goal of Improving Service and Reducing the Long Term Cost of Service Delivery:

The County Board participated in the Scott County Delivers panel discussion regarding treatment court.

Chair Weckman Brekke recessed the meeting at 10:13 a.m. and reconvened at 10:20 a.m.

- (8) Consent Agenda:

A. On the recommendation of the St. Lawrence Town Board and the Planning Advisory Commission, Commissioner Ulrich moved, seconded by Commissioner Wolf to approve the request for a Conditional Use Permit to construct a private indoor horse riding arena, Kent and Brandi Gednalske, applicants and property owners, in Section 35 of St. Lawrence Township. This action is in accordance with Chapters 2, 9, and 30 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried on a vote of four ayes with Commissioner Beard absent.

B. On the recommendation of the Sand Creek Town Board and the Planning Advisory Commission, Commissioner Ulrich moved, seconded by Commissioner Wolf to approve the request to rezone 40 acres from A-1, Agricultural Preservation District, to UTR-C, Urban Transition Reserve Cluster District, Peter Kochlin, applicant, and Connie Kochlin and Curtis Hennes, property owners, in Section 25 of Sand Creek Township. This action is in accordance with Chapters 2 and 34 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried on a vote of four ayes with Commissioner Beard absent.

C. On the recommendation of the Helena Town Board and the Planning Advisory Commission, Commissioner Ulrich moved, seconded by Commissioner Wolf to approve the request for rezoning, preliminary plat, and final plat of Bastyr Estates 2<sup>nd</sup> Addition, Denielle and Timothy Stepka, applicants, and Greg and Jean Stepka, owners, consisting of one lot and one outlot on 57.99 acres in Section 21 of Helena Township. This action is in accordance with Chapters 6, 42, and 70 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried on a vote of four ayes with Commissioner Beard absent.

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D. On the recommendation of the Credit River Town Board, Commissioner Ulrich moved, seconded by Commissioner Wolf to approve the request to extend the preliminary plat rights for the Territory Development in Sections 32 and 33 of Credit River Township, Zoned RR-2, an additional six months to December 31, 2019. The motion carried on a vote of four ayes with Commissioner Beard absent.

E. Commissioner Ulrich moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-097; Approving the Findings of Fact and Conclusions for the Bass Ponds Environmental Assessment Worksheet and Negative Declaration on the Need for an Environmental Impact Statement. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Beard absent.

F. Commissioner Ulrich moved, seconded by Commissioner Wolf to approve the appointment of Ed Egan of Commissioner District 4 to the Scott County Community Corrections Advisory Board for a term effective June 18, 2019 through December 31, 2019. The motion carried on a vote of four ayes with Commissioner Beard absent.

G. Commissioner Ulrich moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-085; Acknowledging Receipt and Acceptance of Gifts to Scott County. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Beard absent.

H. Commissioner Ulrich moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-090; Authorizing a Cooperative Agreement With Cities for Trail Preventative Maintenance and Joint Purchasing. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Beard absent.

I. Commissioner Ulrich moved, seconded by Commissioner Wolf to approve the Minnesota Department of Health Community Health Board Grant Project Agreement for the Family Home Visiting Program funded by the Federal Temporary Assistance for Needy Families Block Grant effective July 1, 2019 through June 30, 2023 for an amount not to exceed \$306,264 or \$78,566 per year. The motion carried on a vote of four ayes with Commissioner Beard absent.

J. Commissioner Ulrich moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-089; Authorizing Final Payment to Northland Grading and Excavating for the Construction of a Roundabout at County Highways 46 and 86. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Beard absent.

K. Commissioner Ulrich moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-091; Authorizing Final Payment to Valley Paving, Inc. for the Overlaying, Trail Rehabilitation, and Patching of Various County Highways. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Beard absent.

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L. Commissioner Ulrich moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-092; Authorizing Final Payment to Northwest Asphalt, Inc. for County Project T169-01 Mobile Manor Frontage Road. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Beard absent.

M. Commissioner Ulrich moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-093; Authorizing the Submittal of Capital Bonding Requests to the Minnesota Department of Management and Budget. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Beard absent.

N. Commissioner Ulrich moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-094; Authorizing the Purchase of 4504 Egan Drive Along County Highway 42 in the City of Savage. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Beard absent.

O. Commissioner Ulrich moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-096; Authorizing the Conveyance of Tax Forfeited Lands Located in the City of Belle Plaine (PID 200850420) to the City of Belle Plaine. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Beard absent.

P. Commissioner Ulrich moved, seconded by Commissioner Wolf to approve the record of disbursements and approve the claims made to Scott County for May 1, 2019 through May 31, 2019 in the amount of \$40,844,307.44. The motion carried on a vote of four ayes with Commissioner Beard absent.

Q. Commissioner Ulrich moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-098; Authorizing the Execution of the Deputy Registrar Minnesota License and Registration System (MNLARS) Reimbursement Grant Application and Liability Release Form. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Beard absent.

R. On the recommendation of the County Administrator, Commissioner Ulrich moved, seconded by Commissioner Wolf to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Jandre DeWet, FT Facility Probation Officer, Health and Human Services Division, effective 06/07/19.
2. Separation of employment for Nicole Pumper, FT Senior Legal Assistant, Attorney's Office, effective 06/19/19.
3. Separation of employment for Karen Kreuser, FT Administrative Specialist, Transportation Services Division, effective 07/12/19.
4. Separation of employment for Anne Thielen, FT Senior Administrative Specialist, Sheriff's Office, effective 07/12/19.
5. Separation of employment for Mariah Olinger, FT Temporary Office Assistant-Unclassified, Community Services Division, effective 07/05/19.

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6. Separation of employment for Timothy Kaufhold, FT Temporary Program Delivery Seasonal, Transportation Services Division, effective 06/06/19.
7. Separation of employment for Patrick Yekaldo, Intermittent (34% FTE) Facility Probation Officer-Unclassified, Health and Human Services Division, effective 05/30/19.
8. Separation of employment for Elise Wormuth, Intermittent (34% FTE) Library Associate-Unclassified, Administration Division, effective 05/09/19.
9. Separation of employment for Yolanda Rico Garcia, Intermittent (34% FTE) Library Aide-Unclassified, Administration Division, effective 06/19/19.
10. FT Probationary employment for Sara Grandy, Child Protection Worker, Health and Human Services Division, effective 06/10/19.
11. FT Probationary employment for Deigo Ahmed, Child Protection Worker, Health and Human Services Division, effective 06/17/19.
12. FT Probationary employment for Theresa Fouch, Public Health Data Planner, Health and Human Services Division, effective 06/04/19.
13. FT Probationary employment for Jessica Rudi, Data & Research Analyst, Administration Division, effective 07/01/19.
14. FT Probationary employment for Jeffrey Seel, Project Manager, Community Services Division, effective 06/10/19.
15. FT Temporary employment for Himani Joshi, Administrative Assistant-Unclassified, Administration Division, effective 07/15/19.
16. FT Temporary employment for Alex Brezina, Office Assistant-Unclassified, Planning & Resource Management Division, effective 06/03/19.
17. Intermittent (34% FTE) employment for Patrick Yekaldo, Facility Probation Officer-Unclassified, Health and Human Services Division, effective 05/24/19.
18. Intermittent (34% FTE) employment for Gabrielle Genelin, Facility Probation Officer-Unclassified, Health and Human Services Division, effective 06/03/19.
19. Intermittent (34% FTE) employment for Roba Barento, Facility Probation Officer-Unclassified, Health and Human Services Division, effective 06/03/19.
20. Intermittent (34% FTE) employment for Terrance Lee, Readmobile Driver-Unclassified, Administration Division, effective 06/07/19.
21. Promotion for Laura Perkins, FT Registered Nurse to FT Probationary Nursing Team Leader, Sheriff's Office, effective 06/03/19.
22. Promotion for Casey Mayer, FT Probationary Administrative Specialist to FT Probationary Property & Customer Service Specialist, Community Services Division, effective 06/18/19.
23. Reclassification for Mary Mittlestaedt, PT (50%) Receptionist to PT (50%) Administrative Specialist, Community Services Division, effective 06/05/19.
24. Reclassification for LuAnn Nead, PT (50%) Receptionist to PT (50%) Administrative Specialist, Community Services Division, effective 06/05/19.
25. The recognition of the following individuals as volunteers which will enable them to be covered for liability insurance purposes in accordance with the insurance contracts currently in force with Scott County: Vanessa Vanvorst, Shea Scott, Jessica Imholte, Allison Olinger, Julie Purlik, Teriah Moss, Lorraine Ittner, Daniel Hilgert, Aaron Larson, and teen library summer spotlight volunteers. List of names of teen volunteers available through the volunteer office.

Motion carried on a vote of four ayes with Commissioner Beard absent.

(9) Partnership: Aligning Existing Resources, Volunteers and Programs to Achieve Shared Goals:

A. Keith Carlson, Steve Novak, and Nancy Silesky of the Minnesota Inter-County Association (MICA) presented a report on the implications of the 2019 legislative session for 2019 and beyond.

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(10) Customer Service: Creating a Customer Experience That is Respectful, Responsive and Solution-Oriented

A. Environmentalist Jesse Krzenski requested approval of the Findings of Fact and conclusions for the Sever's Festival Environmental Assessment Worksheet (EAW) and Negative Declaration on the Need for an Environmental Impact Statement. Sever's proposes to purchase 104 acres of agricultural land in Louisville Township and develop 40 acres of the site into a seasonal entertainment and event venue. The proposal met the threshold for a mandatory EAW due to the construction of a new sports or entertainment facility designed for or expected to accommodate a peak attendance of 5,000 or more person. Mr. Krzenski explained the purpose of an EAW and noted that it is not a permit.

Mr. Krzenski stated on April 29, 2019, an EAW was completed and published for the required 30 day public review period. No substantive comments that identified unknown environmental impacts were received. Most of the comments received were in reference to traffic and noise. These comments may be taken into consideration as a part of the Conditional Use Permit.

Commissioner Wolf moved, seconded by Commissioner Beer to adopt Resolution No. 2019-095; Approving the Findings of Fact and Conclusions for the Sever's Festival Environmental Assessment Worksheet and Negative Declaration on the Need for an Environmental Impact Statement. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Beard absent.

B. Library Director Jake Grussing presented the annual Library update. Mr. Grussing highlighted program activities completed in 2018, usage statistics, and the overall changes in library functions.

(11) Partnership: Aligning Existing Resources, Volunteers and Programs to Achieve Shared Goals Continued:

B. Planning and Resource Management Director Brad Davis requested adoption of the Scott County 2040 Comprehensive Plan. The County Board conditionally approved the draft Scott County 2040 Comprehensive Plan subject to referral to the Metropolitan Council for formal review last December. On June 12, 2019, the Metropolitan Council provided the final review and found that the 2040 Comprehensive Plan meets all of the plan submittal requirements; conforms to the regional system plans for transportation, water resources, and parks; is consistent with the Metropolitan Council's Thrive MPS 2040 framework on land use, forecasts, housing, water supply, and septic policies; and is compatible with the plans of adjacent jurisdictions.

Commissioner Weckman Brekke requested that a link to the Scott County 2040 Comprehensive Plan be on the homepage of the Scott County website.

Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-088; Adopting the Scott County 2040 Comprehensive Plan. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Beard absent.

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(12) Committee Reports and Commissioner Updates:

- A. Commissioner Wolf attended the New Market Town Board meeting on June 4.
- B. The Commissioners all participated in the Government Center construction project groundbreaking on June 5.
- C. The Commissioners all attended the tour and joint workshop with the Belle Plaine City Council on June 6.
- D. Commissioner Wolf attended the Scott County Planning Advisory Commission meeting on June 10.
- E. Commissioner Wolf attended a Master Gardeners presentation on June 11.
- F. Commissioner Wolf attended the Metropolitan Emergency Services Board meeting on June 12.
- G. Commissioner Wolf met with the Metropolitan Mosquito Control District Executive Director on June 12.
- H. Commissioners Wolf, Beer, and Weckman Brekke attended the Spirit of Scott luncheon on June 12.
- I. Commissioner Wolf and County Administrator Lezlie Vermillion met with the Elko New Market Mayor and City Administrator on June 12.
- J. Commissioner Wolf attended the I35W Solutions Alliance meeting on June 13.
- K. Commissioner Wolf met with a representative of the Minnesota Department of Transportation on June 13.
- L. Commissioner Wolf attended the Spring Lake Town Board meeting on June 13.
- M. Commissioner Wolf attended the Elko New Market City Council meeting on June 13.
- N. Commissioners Wolf, Beer, and Ulrich attended the Scott County Association for Leadership and Efficiency (SCALE) meeting on June 14.
- O. Commissioner Wolf attended the bid opening for the County Highway 21/Trunk Highway 13 project on June 17.
- P. Commissioners Wolf and Beer attended the Prior Lake City Council workshop and meeting on June 17.
- Q. Commissioner Beer met with Ms. Vermillion on June 4.
- R. The Commissioners all attended the tour and joint workshop with the Scott County Parks Advisory Commission on June 5.
- S. Commissioner Beer attended the Prior Lake-Spring Lake Watershed District Board of Managers meeting on June 11.
- T. Commissioners Beer and Weckman Brekke and Ms. Vermillion met with the Shakopee Mayor and City Administrator on June 11.
- U. Commissioner Beer attended the Choose Not to Use meeting on June 12.
- V. Commissioner Beer met with the Scott County Quality Improvement Manager on June 13.
- W. Commissioner Ulrich met with Ms. Vermillion on June 6.
- X. Commissioner Ulrich attended the Scott County Transportation Committee meeting on June 6.
- Y. Commissioner Ulrich attended the SCALE Executive Committee meeting on June 7.
- Z. Commissioner Ulrich attended the Community Development Agency Board meeting on June 11.
- AA. Commissioner Ulrich attended the Minnesota Inter-County Association Board of Directors meeting on June 12.
- AB. Commissioner Ulrich attended the Families and Individuals Sharing Hope (FISH) meeting on June 13.
- AC. Commissioner Ulrich attended the SCALE Joint Regional Training Facility Board meeting on June 14.
- AD. The Commissioners all attended the County Board workshop on June 4.

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AE. Commissioner Weckman Brekke attended a meeting with Scott County and Carver County stakeholders on June 6 regarding assisting domestic violence victims.

AF. Commissioner Weckman Brekke attended an Association of Minnesota Counties Human Services Subcommittee meeting on June 7.

AG. Commissioner Weckman Brekke attended the Scott-Carver-Dakota Community Action Program open house June 11.

AH. Commissioner Weckman Brekke attended the Scott County AFSCME Labor Management Committee meeting on June 11.

AI. Commissioner Weckman Brekke met with Ms. Vermillion on June 11.

AJ. Commissioner Weckman Brekke attended the Scott County Historical Society meeting on June 12.

(13) County Administrator Update:

- County Board meetings in July are scheduled for July 9 and 16.
- The joint meeting of the Scott County and Three Rivers Park District Boards of Commissioners is scheduled for Thursday, July 11, 1:00 p.m. at Cedar Lake Farm Regional Park.
- The volunteer appreciation picnic is today at the Scott County Fairgrounds.

On a motion by Commissioner Wolf, seconded by Commissioner Beer, the meeting adjourned at 11:56 a.m.

Barb Weckman Brekke  
Chair

Daniel Lenz  
Deputy County Administrator  
Clerk of the Board

Debra K. Brazil  
Deputy Clerk to the Board