



MECHANICAL PERMIT APPLICATION

Scott County Government Center / 200 4th Avenue West Shakopee, MN 55379-1200
 Office: (952) 496-8160 / Fax (952) 496-8496

SITE INFORMATION Township		PID	Permit #:
Site Address:		City	Zip
PROPERTY OWNER INFORMATION			
Name		Email	Phone
Address		City	State Zip
APPLICANT INFORMATION			
Is the homeowner doing the work? <input type="checkbox"/> YES <input type="checkbox"/> NO – if no, the applicant must be a MN Bonded Mechanical Contractor			
Applicant Name		License Number	
Contact Person		Email	
Address		City	State Zip
Cell Phone		Phone	Fax
RESIDENTIAL (select all that apply) <input type="checkbox"/> New Install <input type="checkbox"/> Replacement <input type="checkbox"/> Repair /Alteration			
Type of Work	Permit Fee	State Surcharge	Total
<input type="checkbox"/> Existing System Addition	\$150.00	\$1.00	
<input type="checkbox"/> Air Conditioner (each)	\$75.00	\$1.00	
<input type="checkbox"/> Air Exchanger (each)	\$75.00	\$1.00	
<input type="checkbox"/> Boiler	\$75.00	\$1.00	
<input type="checkbox"/> Fireplace	\$75.00	\$1.00	
<input type="checkbox"/> Furnace	\$75.00	\$1.00	
<input type="checkbox"/> Garage Heater	\$75.00	\$1.00	
<input type="checkbox"/> Gas Line	\$75.00	\$1.00	
<input type="checkbox"/> Minor Alteration / Repair	\$75.00	\$1.00	
<input type="checkbox"/> Other			
<input type="checkbox"/> Request for Extension – Include letter of explanation (must be prior to permit expiration)			
Project Description:			Permit Total
Mechanical Project Valuation:			
COMMERCIAL / INDUSTRIAL			
Detailed Project Description:			
Mechanical Project Valuation:		COMMERCIAL PERMIT FEES	
Project Valuation	Permit Fees	Permit Fees	
\$1 – \$6800 = Minimum Permit Fee \$170	Scott County Fee Schedule	State Surcharge	
Over - \$6800 = 2.5% of the valuation plus state surcharge		Total	
State Surcharge = Project Valuation x .05% (.0005)			
I hereby apply for a mechanical permit and acknowledge that the information above is complete and accurate. I understand that this is not a permit and work is not to start without a permit. I understand that the permit will expire if the work does not begin within 180 days or is suspended at any time for 180 days. I acknowledge that I am responsible for all required inspections and to ensure all work is in compliance with the ordinances of the Scott County and the laws of the State of Minnesota.			
Applicant Signature			Date



SMOKE AND CARBON MONOXIDE ALARMS SHALL COMPLY WITH CURRENT STATE CODE UP TO A \$150 FEE MAY BE CHARGED IF NOT COMPLIANT!!

MN State Residential Codes R314 & R315 require carbon monoxide detectors & smoke alarms to be in compliance with current codes. The permit holder is responsible to ensure compliance prior to inspection being scheduled. Inspection failure resulting from non-compliant smoke alarms or carbon monoxide detectors will result in re-inspection fees.

To avoid additional fees, install smoke alarms & carbon monoxide detectors as required by Minnesota Residential Building Code

WHEN & WHERE:

R314 - Smoke Alarms shall be installed in the following locations:

1. In each sleeping room.
2. Outside each separate sleeping area in the immediate vicinity of the bedrooms.
3. On each additional story of the dwelling, including basements & habitable attics, but not including crawl spaces and uninhabitable attics.

All smoke alarms shall be listed and labeled in accordance with UL 217 and shall be upgraded to meet current codes when alterations, repairs, or additions requiring a permit occur (including installation or replacement of windows or doors).

Hard wiring of smoke alarms in existing areas shall not be required where the alterations or repairs do not result in the removal of interior wall or ceiling finishes, unless there is an attic, crawl space or basement available which could provide access for hard wiring without the removal of interior finishes.

R315 - Carbon Monoxide Alarms:

Where work requiring a permit occurs in existing dwellings that have attached or fuel-fired appliances, carbon monoxide alarms shall be installed outside of and not more than 10 feet from each separate sleeping area or bedroom. Alarms shall be installed on each level containing sleeping areas or bedrooms. Single-station carbon monoxide alarms shall be listed as complying with UL 2034 and shall be installed in accordance with this code and the manufacturer's installation instructions.

Exceptions:

Smoke Alarms: not required to be upgraded if the permit is for exterior work only; or the installation, alteration, or repairs of plumbing, electrical, or mechanical systems.

Carbon Monoxide Alarms: No Exceptions

For more information go to: <https://codes.iccsafe.org/public/document/code/935/10909402>