



Scott County Customer Service

200 4th Ave West

Shakopee, MN 55379

Email – customerservicevm@co.scott.mn.us

952-496-8432

Add a Lien to a MN Title - Drop Box/Mail/Email

You will need to:

- Your MN title
 - o If you are refinancing and there is a lienholder showing on the title, you will need to submit a lien release. If you don't – you will have two lienholders showing on the title
- Fill out your MN title with help of out [Add a Lien Guide](#)
- Amount Due: \$13.00
- Place in the drop box, mail, or email **(contact information above)**
- It will be processed in 1-5 business days
- We will mail you a receipt after processing

Payment Options:

- Check or Money Order
 - o Make it out to Scott County
 - o Include your driver's license number and phone number on the check
- Credit/Debit Card by Phone (Visa, Mastercard, Discover, American Express)
 - o Leave call back phone number in envelope / email
(we will call you for your credit card number)
 - o Card must be in registered owner's name
 - o Additional 2.49% service fee is applied at time of sale