



BUILDING PERMIT APPLICATION

Scott County Government Center / 200 4th Avenue West Shakopee, MN 55379-1200
 Office: (952) 496-8160 / Fax (952) 496-8496

SITE INFORMATION Township		PID#	Permit#
Site Address:		City	Zip
PROPERTY OWNER INFORMATION			
Name		Email	Phone
Address		City	State Zip
APPLICANT INFORMATION			
Applicant Name			License Number
Contact Person		Email	
Address		City	State Zip
Cell Phone		Phone	Fax
SUBCONTRACTOR INFORMATION			
Plumbing		Phone	
Mechanical		Phone	
Fireplace		Phone	
Septic/Water/Sewer		Phone	
TOWNSHIP / LOCAL GOVERNMENT			
TWP/LGU Signature		TWP/LGU Printed Name	Date
PLEASE INDICATE PROJECT TYPE		PROVIDE THE FOLLOWING FOR NEW HOME AND AS NEEDED	
<input type="checkbox"/> Residential or <input type="checkbox"/> Commercial / Industrial		<input type="checkbox"/> Signature from Township on Building Permit Application	
<input type="checkbox"/> Addition	<input type="checkbox"/> Basement Finish	<input type="checkbox"/> New Home Checklist – completed in entirety	
<input type="checkbox"/> Deck / Porch	<input type="checkbox"/> Fire Sprinklers/Alarm	<input type="checkbox"/> Complete Septic Design	
<input type="checkbox"/> Garage/Shed/Pole Shed	<input type="checkbox"/> Manufactured Home	<input type="checkbox"/> Erosion and Sediment Control Plans	
<input type="checkbox"/> New Home Construction	<input type="checkbox"/> Other	<input type="checkbox"/> Driveway Permit (Required for access to State, County, or Twp. Roads)	
<input type="checkbox"/> Repair/Alteration/Remod	<input type="checkbox"/> Swimming Pool/Hot Tub	<input type="checkbox"/> Survey / Detailed Site Plans – 2 copies	
<input type="checkbox"/> Expired Permit Reactivation Request – Include letter of explanation and payment equal to the permit fee up to \$250.00 max.			
<input type="checkbox"/> Request for Extension – Include payment of \$15.00 administrative fee for processing extension.			
Cost of Labor & Materials:			
Project Description:			
I hereby certify that the information contained herein is correct and agree to do the proposed work in accordance as described about and according to the provisions of the ordinances of Scott County, the State Mechanical and Building Codes. I further agree that any plans and specifications submitted herein shall become part of this permit application.			
Signature of Applicant			Date:
Printed Name of Applicant			

COUNTY USE ONLY

Revised 11/2017

Zoning District	
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Minimum Setbacks	Length
Road	
Side	
Rear	
Lake/Creek/Wetland	

FEES AND ESCROWS	
Permit Valuation	\$
9-1-1 Address Marker	\$
Land Use Permit	\$
Septic Permit	\$
Plumbing Permit	\$
-State Surcharge	\$
Mechanical Permit	\$
-State Surcharge	\$
Building Permit	\$
-State Surcharge	\$
Plan Review	\$
Erosion Sediment Control Plan Review Fee	\$
Erosion Sediment Control and Landscape Escrow	\$
	\$
	\$
Total Fee	\$

Notes:

APPLICATION APPROVED FOR ISSUANCE BY:	
Environmental Health	Date
Planning	Date
Natural Resources	Date
Building Official	Date



SMOKE AND CARBON MONOXIDE ALARMS SHALL COMPLY WITH CURRENT STATE CODE UP TO A \$150 FEE MAY BE CHARGED IF NOT COMPLIANT!!

MN State Residential Codes R314 & R315 require carbon monoxide detectors & smoke alarms to be in compliance with current codes. The permit holder is responsible to ensure compliance prior to inspection being scheduled. Inspection failure resulting from non-compliant smoke alarms or carbon monoxide detectors will result in re-inspection fees.

To avoid additional fees, install smoke alarms & carbon monoxide detectors as required by Minnesota Residential Building Code

WHEN & WHERE:

R314 - Smoke Alarms shall be installed in the following locations:

1. In each sleeping room.
2. Outside each separate sleeping area in the immediate vicinity of the bedrooms.
3. On each additional story of the dwelling, including basements & habitable attics, but not including crawl spaces and uninhabitable attics.

All smoke alarms shall be listed and labeled in accordance with UL 217 and shall be upgraded to meet current codes when alterations, repairs, or additions requiring a permit occur (including installation or replacement of windows or doors).

Hard wiring of smoke alarms in existing areas shall not be required where the alterations or repairs do not result in the removal of interior wall or ceiling finishes, unless there is an attic, crawl space or basement available which could provide access for hard wiring without the removal of interior finishes.

R315 - Carbon Monoxide Alarms:

Where work requiring a permit occurs in existing dwellings that have attached or fuel-fired appliances, carbon monoxide alarms shall be installed outside of and not more than 10 feet from each separate sleeping area or bedroom. Alarms shall be installed on each level containing sleeping areas or bedrooms. Single-station carbon monoxide alarms shall be listed as complying with UL 2034 and shall be installed in accordance with this code and the manufacturer's installation instructions.

Exceptions:

Smoke Alarms: not required to be upgraded if the permit is for exterior work only; or the installation, alteration, or repairs of plumbing, electrical, or mechanical systems.

Carbon Monoxide Alarms: No Exceptions

For more information go to: <https://codes.iccsafe.org/public/document/code/935/10909402>