

**BOARD OF COMMISSIONERS**

**COUNTY OF SCOTT**

**AUGUST 6, 2019**

(1) The Board of Commissioners, in and for the County of Scott, Minnesota, met in the Courthouse Board Room in the City of Shakopee, Minnesota, and convened at 9:00 a.m., with the following members present: Commissioner Weckman Brekke, presiding, Commissioner Wolf, Commissioner Beard, Commissioner Beer and Commissioner Ulrich.

(2) County Staff Present:

- A. Lezlie Vermillion, County Administrator
- B. Ron Hocevar, County Attorney
- C. Lisa Brodsky, Public Health Director
- D. Ellen Paulsen, Taxation Supervisor
- E. Barb Dahl, Social Services Director
- F. Cindy Geis, Community Services Director
- G. Pam Selvig, Health and Human Services Director
- H. Danny Lenz, Chief Financial Officer/Deputy County Administrator
- I. Laurie Peck, Tax Specialist
- J. Brad Davis, Planning and Resource Management Director
- K. Ryan Holzer, Water Resources Scientist
- L. Lori Huss, Employee Relations Director
- M. Paul Nelson, Natural Resource and Environmental Service Manager
- N. Chris Harder, Quality Improvement Manager
- O. Danielle Fox, Adult Services Manager
- P. Lisa Freese, Transportation Services Director
- Q. Debra Brazil, Deputy Clerk to the Board

(3) Guests Present:

- A. Darrell Lake, Lake Estates
- B. Julie Siegert, Scott County Community Development Agency (CDA)
- C. Linda Janovsky, Scott County CDA
- D. Bill Jaffa, Scott County CDA
- E. Steve Dunbar, Ivy Properties
- F. Brent Lawrence, Credit River Township

(4) Amendments to the Agenda

Chair Weckman Brekke announced the New Employee Introduction is being removed from the agenda.

On a motion by Commissioner Ulrich, seconded by Commissioner Beard, the Agenda as amended was approved.

(5) Minutes:

On a motion by Commissioner Beer, seconded by Commissioner Wolf, the Minutes of July 16, 2019 were approved.

On a motion by Commissioner Wolf, seconded by Commissioner Beard, the Minutes of the July 11, 2019 Scott County-Three Rivers Park District Boards of Commissioners joint meeting were approved.

August 6, 2019

(6) Consent Agenda:

A. Commissioner Beer moved, seconded by Commissioner Wolf to approve the Minnesota Department of Health Community Health Board Grant Project Agreements for Title V Maternal and Child Block and the Follow Along Program Funds effective October 1, 2019 through September 30, 2024. The motion carried unanimously.

B. Commissioner Beer moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-110; Authorizing the Private Auction of Public Lands (P/O PID #251330040) Located in the City of Prior Lake, Authorizing the Basic Sale Price, and Establishing the Date of the Private Auction. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

C. Commissioner Beer moved, seconded by Commissioner Wolf to adopt Addendum No. 1 to the 2019 Technical Assistance, Cost-Share, and Incentives Program Policy Manual through the Scott Soil and Water Conservation District. The motion carried unanimously.

D. Commissioner Beer moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-112; Approving Amendment No. 1 to the 2019-2026 Scott Watershed Management Organization Comprehensive Water Resources Management Plan. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

E. Commissioner Beer moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-113; Authorizing a Contract Increase to the Construction Contract With Wm. Mueller and Sons, Inc. in the Amount of \$344,125.60 for the 2019 Overlay Project. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

F. Commissioner Beer moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-114; Authorizing the Conveyance of Tax Forfeit Lands (PID #239210043) Located in the City of Elko New Market to the City of Elko New Market. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

G. On the recommendation of the County Administrator, Commissioner Beer moved, seconded by Commissioner Wolf to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Mariah Mandich, FT Assistant Probation Officer, Health and Human Services Division, effective 08/16/19.
2. Separation of employment for Emily Morgan, FT Corrections Officer, Sheriff's Office, effective 07/27/19.
3. Separation of employment for Jennifer Ayshford, FT Social Work Case Manager, Health and Human Services Division, effective 07/19/19.
4. Separation of employment for Suzanne Brown, FT Senior Attorney, Attorney's Office, effective 08/15/19.
5. Separation of employment for Adam Schubert, FT Senior Administrative Specialist, Sheriff's Office, effective 07/24/19.

August 6, 2019

6. Separation of employment for Natalie Fulton, FT Therapist, Health and Human Services Division, effective 08/23/19.
7. Separation of employment for Breanna Andersen, FT Temporary Program Delivery Seasonal, Transportation Services Division, effective 07/18/19.
8. Separation of employment for Emily Vinkemeier, FT Temporary Program Delivery Seasonal, Transportation Services Division, effective 07/25/19.
9. Separation of employment for Kassidy Barth, FT Temporary Office Assistant-Unclassified, Community Services Division, effective 07/26/19.
10. Separation of employment for Claire Stocker, Intermittent (34% FTE) Library Aide-Unclassified, Administration Division, effective 08/22/19.
11. FT Probationary employment for Thomas Schoolcraft, Corrections Officer, Sheriff's Office, effective 07/15/19.
12. FT Probationary employment for Juan Casas, Corrections Officer, Sheriff's Office, effective 08/05/19.
13. FT Probationary employment for Taylor Indrehus, Senior Legal Assistant, Attorney's Office, effective 08/05/19.
14. FT Probationary employment for Julie Jacobson, Eligibility Specialist, Health and Human Services Division, effective 07/23/19.
15. FT Probationary employment for David Belz, Facility Probation Officer, Health and Human Services Division, effective 08/12/19.
16. Part-Time Temporary (50% FTE) employment for Janelle McGlinchey, Office Assistant-Unclassified, Office of Management & Budget, effective 08/05/19.
17. Part-Time Temporary (38% FTE) employment for Kiara Swanson, Office Assistant-Unclassified, Office of Management & Budget, effective 07/29/19.
18. Promotion for Elizabeth Holbeck, FT Administrative Specialist to FT Probationary Senior Administrative Specialist, Sheriff's Office, effective 07/15/19.
19. Promotion for Erin Martin, FT Therapist to FT Probationary Psychologist I, Health and Human Services Division, effective 07/01/19.
20. The recognition of the following individuals as volunteers which will enable them to be covered for liability insurance purposes in accordance with the insurance contracts currently in force with Scott County: Charlotte Staige, Morgan Muldoon, Brenda Carlson, David Vierling, Lance King, Megan Anderson, Corinne Berkness, Lindsay Hotaling, Colleen Callahan, and Dane Lehman.

Motion carried unanimously.

H. Commissioner Beer moved, seconded by Commissioner Wolf to approve the Application for a Charitable Gambling Permit for the Jordan Fire Department Relief Association for an event to be held on August 10, 2019, at Ridges at Sand Creek in Sand Creek Township. The motion carried unanimously.

I. Commissioner Beer moved, seconded by Commissioner Wolf to authorize staff to issue a Hazardous Waste Storage Facility License to Univar Solutions USA, Inc., 4401 Valley Industrial Boulevard South, Shakopee, MN 55379. The motion carried unanimously.

J. On the recommendation of the Credit River Town Board and the Planning Advisory Commission, Commissioner Beer moved, seconded by Commissioner Wolf to approve the Preliminary Plat of Lake Estates (Thompson Land, LLC, applicant and property owner) consisting of 16 lots and 2 outlots on 75.32 acres in Sections 19 and 30 of Credit River Township. This action is in accordance with Chapters 42 and 70 of Scott County Zoning Ordinance No. 3 based on the criteria for approval. The motion carried unanimously.

August 6, 2019

K. On the recommendation of the New Market Town Board and the Planning Advisory Commission, Commissioner Beer moved, seconded by Commissioner Wolf to approve the Preliminary and Final Plat of Thompson Acres (Larry and Vicky Thompson, applicants and property owners) consisting of 3 lots on 60.93 acres in Section 14 of New Market Township and Conservation Easements. This action is in accordance with Chapters 6 and 40 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried unanimously.

(7) Leadership: Anticipating Changes and Managing Challenges Based on Reliable Information and Citizen Input:

A. Natural Resource and Environmental Service Manager Paul Nelson presented a request for a temporary project to draw down high water levels on McMahon Lake and to amend the Scott Watershed Management Organization (WMO) budget for the project. Mr. Nelson explained the high water levels have created a situation where much of the public Department of Natural Resources boat launch is under water, there is significant shoreline erosion, the longevity of shoreline stabilizations are threatened, numerous trees around the Lake are threatened, and water levels are getting close to septic systems and accessory structures as well as within 1.7 feet of the low point on Mushtown Road. Mr. Nelson stated this is a temporary solution, and long-term solutions are being explored.

Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2019-115; Authorizing a Temporary Project to Draw Down High Water Levels on McMahon Lake, and Amending the Scott Watershed Management Organization Special Taxing District 2019 Budget to Include an Addition \$30,000. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

B. Mr. Nelson requested authorization to enter into a Cost Share Agreement with the City of Prior Lake for a temporary project to draw down high water levels on Markley Lake and to amend the Scott WMO budget for the project. Mr. Nelson stated the water levels on Markley Lake, which straddles the City of Prior Lake and Credit River Township, have risen significantly, and the City and Township have requested cost share from the Scott WMO for a temporary project to draw down Lake levels. Mr. Nelson added the City of Prior Lake is exploring a long-term solution.

Commissioner Wolf moved, seconded by Commissioner Beard, to adopt Resolution No. 2019-116; Authorizing Entering Into an Agreement With the City of Prior Lake to Cost Share Implementation of a Temporary Project to Draw Down High Water Levels on Markley Lake, and Amending the Scott Watershed Management Special Taxing District 2019 Budget to Include an Additional \$16,700. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

(8) Partnership: Aligning Existing Resources, Volunteers and Programs to Achieve Shared Goals:

A. Chief Financial Officer/Deputy County Administrator Danny Lenz reported the County Board met in a workshop setting at 8:00 a.m. this morning to review the Intensive Residential Treatment Services (IRTS) Facility bidding options. Mr. Lenz reported the County Board gave direction to the Scott County Community Development Agency to award the bid to the second lowest bidder. Direction was also given to retain bid bond funds from the original award to cover expenses.

August 6, 2019

B. Mr. Lenz requested the County Board set a public hearing date of September 3, 2019, at or after 9:30 a.m. regarding the issuance of bonds by the Scott County Community Development Agency. The proposal is to finance the development of an approximately 59 unit housing development for rental to low and moderate income senior citizens in the City of Jordan. Mr. Lenz stated today's request only sets the public hearing and does not approve the bonds.

Commissioner Ulrich moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-111; Establishing the Public Hearing Date of September 3, 2019, At or After 9:30 a.m. Regarding the Issuance by the Scott County Community Development Agency of Bonds Backed by the Full Faith and Credit of Scott County to Finance Affordable Rental Housing for Seniors. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

(9) Committee Reports and Commissioner Updates:

A. Commissioners Wolf and Weckman Brekke attended the Scott County Fair Kick-Off Breakfast on July 24.

B. Commissioner Wolf attended the Metropolitan Mosquito Control District meeting on July 24.

C. Commissioner Wolf attended the Vermillion River Watershed Joint Powers Board meeting on July 25.

D. Commissioners Wolf, Beer, and Weckman Brekke attended various events throughout the Scott County Fair.

E. Commissioner Wolf toured the St. Patrick ballpark on July 25 in regard to a proposed improvement project.

F. Commissioners Wolf, Beard, and Weckman Brekke attended the Hocokata Ti ribbon cutting ceremony on July 25.

G. Commissioner Wolf attended the Elko New Market City Council meeting on July 25.

H. Commissioner Wolf met with County Administrator Lezlie Vermillion on July 29.

I. The Commissioners all attended the County Board Strategic Budget Work Session on July 30.

J. Commissioner Wolf attended the Prior Lake City Council workshop on August 5.

K. Commissioner Wolf attended the Credit River Town Board meeting on August 5.

L. Commissioner Wolf attended the Cedar Lake Town Board meeting on August 5.

M. The Commissioners all attended the County Board workshop on August 6.

N. Commissioners Beer and Weckman Brekke conducted the Chair/Vice Chair planning meeting on July 23.

O. Commissioners Beer and Weckman Brekke attended a meeting with Three Rivers Park District staff on July 23.

P. Commissioner Beard met with representatives of the City of Prior Lake on July 16.

Q. Commissioner Beard attended the Metropolitan Council Transportation Advisory Board meeting on July 24.

R. Commissioner Beard met with Ms. Vermillion on July 25.

S. Commissioner Beard attended the Unified Transit Plan Update meeting on July 29.

T. Commissioners Beard and Ulrich attended the Scott County Transportation Committee meeting on August 1.

U. Commissioner Beard attended the Scott County Heritage Society dinner on August 1.

V. Commissioner Ulrich attended the Metropolitan Council Transportation Advisory Board meeting on July 17.

W. Commissioner Ulrich led church services at the Scott County Jail on July 28.

X. Commissioner Ulrich met with Ms. Vermillion on August 1.

Y. Commissioner Ulrich attended the Families and Individuals Sharing Hope (FISH) Executive Committee meeting on August 1.

August 6, 2019

Z. Commissioner Ulrich attended the Scott County Association for Leadership and Efficiency (SCALE) Executive Committee meeting on August 2.

AA. Commissioner Ulrich attended the Metro Mobility Task Force meeting on August 5.

AB. Commissioner Weckman Brekke attended the ProAct Board meeting on July 16.

AC. Commissioner Weckman Brekke and Ms. Vermillion met with Metropolitan Council Representative Deb Barber and the Belle Plaine Mayor and City Administrator on July 17.

AD. Commissioner Weckman Brekke attended the Community Stakeholder meeting for the Steering Committee to End Child Abuse and Neglect in Scott County on July 17.

AE. Commissioner Weckman Brekke met with the Scott County Historical Society Director on July 18.

AF. Commissioner Weckman Brekke attended the Scott County Library Board of Advisors meeting on July 18.

AG. Commissioner Weckman Brekke met with County staff regarding the Workforce Development Board on July 19.

AH. Commissioner Weckman Brekke attended the FISH Partner Outreach meeting on July 23.

AI. Commissioner Weckman Brekke met with County staff regarding drainage issues on Marystown Road on July 24.

AJ. Commissioner Weckman Brekke and Ms. Vermillion met with the Jordan Mayor and City Administrator on July 24.

AK. Commissioner Weckman Brekke attended a meeting on July 25 regarding the possibility of a shelter in Scott or Carver County for domestic abuse victims.

AL. Commissioner Weckman Brekke attended the Steering Committee to End Child Abuse and Neglect in Scott County meeting on July 25.

AM. Commissioner Weckman Brekke attended the State Workforce Development Board conference on July 30 through August 1.

AN. Commissioner Weckman Brekke attended the Sand Creek Town Board meeting on August 1.

AO. Commissioner Weckman Brekke participated in a community project at Shakopee West Junior High School on August 3.

(10) County Administrator Update:

- The Scott County Board of Commissioners-Prior Lake City Council joint tour and workshop is Monday, August 19, at 5:00 p.m.
- The Scott County and Carver County Boards of Commissioners joint workshop is Tuesday, August 27, at 9:00 a.m.

On a motion by Commissioner Wolf, seconded by Commissioner Beard, the meeting adjourned at 9:38 a.m.

Barb Weckman Brekke  
Chair

Lezlie A. Vermillion  
County Administrator  
Clerk of the Board

Debra K. Brazil  
Deputy Clerk to the Board