

**BOARD OF COMMISSIONERS****COUNTY OF SCOTT****JULY 16, 2019**

(1) The Board of Commissioners, in and for the County of Scott, Minnesota, met in the Courthouse Board Room in the City of Shakopee, Minnesota, and convened at 9:00 a.m., with the following members present: Commissioner Weckman Brekke, presiding, Commissioner Wolf, Commissioner Beard, Commissioner Beer and Commissioner Ulrich.

(2) County Staff Present:

- A. Lezlie Vermillion, County Administrator
- B. Ron Hocevar, County Attorney
- C. Jake Grussing, Library Director
- D. Steve Jones, Principal Financial Analyst
- E. Jeff Swedin, Sheriff's Captain
- F. Adam Pirri, Chief Deputy Sheriff
- G. Suzanne Arntson, Child Welfare Manager
- H. Heather Wilson, Foster America Fellow
- I. Mary Keen, Business Information/System Specialist
- J. Chris Harder, Quality Improvement Manager
- K. Scott Haas, Sheriff's Captain
- L. Megan Tasca, Professional Engineer
- M. Jen Schwarz, Administrative Services Director
- N. Jessie Rudi, Data and Research Analyst
- O. Pam Selving, Health and Human Services Director
- P. Barb Dahl, Social Services Director
- Q. Molly Bruner, Community Corrections Director
- R. Kris Lage, Operations Analyst
- S. Claire Robling, Legislative and Communications Coordinator
- T. Beth Holbeck, Administrative Specialist
- U. Luke Hennen, Sheriff
- V. Danny Lenz, Chief Financial Officer/Deputy County Administrator
- W. Paul Nelson, Natural Resource and Environmental Service Manager
- X. Tony Winiecki, County Engineer
- Y. Lisa Freese, Transportation Services Director
- Z. Danielle Fox, Adult Services Manager
- AA. Cindy Geis, Community Services Director
- AB. Steve Brown, Social Work Supervisor
- AC. Mitzi Reed, 911 Dispatcher
- AD. Dan Schmitz, Maintenance Worker
- AE. Debra Brazil, Deputy Clerk to the Board

(3) Guests Present:

- A. Scott Peterson, Eden Prairie
- B. Randy Kubes, Kubes Realty
- C. Nicola Peterson, Sever's Festival
- D. Mitch Michaelson, Sever's Festival
- E. Sever Peterson, Sever's Festival
- F. Bob Pieper, Louisville Town Board Supervisor

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- G. Colleen Carlson, Extension
- H. Mark Klehr
- I. Marcus Klehr
- J. Nick Klehr
- K. Cameron Klehr
- L. Emily Klehr

- (4) Media Present:  
A. Emma Harville, Southwest News Media

- (5) Agenda:

On a motion by Commissioner Beard, seconded by Commissioner Wolf, the Agenda, as presented, was approved.

- (6) Minutes:

On a motion by Commissioner Wolf, seconded by Commissioner Ulrich, the Minutes of July 9, 2019 were approved.

- (7) Innovation: Exploring and Adopting New Technologies and Processes With the Goal of Improving Service and Reducing the Long Term Cost of Service Delivery:

The County Board participated in the Scott County Delivers panel discussion regarding communicating service priorities, budget decisions, and value of taxes paid.

Chair Weckman Brekke recessed the meeting at 10:26 a.m. and reconvened at 10:34 a.m.

- (8) Consent Agenda:

A. Commissioner Wolf moved, seconded by Commissioner Beer to adopt Resolution No. 2019-106; Authorizing Entering Into the Metro Reciprocal Use Agreement Between Scott, Anoka, Carver, Dakota, Hennepin, Ramsey, and Washington County Household Hazardous Waste Programs. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

B. Commissioner Wolf moved, seconded by Commissioner Beer to approve the Application for a One Day Temporary On-Sale Liquor License for the Parish of Saints Joachim and Anne of Shakopee in Louisville Township for an event to be held August 16, 2019 to August 18, 2019. The motion carried unanimously.

C. On the recommendation of the Helena Town Board and the Planning Advisory Commission, Commissioner Wolf moved, seconded by Commissioner Beer to approve the request for rezoning of 80 acres from UER, Urban Expansion Reserve District, to UER-C, Urban Expansion Reserve Cluster, Wallace and Jeanne Kubes, applicants and property owners, in Section 25 of Helena Township. This action is in accordance with Chapters 2 and 31 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried unanimously.

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D. On the recommendation of the St. Lawrence Town Board and the Planning Advisory Commission, Commissioner Wolf moved, seconded by Commissioner Beer to approve the request for an Interim Use Permit, Carmen and Dan Brinkman, applicants and property owners, to operate a commercial kennel for boarding up to eight dogs in Section 34 of St. Lawrence Township. This action is in accordance with Chapters 2 and 30 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried unanimously.

E. Commissioner Wolf moved, seconded by Commissioner Beer to approve Amendment No. 1 to the Agreement with Southwest Metro Day Treatment for day treatment services requesting one additional full-time equivalent staff. The motion carried unanimously.

F. Commissioner Wolf moved, seconded by Commissioner Beer to approve Amendment No. 1 to the Agreement with the Jordan School District for school linked mental health services requesting a .5 full-time equivalent staff. The motion carried unanimously.

G. Commissioner Wolf moved, seconded by Commissioner Beer to approve Amendment No. 1 to the Agreement with the Belle Plaine School District for school linked mental health services requesting a .5 full-time equivalent staff. The motion carried unanimously.

H. Commissioner Wolf moved, seconded by Commissioner Beer to adopt Resolution No. 2019-108; Appointing the Special Board of Appeal and Equalization, Adopting Procedural Rules and Compensation, and Establishing the Board Code of Ethics and Conduct Guidelines. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

I. Commissioner Wolf moved, seconded by Commissioner Beer to approve submittal of a Flood Damage Reduction Grant Application to the Minnesota Department of Natural Resources for an outlet on McMahan Lake. The motion carried unanimously.

J. Commissioner Wolf moved, seconded by Commissioner Beer to adopt Resolution No. 2019-107; Authorizing Entering Into an Agreement With Siemens Industry, Inc. for a Heating, Ventilation, and Air Conditioning Software Upgrade and Amending the 2019 Capital Improvement Program. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

K. Commissioner Wolf moved, seconded by Commissioner Beer to adopt Resolution No. 2019-109; Authorizing the Execution of a Purchase Agreement and Acquisition of Real Property Located at 25975 Chatfield Drive (PID #029190021) in Blakeley Township; Submittal of a Grant Request to the Metropolitan Council for Acquisition Funding; and Authorization to Align the Park Boundary With the Acquisition. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

L. Commissioner Wolf moved, seconded by Commissioner Beer to approve the record of disbursements and approve the claims made to Scott County from June 1, 2019 through June 30, 2019 in the amount of \$107,082,739.45. The motion carried unanimously.

M. On the recommendation of the County Administrator, Commissioner Wolf moved, seconded by Commissioner Beer, to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

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1. Separation of employment for Paul Nelson, PT (80% FTE) Natural Resource & Environmental Services Manager, Planning & Resource Management Division, effective 11/01/19.
2. Separation of employment for Jennifer Philipp, FT Probationary 911 Dispatcher, Sheriff's Office, effective 06/27/19.
3. Separation of employment for Nicholas Dean, FT Probationary Corrections Officer, Sheriff's Office, effective 06/28/19.
4. FT Probationary employment for Matthew Hellevik, Maintenance Worker II, Planning & Resource Management Division, effective 07/15/19.
5. FT Probationary employment for Heather Yursi, 911 Dispatcher, Sheriff's Office, effective 07/08/19.
6. Rescind offer of employment for Tya Harlan, Intermittent (34% FTE) Librarian-Unclassified, Administration Division (effective 07/08/19).
7. The recognition of the following individual as a volunteers which will enable him to be covered for liability insurance purposes in accordance with the insurance contracts currently in force with Scott County: Anthony Stofferahn.

Motion carried unanimously.

- (9) Partnership: Aligning Existing Resources, Volunteers and Programs to Achieve Shared Goals:

Vice Chair Beer recognized the Mark Klehr Family for being named the 2019 Scott County Farm Family of the Year.

- (10) Commitment: Developing a High Quality Workforce That is Dedicated to Advancing a Safe, Healthy and Livable Community:

Vice Chair Beer presented 911 Dispatcher Mitzi Reed a plaque in recognition of her upcoming retirement from her employment with Scott County.

Chair Weckman Brekke recessed the meeting at 10:55 a.m. for a reception honoring the Mark Klehr family and Ms. Reed and reconvened the meeting at 11:11 a.m.

- (11) Customer Service: Creating a Customer Experience That is Respectful, Responsive and Solution-Oriented

Principal Planner Greg Wagner presented the request for an Interim Use Permit (IUP) for Sever's Festival located in Section 33 and 34 of Louisville Township. Mr. Wagner reviewed the proposed operation and site plan. Plans regarding traffic issues were also reviewed.

The Louisville Town Board recommended approval at its June 25, 2019 meeting subject to all County staff recommendations and the conditions listed on memorandum from its hired consultant. Prior to the Scott County Planning Advisory Commission meeting, County recommendations were modified to best incorporate, where possible, the recommendations from the Town Board and its planner, including a modification to list specific activities that would be allowed on the site. Mr. Wagner stated the Township planner and attorney contacted the County this morning with the planner/attorney recommending that a termination date of July 16, 2024 be added to the IUP. If the use is still allowed at that time, Sever's would need to complete the IUP application process.

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Mr. Wagner reported staff does not support the specific termination date. Instead, an annual review of the IUP was added as a condition. Mr. Wagner explained language was added to Condition No. 2 which would grant the County or the Township the ability to add or modify the conditions of the IUP in conjunction with any operational changes or site improvements being presented before/during June of each year.

Louisville Town Board Supervisor Bob Pieper and Sever's Festival representatives Mitch Michaelson, Nicola Peterson, Sever Peterson, and Randy Kubes addressed the County Board regarding the Township's requested conditions.

On the recommendation of the Louisville Town Board and the Planning Advisory Commission, Commissioner Ulrich moved, seconded by Commissioner Beer to approve the request for an Interim Use Permit, Sever Peterson and Family, applicant, and River Valley Partners LLP, property owners, to operate a seasonal day park – Sever's Festival in Sections 33 and 34 of Louisville Township with conditions as distributed and the underlined addition on Condition No. 2. This action is in accordance with Chapters 2, 16, 32, and 70 of Scott County Zoning Ordinance No. 3 based on the criteria for approval.

The County Board expressed concern regarding the length of time for this application to be processed, government "creep" with the conditions, impacts of a proposed five year termination date, and potential perception of lack of support for the business community.

The motion carried unanimously.

(12) Committee Reports and Commissioner Updates:

- A. Commissioner Wolf attended the Metropolitan Emergency Services Board meeting on July 10.
- B. Commissioner Wolf attended the I35W Solutions Alliance meeting on July 11.
- C. The Commissioners all attended the Scott County-Three Rivers Park District Boards of Commissioners joint meeting on July 11.
- D. Commissioners Wolf, Beer, and Beard attended a reception for Scott County retiree Karen Kreuser on July 11.
- E. Commissioner Wolf viewed the high water issues on McMahan Lake on July 12.
- F. Commissioner Wolf attended the Prior Lake City Council work session on July 15.
- G. Commissioner Beer attended the Prior Lake-Spring Lake Watershed District Board of Managers meeting on July 9.
- H. Commissioners Beer, Ulrich, and Weckman Brekke attended the Families and Individuals Sharing Hope (FISH) meeting on July 11.
- I. Commissioner Beer attended the Lakefront Music Festival in Prior Lake on July 12 and 13.
- J. Commissioner Beer attended the Prior Lake City Council meeting on July 15.
- K. Commissioner Beard attended the Benedictine Health Services senior living complex ribbon cutting on July 10.
- L. Commissioner Beard reported Scott County's Minnesota Inter-County Association (MICA) dues for next year will be \$191.00 less than this year.
- M. Commissioner Beard toured the Cleary Lake Golf Course on July 11.
- N. Commissioner Ulrich met with County Administrator Lezlie Vermillion on July 11.
- O. Commissioner Ulrich attended the Scott County Association for Leadership and Efficiency (SCALE) Executive Committee meeting on July 12.
- P. The Commissioners all attended the County Board workshop on July 9.
- Q. Commissioner Weckman Brekke met with Ms. Vermillion on July 9.

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- R. Commissioner Weckman Brekke attended the Shakopee Academies Steering Committee retreat on July 10.
- S. Commissioner Weckman Brekke attended the Scott County Historical Society meeting on July 10.
- T. Commissioner Weckman Brekke attended the National Association of Counties Annual Conference July 12 through July 15.
- U. Commissioner Weckman Brekke met with the Scott County Health and Human Services Director on July 16.
- V. The Community Advisory Committee to End Child Maltreatment meeting is Wednesday, July 17.
- W. The Scott County Fair begins Wednesday, July 24.

(13) County Administrator Update:

- A County Board Strategic Budget Work Session is scheduled for Tuesday, July 30, 8:00 a.m. at Spring Lake Town Hall.

On a motion by Commissioner Wolf, seconded by Commissioner Beer, the meeting adjourned at 12:21 p.m.

Barb Weckman Brekke  
Chair

Lezlie A. Vermillion  
County Administrator  
Clerk of the Board

Debra K. Brazil  
Deputy Clerk to the Board