

SCOTT COUNTY LIBRARY

MINUTES OF JULY 18, 2019

Thursday July 18, 2019

5:30 p.m.

Savage Library
13090 Alabama Ave S
Savage, MN 55378

Michelle Salmonson called the meeting to order.

Roll call was taken.

MEMBERS PRESENT: Michelle Salmonson, Ed Speiker, Lee Watson, Jill Kuftrin, Joyce Bailey, Commissioner Weckman Brekke

MEMBERS ABSENT: None

OTHERS PRESENT: Jacob Grussing, Cindy Purser, Kristy Rieger, Sarah Geffre, Stacy Lenarz

There was no public comment.

- ❖ Consent Agenda
 - Minutes – May and June 2019
 - Activity Report – May and June 2019
 - Financial Report – May and June 2019
 - Acceptance of written reports
 - Director
 - Associate Director
 - Library Technology Manager
 - Learning and Outreach Manager

A MOTION WAS MADE BY BAILEY AND SECONDED BY SPEIKER to approve the Consent Agenda.

MOTION CARRIED

❖ **INFORMATION/DISCUSSION**

AUTORENEWAL

At All Staff Day in March, library staff identified implementation of autorenewal as a service that would improve customer service. The goal is to make it easier for customers to continue using the items they enjoy.

Automatic renewal would take the renewal process that is currently manually initiated by the customer and automate the process. Customers would have items that are eligible for renewal renew three days before their due date. If the customer has an email address associated with their account, they will receive a notice. Any customers who don't have an email address associated with their account can check the status of their items by logging into their online account or contacting library staff.

As current policy dictates, if there are more holds on a title than copies checked in, items will not renew. Customers can have up to five renewals per item as long as there are no holds on the items.

Some materials (ILL, bookclub kits, etc.) would not be eligible for automatic renewal as they currently aren't eligible for renewals.

A team comprised of Kristy Rieger, Sarah Ethier, Sarah Geffre, Marietta McLeod and Betsy Sandell has been pulled together to start working on the report and details. Staff expect to implement the service starting Jan 1, 2020.

OPEN LIBRARIES

Jake presented the Open Libraries Feasibility Assessment from the Resilient Communities Project. Jake asked the Library Board to read and share feedback.

The idea would be that Open Libraries is a service model that customers have to opt in to. There would be training/orientation session and a user agreement that would need to be signed. Every community has a fitness establishment like Snap Fitness that uses a similar model.

Other metro area libraries are interested in pursuing this model, but are waiting to see our progress. Jake is planning on a target date of March or April 2020.

The library board had many good questions and ideas such as piloting the program. There will be much for staff and the board to discuss moving forward as we think through training, policies, impact on other internal processes, etc. For now Jake has asked the board to think about

1. What do you think about Open Libraries? Are there questions you have about how xyz would work without staff in the building?
2. How would the community benefit? What do you think community concerns are?
3. What hours should be offered to start?

❖ ORAL REPORTS

KUFRIN: Jill recently toured the Lake Phalen Bookmobile and enjoyed it. Becca, Garrett and Jill recently did a Storytime program at the Prior Lake Library.

SALMONSON: The Read Down is going very well at Shakopee.

BAILEY: Summer Reading is going well. Libraries are busy.

COMMISSIONER WECKMAN BREKKE: Government Center construction continues. The weather has had a major impact in delaying road projects throughout the county.

DIRECTOR

County Board Strategies are being planned. Departments are currently working to identify departmental strategies that will align with county board values and objectives. Jake would like to bring library departmental strategies back to this group to work on further.

MLA registration is open. Thursday September 19th is Trustee Day. The MLA Conference is in Prior Lake this year and Scott County has four presentations: Brittany Brown is presenting on Loud! At the Library—Belle Plaine's Open Mic and Art Night, Amy Boese and a colleague from Ramsey County Library are presenting on Graphic Novels, Ally Addison will be presenting on the Readmobile, and Ally Addison and Lisa Pollard will present on Yule Ball Program and the Teen Advisory Board. Information is currently on the MLA website. Jake would like to spend time at the August meeting going over sessions, registrations for Library Board members, etc.

ASSOCIATE LIBRARY DIRECTOR

Cindy has been busy working with a committee to plan 50th Anniversary Celebrations throughout each of the libraries this fall. Open House dates for each library are:

September 25, 4-6 PM –Belle Plaine Library

September 30, 4-6 PM—Jordan Library

October 5, 12-4 PM—Prior Lake Library

October 7, 2-7 PM—New Prague Library

October 10, 6:30-7:30 PM Shakopee Library

October 13, 2-4 PM—Savage Library

October 14, 4-7 PM –Elko New Market Library

We recently hired Blanca Guzman as our new Learning and Outreach Specialist. Blanca has a background of working with children and we are excited to have her on board.

LIBRARY TECHNOLOGY MANAGER

Kristy is working on preparations for expanded virtual library card rollout this fall to Shakopee Public Schools 6th-8th graders.

The Resilient Communities Project wrapped up with a final presentation, staff focus group and final RCP Lead Check-In.

BRANCH MANAGERS—STACY LENARZ

Claire Booth resigned last fall. Elisa Rivas was hired into her position six months ago and has been a great addition to the team.

Early Literacy Classes and Baby Literacy Classes have been going well with Baby Literacy Classes being offered as an evening program. A Lego Challenge Program earlier this year was very exciting and engaging as community members displayed their Lego creations at the library. Stacy and staff plan to offer a flower display program later this summer. Summer Reading continues to go well and an End of Summer Spotlight Party is scheduled for August 13th.

New public bathroom countertops were installed last fall along with a new HVAC unit this spring. The City plans to repaint meeting rooms in August and replace the coat rack in the large meeting room.

MOTION BY BAILEY AND SECONDED BY KUFRIN to adjourn the meeting.

MOTION CARRIED

Michelle Salmonson, President

Sarah Geffre for
Joyce Bailey, Secretary

The August Library Board meeting will be held on Thursday, August 15, 2019 at the New Prague Library at 5:30 p.m.