

BOARD OF COMMISSIONERS**COUNTY OF SCOTT****AUGUST 4, 2020**

(1) The Board of Commissioners, in and for the County of Scott, Minnesota, met in the Courthouse Board Room in the City of Shakopee, Minnesota, and convened at 9:05 a.m., with the following members present: Commissioner Beer, presiding, Commissioner Weckman Brekke, Commissioner Wolf, and Commissioner Beard. Commissioner Ulrich participated via phone. Chair Beer announced all votes will be by roll call vote.

(2) County Staff Present:

- A. Lezlie Vermillion, County Administrator
- B. Ron Hocevar, County Attorney
- C. Danny Lenz, Deputy County Administrator/Chief Financial Officer
- D. Cindy Geis, Community Services Director
- E. Perry Mulcrone, Business Relationship Director, via phone
- F. Luke Hennen, County Sheriff, via phone
- G. Barb Dahl, Social Services Director, via phone
- H. Tracy Cervenka, Acting Deputy Clerk to the Board

(3) Guests Present:

- A. Lori Lamb, Shakopee
- B. Anita Stevens, Shakopee

(4) Minutes:

On a motion by Commissioner Wolf, seconded by Commissioner Weckman Brekke, the Minutes of July 21, 2020 were approved on a roll call vote.

(5) Recognition of Interested Citizens:

A. Lori Lamb advocated for funding of the University of Minnesota Extension budget and spoke about the impacts potential budget cuts would have on the Carver/Scott Master Gardener program.

B. Anita Stevens spoke about the 4-H Shooting Sports Program and their desire to get running again, using the SCALE Regional Training Facility. Commissioner Beard noted that staff is working on a solution and County Administrator Lezlie Vermillion advised that Ms. Stevens can work with the County's Safety Officer, Kevin Nelson to create an Operational Plan.

(6) Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government:

A. Deputy County Administrator/Chief Financial Officer Danny Lenz provided a summary of the Coronavirus Aid, Relief, and Economic Security (CARES) Act funding and the items on the Agenda related to this funding. Mr. Lenz and Ms. Vermillion responded to questions related to non-profits, food assistance, ensuring verification recipients are not receiving funds from multiple programs, documentation, broadband, and future actions.

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Commissioner Beard moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-115; Accepting Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding Allocated by the State in the Amount of \$17,719,998; Establishing a Special Revenue Fund for the Allocation; and Authorizing the Transfer of Eligible Costs Already Incurred and to be Incurred to Said Fund. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

(7) Consent Agenda:

A. On the recommendation of the Belle Plaine Town Board and the Scott County Planning Advisory Commission, Commissioner Beard moved, seconded by Commissioner Ulrich to approve the request for rezoning of 40 acres from A-1, Agricultural Preservation District, to A-3, Agricultural Preservation Density District (Denise Edstrom, Applicant and Arnold and Patricia Gansen, Property Owners) in Section 23 of Belle Plaine Township. This action is in accordance with Chapter 27 of the Scott County Zoning Ordinance No. 3 and is based on the criteria for approval. The motion carried unanimously on a roll call vote.

B. On the recommendation of the Helena Town Board and the Scott County Planning Advisory Commission, Commissioner Beard moved, seconded by Commissioner Ulrich to approve the request for rezoning 40 acres from UER, Urban Expansion Reserve District, to UER-C, Urban Expansion Reserve Cluster District (Randy Kubes, Applicant and Goldie M. Novak Revocable Trust, Property Owner) in Section 36 of Helena Township. This action is in accordance with Chapters 2 and 60 of the Scott County Zoning Ordinance No. 3 and is based on the criteria for approval. The motion carried unanimously on a roll call vote.

C. On the recommendation of the New Market Town Board and the Scott County Planning Advisory Commission, Commissioner Beard moved, seconded by Commissioner Ulrich to approve the request for an Interim Use Permit to Operate a Mudjacking Home Extended Business (Chris Hilfer and Julie Kacon, Applicants and Property Owners) in Section 36 of New Market Township. This action is in accordance with Chapters 2, 8, and 30 of the Scott County Zoning Ordinance and is based on the criteria for approval. The motion carried unanimously on a roll call vote.

D. Commissioner Beard moved, seconded by Commissioner Ulrich to approve the conversion of an approved On Sale Liquor License to a Seasonal On Sale Liquor License for Sever's Corn Maze LP dba Sever's Farm in Louisville Township. The motion carried unanimously on a roll call vote.

E. On the recommendation of the County Administrator, Commissioner Beard moved, seconded by Commissioner Ulrich, to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Zachary Brunotte, FT Probationary 911 Dispatcher, County Sheriff's Office, effective 07/03/20.
2. Separation of employment for Staci Nelson, FT Corrections Officer, County Sheriff's Office, effective 06/21/20.
3. Separation of employment for Howard Hanson, Intermittent (34% FTE) Corrections Officer-Unclassified, County Sheriff's Office, effective 05/12/20.

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4. FT Temporary employment for Rose Menke, Office Assistant-Unclassified, Community Services Division, effective 07/20/20.
5. FT Temporary employment for Al Sticha, Office Assistant-Unclassified, Community Services Division, effective 07/20/20.
6. FT Temporary employment for Sam Stuyvenberg, HHW Assistant-Unclassified, Planning and Resources Management Division, effective 07/29/20.
7. Intermittent (34% FTE) employment for David Born, PT Sheriff's Deputy-Unclassified, County Sheriff's Office, effective 07/08/20.
8. Intermittent (34% FTE) employment for Jameson Ryskoski, PT Facility Probation Officer-Unclassified, Health and Human Services Division, effective 07/13/20.
9. The recognition of the following individuals as volunteers which will enable them to be covered for liability insurance purposes in accordance with the insurance contracts currently in force with Scott County:

Add

Lynette Rohe	Lisa Medin
Lacy Atkinson	Michael Siehndel
Paula McGranahan	Kaitlyn True
Deborah Kidder	Charlotte Theis
Dawn Gardeski	Nicole Clifton
Heidi Hindt	Bruce Stokke
Albert Gambino	Jeffrey Smith
Thomas Dillard	

The motion carried unanimously on a roll call vote.

F. Commissioner Beard moved, seconded by Commissioner Ulrich to adopt Resolution No. 2020-111; Approving an Agreement With Carver County for a Third Addendum to the Existing Scott County-Carver County Agreement for Additional Joint Fiber Builds and Uses in Each Other's Fiber Networks. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

G. Commissioner Beard moved, seconded by Commissioner Ulrich to adopt Resolution No. 2020-113; Authorizing Development of a Business Assistance Program, Entering Into a Sub-Recipient Agreement With the Scott County Community Development Agency to Administer on Behalf of Scott County, and Amending the Budget to Utilize \$5.5 Million From the Coronavirus Aid Special Fund. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

H. Commissioner Beard moved, seconded by Commissioner Ulrich to adopt Resolution No. 2020-114; Authorizing Development of a Housing Support Program, Entering Into a Sub-Recipient Agreement With the Scott County Community Development Agency to Administer on Behalf of Scott County, and Amending the Budget to Utilize \$2 Million From the Coronavirus Aid Special Fund. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

I. Commissioner Beard moved, seconded by Commissioner Ulrich to authorize submittal of a Clean Water Fund Grant Application to the Minnesota Board of Water and Soil Resources for a permanent outlet structure on McMahan Lake. The motion carried unanimously on a roll call vote.

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J. Commissioner Beard moved, seconded by Commissioner Ulrich to adopt Resolution No. 2020-110; Authorizing Entering Into an Agreement With Access Networks, Inc. to Expand Broadband in Underserved and Unserved Areas of Scott County. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

K. Commissioner Beard moved, seconded by Commissioner Ulrich to adopt Resolution No. 2020-116; Establishing a 2020 Early Retirement Incentive Program. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

(8) Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government:

A. Community Services Director Cindy Geis reviewed the proposal received from Access Communications in response to the request for proposals for internet providers to bring affordable and adequate internet connectivity to identified low income housing units. In order to expedite the provision of services within CARES funding timelines, the responses to the Request were due within seven days. She also provided information on the information currently known and that is being gathered about the needs in identified low income housing units. Commissioner Weckman Brekke requested some research be done on the inclusion of Bonnevista and Belle Plaine Trailer Court in the list.

Commissioner Wolf moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-112; Authorizing Entering Into an Agreement With Internet Provider(s) to Bring Affordable Adequate Internet Connectivity to Identified Low Income Housing Units. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

B. Mr. Lenz provided a summary of the actions involved in Resolution No. 2020-117, which includes a Lease Agreement With Guild, Loan Agreement with the CDA, Project Loan Agreement with Guild, and change in the property management and maintenance of the Facility.

Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2020-117; Approving the Execution of Documents Related to a Residential Mental Health Treatment Facility in the City of Savage and Taking Other Actions in Connection Therewith. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

(9) Committee Reports and Commissioner Updates:

- A. Commissioner Weckman Brekke attended the ProAct Board meeting on July 21.
- B. The Commissioners all participated in the County Board budget workshop on July 28.
- C. Commissioner Weckman Brekke participated in the Live, Learn, Earn Education Preparedness Committee teleconference meeting on July 28.
- D. Commissioner Weckman Brekke met with Scott-Carver-Dakota Community Action Program Executive Director on July 29.
- E. Commissioner Weckman Brekke reported on her favorable experience at the Household Hazardous Waste Facility on August 3.

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- F. Commissioner Weckman Brekke had conversations with Township officials regarding the CARES Act funding.
- G. Commissioner Beard met with County Administrator Lezlie Vermillion on July 22.
- H. Commissioners Beard and Wolf participated in the Metropolitan Mosquito Control District Board of Directors teleconference meeting on July 22.
- I. Commissioner Beard participated in the Scott-Carver-Dakota Community Action Program Finance Committee teleconference meeting on July 29.
- J. Commissioner Ulrich and Ms. Vermillion met with the Savage Mayor and City Administrator on July 23.
- K. Commissioner Ulrich participated in the Greater MSP Board teleconference meeting on July 24.
- L. Commissioner Ulrich participated in the Greater MSP Business Investment Committee teleconference meeting on July 27.
- M. Commissioners Ulrich and Beer conducted the Chair/Vice Chair planning meeting on July 28.
- N. Commissioner Ulrich participated in the Minnesota Valley Transit Authority Board of Directors teleconference meeting on July 29.
- O. Commissioner Ulrich participated in the Transit Mobility Management Board teleconference meeting on August 8.
- P. Commissioner Wolf participated in the Vermillion River Watershed Joint Powers Board teleconference meeting on July 23.
- Q. Commissioner Wolf attended in the Elko New Market City Council meeting on July 23.
- R. Commissioner Wolf met with Ms. Vermillion on July 27.
- S. Commissioner Wolf participated in the Scott Watershed Planning Commission teleconference meeting on July 27.
- T. Commissioner Wolf participated in the Spring Lake Town Board teleconference meeting on July 27.
- U. Commissioner Wolf attended the Prior Lake City Council workshop and meeting on August 3.
- V. Commissioner Wolf participated in the Credit River Town Board teleconference meeting on August 3.
- W. Commissioner Wolf participated in the Cedar Lake Town Board teleconference meeting on August 3.
- X. The Commissioners all participated in the County Board workshop on July 21.
- Y. Commissioner Beer and Ms. Vermillion met with representatives of Fairview Hospital via Zoom on July 29.
- Z. The Commissioners reported receiving phone calls and emails regarding the Renaissance Festival, Extension, and opening of the Scott County Association for Leadership and Efficiency (SCALE) Regional Training Facility shooting range for use by 4-H Clubs.

(10) County Administrator Update:

- An update was given on the status of the Workforce Development Center facility.
- In addition to the current hours, the Household Hazardous Waste Facility will be open on Tuesdays beginning August 18.
- Following this meeting, the County Board will meet in a workshop setting to receive information on subsurface sewage treatment systems.
- Following the workshop, the County Board will participate in a diversity strategy workshop.

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On a motion by Commissioner Wolf, seconded by Commissioner Beard, the meeting adjourned at 10:51 a.m.

David Beer
Chair

Lezlie A. Vermillion
County Administrator
Clerk of the Board

Tracy A. Cervenka
Acting Deputy Clerk to the Board